

REORGANIZATION MEETING
JULY 1ST, 2011
9:00 A.M

The Reorganization Meeting of the Borough of Island Heights will be called to order by Mayor Biggs at 10:00 A.M. at the Island Heights Borough Hall, Wanamaker Complex Island Heights, New Jersey.

Mayor Biggs read the notice of the meeting in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975, Chapter 231 (Section 10:4-10). Notice of the change of time of the meeting was faxed to the Asbury Park Press on June 22, 2011. Notice was also posted on the bulletin board and in the Municipal Building.

The Oath of Office was administered to the following.

Council Persons
(3 Year Term)

John Bendel sworn in by Wm. Hiering, Jr. Esq

Brian Taboada sworn in by Wm. Hiering, Jr. Esq.

Pledge to the flag and a moment of silent prayer.

Mayor Biggs asked for nominations for Council President.

Nomination of Council President made by Mr. Rogalski second by Mr. Silver to nominate Mr. Gabriel.

Nomination of Council President made by Mr. Bendel second by Mr. Mr. Taboada to nominate Mr. Heizler.

Mayor Biggs asked for a motion to close the nominations. Motion made by Mr. Bendel, second by Mr. Taboada, unanimous voice vote.

Roll Call Vote on Council President Nomination: Mr. Gabriel

Mr. Bendel	No	Mr. Taboada	No
Mr. Gabriel	Yes	Mr. Rogalski	Yes
Mr. Heizler	Absent	Mr. Silver	Yes
		Mayor Biggs	Yes

Roll Call Vote on Council President Nomination: Mr. Heizler

Mr. Bendel	Yes	Mr. Taboada	Yes
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Mr. Gabriel	No	Mr. Rogalski	No
Mr. Heizler	Absent	Mr. Silver	No
		Mayor Biggs	No

Mayor Biggs presented the following appointments to serve at the pleasure of the governing body:

Municipal Attorney	William T. Hiering, Jr., Esquire
Municipal Auditor	William Antonides, Jr. & Co.
Municipal Engineer	Appointed on June 15 th Michael O'Donnell, P.E.
Municipal Bond Counsel	Jan Wouters, Esquire
Special Attorney	Steve Zabarsky, Esquire
Special Attorney	
Tax Appeals	Christopher Connors, Esquire
Planning Board Attorney	Kenneth Kukfa, Esquire
Municipal Prosecutor	Elizabeth Leahey, Esquire
Municipal Prosecutor (Alt. 1)	Garrett Joest, Esquire
Municipal Prosecutor (Alt. 2)	Joseph Coronado, Esquire
Municipal Hearing Officer	Jay Ligouri, Esquire
Public Defender	Daniel Simmons, Esquire
Alternate Public Defender	Brian Rumpf, Esquire
Municipal Court Administrator	Elizabeth Boettger
Deputy Court Administrator's	Jen Krieg Michelle Sargent
Deputy Municipal Finance Officer	April D. Elley
Payroll Clerk	Margaret Newnom-Purdie
Clerk of Public Works	Wendy Prior
Assessment Search Officer	Ellie Rogalski
Tax Search Officer	Wendy Prior
Affirmative Action Officer/ Purchasing Agent/ Project Manager/Newsletter Editor	April D. Elley
Construction Official Class I/Building Sub	
Code Official Class I/Building Inspector Class I/ Zoning Official/Code Enforcement Official	Ken Anderson
Borough Electrician	Linesider Electric
Emergency Management Coordinator	Douglas Platt

Planning Board

Class IV Unexpired Term (expires 04/13/2013)
Will be appointed at a later date.

Recreation Committee (1 Year Term)

***John Bendel-Director/Liaison and
Albert R. Gabriel, Jr.
Rob Harrington
Florence Kernaghan
Manya Kernaghan
Paul Smith
Joe Pelliccio
Nick Durovich
Megan Enright
Paul Smutz
Gina Vasel***

Environmental Committee (1 Year Term)

***John Bendel-Director/Liaison
and Albert R. Gabriel, Jr.***

*Norman Scheer
Pat Sherwin
Mary Judge
Marsha Cudworth
George Kotzas
Marge Laratta
Tara Church*

Motion to approve the appointments presented by the Mayor made by Mr. Gabriel
second by Mr. Bendel.

Roll Call Vote:

Mr. Bendel	Yes	Mr. Taboada	Yes
Mr. Gabriel *	Yes	Mr. Rogalski	Yes
Mr. Heizler	Absent	Mr. Silver	Yes
		Mayor Biggs	Yes

*Abstains on Linesider Electric

Mayor Biggs presented the following appointments:

Capital Committee (1 year term)

Mayor Biggs (chair)

***Greg Heizler-Director/Liaison
and Albert R. Gabriel, Jr.***

*G. Ray McKelvey
Drew Seibert
Susan Ney Thompson
Betsy Hyle
Michael O'Donnell, P.E.*

Finance Committee
Mayor Biggs (chair)
Greg Heizler-Director/Liaison
and John Bendel
Brian Taboada
April D. Elley

Post Office Advisory Committee (1 Year Term)
(To meet quarterly or as requested by a majority)
John Bendel-Director/Liaison
and Brian Taboada
Kennetta Tomaso
Jim Lenox
Doug Platt

Senior Advisory Committee (1 Year Term)
John Bendel-Director/Liaison
and Albert R. Gabriel, Jr.
Betsy Hyle
Florence Kernaghan

Trustees of the Library (1 Year Term)
James Muller
Jayne Baumann
Jill Gallina
Pat Fusaro
Nancy Dugan
Lynn Lenox
Joann Moy
Marilyn Connors
Connie Adamo
Betsy Hyle

Property Maintenance Code Appeals Board
Joe Burt
Frank Randazzo
Andy Parks
Jim Lenox – Alternate
Robert Wilber – Alternate

No formal action required on the above presented appointments. Mayor asked the council for formal action on these appointments. Motion by Mr. Gabriel second Mr. Bendel the appointments were unanimously approved by the governing body.

The following will be acted on as a consent agenda.

1. Resolution 2011 – 39 entitled, **RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CONDUCT A TAX LIEN SALE.**

SUMMARY: *This resolution authorizes the tax collector to offer a tax lien sale for any properties on which delinquent taxes or delinquent water and sewer rents are owed. For details contact:*

2. Resolution 2011 – 40 entitled, **RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, SETTING THE INTEREST RATE CHARGED ON DELINQUENT WATER & SEWER.**

SUMMARY: *This resolution authorizes the clerk of public works to charge 18% on all outstanding water and sewer accounts.*

3. Resolution 2011 – 41 entitled, **RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, TO SET THE INTEREST RATE CHARGED ON DELINQUENT TAXES PURSUANT TO N.J.S.A. 54A: 4-67.**

SUMMARY: *This resolution authorizes the tax collector to charge taxpayers interest on their delinquent taxes. The rate is 8% on the first \$1,500.00 and 18% on any balance over \$1,500.00.*

4. Resolution 2011 – 42 entitled, **RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, NAMING THE OFFICIAL DEPOSITORIES FOR THE BOROUGH OF ISLAND HEIGHTS FOR THE YEAR 2011 – 2012.**

SUMMARY: *This resolution names the banks with which the borough does business as official depositories for the current year. A list of these banks is available from the chief finance officer.*

5. Resolution 2010 – 43 entitled, **RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE INVESTMENT OF IDLE FUNDS AND FUND TRANSFERS, PURSUANT TO N.J.S.A.40A: 5-15.1-15.2.**

SUMMARY: *This resolution authorizes the chief municipal finance officer to invest unspent funds in interest bearing accounts. These investments are regulated by New Jersey state law.*

6. Resolution 2011– 44 entitled, **RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING SIGNATURES ON BOROUGH CHECKS PURSUANT TO N.J.S.A. 40A: 5-16.**

SUMMARY: *This resolution authorizes the mayor, president of council, chief municipal finance officer, and the clerk to sign checks for the Borough of Island Heights. Each check requires two signatures.*

7. Resolution 2011 - 45 entitled, **RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THAT ALL FULL TIME AND PART TIME EMPLOYEES OF THE BOROUGH BE PAID EVERY TWO (2) WEEKS.**

SUMMARY: *This resolution authorizes the payroll clerk to pay each of the permanent and part time employees on a bi-weekly schedule.*

8. Resolution 2011- 46 entitled, **RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, DESIGNATING THE OFFICIAL PUBLICATIONS.**

SUMMARY: *This resolution designates the daily newspapers that serve Ocean County as the official publications. All legal notices must be placed in one or more of these publications.*

9. Resolution 2011 – 47 entitled, **RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR TO EXECUTE ALL GRANT APPLICATIONS ON BEHALF OF THE BOROUGH.**

SUMMARY: *This resolution authorizes the Mayor to execute all grant applications on behalf of the Borough of Island Heights. The purpose of this resolution is to allow grants to be filed in an expeditious manner after the grant applications are completed.*

10. Resolution 2011 – 48 entitled, **RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, DESIGNATING THE VARIOUS PROFESSIONALS PURSUANT TO N.J.S.A. 40: A 11-1 ET SEQ.**

SUMMARY: This resolution designates the various professionals listed

11. Resolutions 2011 – 39 through 2011 – 48 Motion to adopt made by Mr. Gabriel second by Mr. Rogalski .

Roll Call Vote:

Mr. Bendel	Yes	Mr. Taboada	Yes
Mr. Gabriel	Yes	Mr. Rogalski	Yes
Mr. Heizler	Absent	Mr. Silver	Yes
		Mayor Biggs	Yes

Motion to adjourn made by Mr. Gabriel second Mr. Bendel, unanimous voice vote.

Respectfully submitted, Ellie Rogalski, RMC/CMC

