

**BOROUGH OF ISLAND HEIGHTS  
COUNCIL MEETING  
MARCH 22, 2016, 7:00 PM**

Mayor Silver read the following public meeting notice, followed by a salute to the flag.  
The Regular Meeting of the Mayor and Council of the Borough of Island Heights is hereby called to order. Notice of this meeting is in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975 Chapter 231 (Section 10:4-10). Notice of the Meeting appeared in the Asbury Park Press on December 30, 2015, published on January 7, 2016 and is posted on the bulletin board, and in the municipal building.

Roll Call:

	Asay	Bendel	Berglund	Pillion	Snow	Thompson	Mayor Silver	Atty O'Connell
Present			x	x	x	x	x	x
Absent	x	x						

**APPROVAL OF MINUTES:**

Resolution 2016-90      Approving the minutes of March 9, 2016

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay				x
		Bendel				x
		Berglund	x			
		Pillion	x			
	x	Snow	x			
x		Thompson	x			
		Mayor Silver	x			

**ORDINANCE**

Ordinance 16-2      Fixing and Determining Annual Salary and Hourly Wage of Certain Officers of the Borough of Island Heights Salary Ordinance

Public Hearing

The Municipal Clerk opened up the Public Hearing for the second reading of Ordinance 16-2. Seeing no questions or comments from the public, Council Berglund motioned to close public hearing, seconded by Council Member Thompson

Councilwoman Thompson asked if there is retro pay related to employees from January 1, 2016.

The Municipal Clerk stated that this does not change the salary of employees or provide retro. This was to establish ranges in salary, and does not include collective bargaining agreements. The structure of this ordinance removes the mentioning of exact salaries and provides ranges.

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay				x
		Bendel				x
x		Berglund	x			
		Pillion	x			
		Snow	x			

	x	Thompson	x			
		Mayor Silver	x			

**RESOLUTIONS**

Resolution 2016-69 Approving the 2016 Safety Contract with Ocean County Municipal Joint Insurance Fund

Public Comment

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay				x
		Bendel				
x		Berglund	x			x
	x	Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

Resolution 2016-73 Approving the purchase of a 2016 Ford Expedition under New Jersey State Contract # A88728 in the amount of \$35,127.30

Public Comment

Mrs. Gabriel asked why it was up for approval again.

Trisha Murphy, 128 Lake avenue. Is this part of the 2015 or 2016 budget?

This is for 2016 and is to replace a vehicle in an aging police fleet.

Councilman Pillion stated this was previously voted on, and had a discussion with fellow council members. There is a consensus for a smaller vehicle and this seems like the same vehicle. Right now there isn't enough votes to pass this. We need a new vehicle that is suitable for our officers, wide enough for holsters. All the vehicles have a lot of mileage on them, even though they look new with new paint. We have to find out if the food expedition standard length is on the State Contract.

Mayor Silver stated he called the ford dealer and the standard length is on the state contract.

Councilman Pillion: The other way to go about it is to go out for bid. In talking to two patrol officers and seeing how the size of the vehicle fits their equipment, I'm sure a standard size is fitting. That's our status of our investigation. I'm comfortable with placing this up for a vote and having it be voted down, so I will proceed with motioning it for approval.

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay				x
		Bendel				x
		Berglund		x		
x		Pillion		x		
	x	Snow		x		
		Thompson		x		
		Mayor Silver		x		

Councilman Pillion: We will get a new vehicle, but the question is how much we are spending and what

size vehicle. Lt. Arnold is here and he can offer insight.

Lt. Arnold stated that the only person on the Governing Body who contacted him to inquire about the vehicle was Councilwoman Thompson, and stated to Councilman Pillion that what he is going on, is what people are perceiving from attending council meetings.

Councilman Pillion stated that this vehicle has been on the agenda twice now and Lt. Arnold hasn't approached him to discuss this with him. He stated that at the last meeting, he would be willing to meet at a mutually beneficial time, and since the meeting, Lt. Arnold hasn't reached out.

Lt. Arnold stated that he is not the one who has questions, and if he does have questions, to reach out and meet at the mutually agreeable time. The Lt. further stated that he was out last week due to surgery.

A resident asked what the cost is to outfit the vehicle, and the Mayor stated the range \$6,000 and upwards of \$15,000.00. The past outfitting was \$7,000.00. The Mayor stated there is nothing else budgeted for vehicles for any other department. It cost \$15,000.00 in repairs to the utility body truck over the course of last year. The fleet here for police is 2006 durango, 2002 f150 and Ford explorer is 2014

Melissa Woodsky, 108 Jaynes Avenue, stated that as for paying for it is a council decision, but for options, a productive use of time would be to all work together to meet the needs of the police and cost of the council.

Councilman Pillion: Just to clarify, the first presentation was placed on the agenda with no presentation to council as to what the needs are, what the options were. We were given one vehicle and one price. Candidly speaking, it's not acceptable now, it's not going to be acceptable tomorrow; it's not going to be acceptable next week.

Councilwoman Snow stated she would like all members to be on board and meet with Kevin and see what it is needed. We know they need a new vehicle.

In response to a resident who asked if the town has any budgeting to replace vehicles, the Mayor stated he has utilized savings from other staffing and departments to budget the new vehicle.

Councilman Berglund: Can you put a kitty away and save for the future?

Mayor Silver: Yes, but its limited. In the past, I did the leg work to research for both the Public Works and Police. I don't like Dodge, they have rotted away. That's why we are going with Ford. It was much more fluid, bringing it to the attention of everybody; put it on the table, and everyone was in agreement. Just saying that the process will continue until we get a vehicle.

Bob asked that there was a previous discussion of placing the unmarked vehicle into rotation and wanted to know what happened.

We make suggestions for the Police Department; we don't make day to day decisions for them.

We have the responsibility of purchasing things and approving the budget. I think what we need more is more cooperation with our departments. But we also have the issue of raising taxes. Lt, what year is the past ford explorer and what is the mileage?

Lt. Arnold: it is a 2013 model with around 10,000 miles.

There has been conversation with the amount of vehicles in the fleet, and as the Mayor has pointed out, there is balance between the day to day vehicles and the purchasing of vehicles. It's not always easy to get a consensus; it's not always easy to get the follow through. We hope to approve that but will require more

communication and see what is in the budget. The budget process is a little behind and we are debating this vehicle.

Mayor Silver: Just to let you know, we have already done \$75,000 in health insurance savings, and \$15,000 in savings in making a personnel change with one individual. I only allocated money for one vehicle. I still have savings, that why I rehabbed a 2002 F250 for public works since it's not a police vehicle that is on 12 hours per shift and two shifts per day. It's a different wear and tear on vehicles.

Councilwoman Thompson stated that she received a complete list of police vehicles with pictures from Lt. Arnold. She stated that it's fair to say that the Dodge Durangos rust more than other vehicles. There is a spreadsheet from 2014 and 15 that shows invoices of repairs. I don't know how that compares to an Expedition so that is my inquiry. We don't have the experience showing this. The other aspect to consider is that if we are buying new vehicles and it costs us to maintain the old ones, can we reduce the fleet so that we have less to maintain.? These vehicles run a lot, seven days a week, 120 hours per week, so with that, we need a deeper bench for reserve vehicles. I do have those pieces of information and would be happy to share that with my council members.

A resident stated that I clearly understand that the Police need vehicles. What are the needs of the town and how do they rotate that out.

Councilman Pillion: One of the vehicles we have is not in rotation, and that is the Ford Explorer.

Generally the reason it is not in patrol, in connection from the Attorney General Guidelines. Any car acquired after a certain date, a camera is needed. Some council felt it isn't needed; I know that it is needed as per Attorney General guidelines. Any new car we would have to install in-car cameras. It's not traffic unit. Any car that stop another car must have that camera.

Councilwoman Thompson: Anything other than the camera preventing us to place the vehicle into rotation?

Lt. Arnold: No. We've been calling the vendor to acquire grants for the camera.

Councilwoman Thompson: If we bought the camera package at the sametime for the outfit package, would that be more beneficial?

There are determining factors of storage. It all depends on the camera we are going to buy. Accessibility, storage. You don't want to have to assign an officer to pull the data. You want to be able to use wi-fi. There's no chain of command or break in evidence for people to dispute. We discussed the County going to a data storage.

It's possible to fit it with a less expensive camera but has a chain of custody issue, but you can meet the threshold for chain of custody; the preferred is the one that communicate wirelessly but is more costly.

## **Resolution 2016-82      Approval of March Bill List**

### **Public Comment**

One of the things talked about by Council is having the CFO attend meetings. Our prior CFO sat through every meeting.

You can always ask questions ahead of time and i did meet with Ms. Gorman, but not every Council has the luxury being available on wednesdays. There's a value of having her attend for residents, with a steady

audience,,and they would benefit from our ability to ask our cfo questions once a month; we should talk seriously to have her attend once a month.

Mayor Silver stated that she is available in the office on Wednesdays, has come in other ways to accommodate, and is also available by phone or email. She will be present during the budget adoption and presentation. She’s here and she is limited on what she can make yearly. She allocates her time accordingly. Again, if anyone has any questions, just email, facilitate whatever your comment is and she’ll produce an answer at a meeting. There’s nothing in the way here. She's doing an excellent job with our finances and the budget will be coming up in April.

She’s a retired CFO with over 25 years experience. She’s very talented.

A resident stated that the borough should look into purchasing fuel with the County instead of the local gas station.

Councilwoman Thompson confirmed with Lt. Arnold that we have a tax exempt account with wawa, and stated she would look into a cooperative.

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay				x
		Bendel				x
		Berglund	x			
		Pillion	x			
	x	Snow	x			
x		Thompson	x			
		Mayor Silver	x			

**Resolution 2016-83 Appointment of Bill Noble to the Planning Board as the Representative to the Mayor with term expiring on 12/31/19**

Public Comment

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay				x
		Bendel				x
		Berglund	x			
x		Pillion	x			
	x	Snow	x			
		Thompson	x			
		Mayor Silver	x			

**Resolution 2016-84 Authorizing the submission of the 2016 ANJEC Open Space Stewardship Grant**

Public Comment

The amendment to this resolution will be including \$500 in the grant. Its for the use of open space, and is for encouraging. The grant is a maximum of \$1,500. It's encouraging things that use open space and gather people together. It’s the creation of a monarch butterfly station, planted with nectar-producing plants, specifically milkweed, which is the only plant these butterflies use for food and reproduction. The

idea is to extend the garden 8ft further to the east, and the cost to put that in with seeds and plants. Some will be provided by us, some by the community, and the total cost is \$1,500 in material costs in addition to that, the town is required to commit to at least 80 hours of volunteerism. That will be planting and weeding during the season. It will continue to be a weigh station for the butterflies. If done correctly, we will get an national commodation, being part of the international effort to save the monarch butterfly.

**Roll Call**

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay				x
		Bendel				x
x		Berglund	x			
	x	Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

**Resolution 2016-85 Authorizing NW Financial Group, LLC. for continuing disclosure services for 2016.**

**Public Comment**

The Municipal Clerk read the aforementioned walk-on resolution.

Councilwoman Thompson asked if this is continuing services and there should be a previous contract?

The Municipal Clerk stated that he’s been informed that this has been provided before in the past.

**Roll Call**

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay				x
		Bendel				x
	x	Berglund	x			
x		Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

**Resolution 2016-86 Requesting the Township of Toms River seek an Alternate Proposed Public Boat Ramp From Dillon’s Creek Waterway**

**Public Comment**

The Municipal Clerk read the aforementioned walk-on resolution.

The Municipal

A resident asked if Toms River is asking the Borough of Island Heights to provide public access?

Councilwoman Thompson stated that it was brought to the Borough’s attention by Brian Hall of Dillon’s Creek. Across the waterway on Toms River side, they are proposing a boat ramp, which is a very narrow boat-way with boats already moving in and out. Dillon’s Creek is concerned over the safety, and we are supporting their opposition, asking them to look at another location.

**Roll Call**

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay				x
		Bendel				x
		Berglund	x			
		Pillion	x			
	x	Snow	x			
x		Thompson	x			
		Mayor Silver	x			

**PURCHASE ORDER REQUESTS**

Resolution 2016-87      Approving the Following Purchase Order  
 Vendor:                  John E. Camburn & Son, Inc  
 Item:                      Repairs to electrical system at former Cell Bldg on Water Tower site  
 Amount:                  \$2,990.00

The building was left by a cell carrier, paid us \$10,000 to leave the structure. The building has electrical damage with service wired being replaced. This building will be used as file storage. The bill will be paid with the balance of the \$10,000.00.

Mrs. Gabriel asked what John Camburn’s hourly rate is. The Mayor responded provided a quick overview of the work done by John Camburn.

Councilman Pillion asked what Mrs Gabriel’s relationship is with John Camburn’s company. She stated that she is a partner in her husband’s electrical company, who previously provided electrical service to the Borough of Island Heights.

Councilwoman Thompson confirmed with Mayor Silver that there is a guaranteed maximum price for his service on this project.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay				x
		Bendel				x
x		Berglund	x			
		Pillion	x			
		Snow	x			
	x	Thompson	x			
		Mayor Silver	x			

**Resolution 2016-88      Approving the Following Purchase Order**  
**Vendor:                  ACISS Systems, Inc**  
**Item:                      software support & upgrade services**  
**Amount:                  \$3,627.00**

Lt. Arnold stated that this is the CAD and recording system, and further noted that they have not increased our fee in years.

Councilwoman Thompson asked if this is sole source?

Lt. Arnold stated that it was a sole source.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay				x
		Bendel				x
x		Berglund	x			
	x	Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

**Resolution 2016-89      Approving the Following Purchase Order**  
**Vendor:                      Good Friend Electric**  
**Item:                              Materials for Long Point Pump Station**  
**Amount:                        \$2,207.99**

Mayor Silver stated this is work being done in-house to save money. These are materials for riser conduit service wire down to the meter pan. Circuits for the new pump station control unit; service wires to go to the electric motors; grinder pumps, and will be finalized by Jersey Central for the connections at the top of the poll. We have temporarily been running this manually and this is a step to get back into full operation. Because this is in a Flood Zone, it needs to be installed at 6ft above elevation, and we have excellent welders to install this.

Councilwoman Thompson ask if this is a piece of the puzzle last month.

Mayor Silver stated that we approved improved the grinder pumps and controller. Now this is the conduit and electric service.

Councilman Pillion stated that collectively, there is a significant savings from doing this in-house.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay				x
		Bendel				x
x		Berglund	x			
		Pillion	x			
	x	Snow	x			
		Thompson	x			
		Mayor Silver	x			

**COUNCIL REPORTS**

BERGLUND (regarding the garden) stated we have a meeting with the plower to see what he thinks about it. He further stated that we do have a code in town that mandates residents shovel snow from their sidewalks, and further mentioned that there is the same requirement to clear snow from fire hydrants that service our area. He received a letter from the island Heights School Administrator thanking the Council for their efforts to help them “get their head on straight” so they knew what they were selling to the town.

I thought it was a very good experience working with them.

THOMPSON: no report

COUNCILWOMAN SNOW: read the letter from the Island Heights School Administrator, thanking for their efforts and the commendable support for the kids of Island Heights. She further stated that she attended the IH School Science Fair, and stated they would like to continue the open line of communication. She stated that she received feedback from residents who stated that they originally voted no on the school referendum, and felt more informed the second time around.

She attended the recycling coordinators meeting with the County and these meetings benefit the town. They discussed household waste, composting workshops. She encouraged people visit the solid waste website, and further stated that the household hazardous waste program is back in effect. Stafford April 16, 9-3, Manchester, Saturday May 14, 9-3pm and Toms River Township, Saturday June 11, 9am-3pm. You only have to be a county resident. There is a paint drop off at the northern recycling center in Lakewood, or South Ocean Recycling Center on Recovery Rd. in Manahawkin, you can drop off up to 10 paint cans. There are also a lot of things they do not take and only take during the hazardous waste disposal program. Such as pool chemicals, pesticides, herbicides. Since we are a boating community, the boat shrink wraps locations is also available and directions on what you have to do. Anyone interested in composting, April 16th is the next event. Volunteer master composters will teach you how to compost. This takes a lot of waste out, 30-40% of our waste stream. The contact for this program is Mary E. Jerkowicz, Senior Program Monitor, C.R.P., Ocean County Dept. of Solid Waste Management, 129 Hooper Avenue, 1st Floor. Toms River, NJ 08754-2191. Her phone number is 732-506-5047. She further mentioned they only want corrugated cardboard for recycling. This is the waffle-type cardboard. No cereal boxes, paper towel, tissue boxes. There is too much wood fiber, but these all can be composted. What the recycling coordinator does is provide a report every quarter, and Island Heights is doing well, especially compared to other towns in providing these reports to the county.

Nature's Choice provide compressed leaf bails spoke at the recent meeting, and the use for flood situations. There was a test run during Storm Jonas. They are 4x4x5 in size, weighing 3,500 lbs, and were used to make a wall to control flooding. There is a temporary emergency barrier, and beach dune reinforcements used with sand, and streambank freshwater installation, where they are using them and backfilling. They are staked down and life expectancy is 10-15 years and provides a solid base for erosion. We are considering using these for Boy Scout Island. The other speaker at the meeting was from Earth Machine, which is a composting machine company. Councilwoman Snow is donating one to the Borough.

The Recreation Committee filed over 1,000 easter eggs, and the event went well. She further mentioned that she attended a meeting to discuss restoration of meeting ground and are in discussions. She requested a committee to be comprised of Councilman Asay and Councilwoman Thompson to discuss the website for aesthetics, security, etc.

COUNCILMAN PILLION

The Island Heights Volunteer Fire Company held their first information presentation on the budget to educate the residents on their financial matter related to the Firehouse, physical assets, long-term ten year plan. It was attended by 20 people and lasted about an hour and a half. This one was more of a focus group style and will be presented and advertised more in the future. It was very informative presentation. Tim Par, President of the Company, and Doug Platt, OEM Coordinator are in attendance.

Lt. Arnold has Police blotters that he prepares, and March and April will be coming in April. He deferred to the Lt on if he would like to share anything with the Council and residents in attendance.

Lt. Arnold stated there were two question on a possible rabid racoon. It was euthanized at Public Works

and has been sent out for testing.

Mayor Silver brought to the attendance of those in attendance, that there is Cooperative Agreement with Stafford Township for fuel purchasing. This information was provided to him by the Clerk, and in response to residents asking about how fuel is purchased in the beginning of the meeting. The Clerk stated that the service is provided by Riggins and is delivered once a week to those in the cooperative. However, a fuel tank is needed to hold the deliver of the fuel.

Mayor Silver stated that the Borough currently does not have a fuel tank due to previous remediation actions at Public Works.

Mayor Silver provide a Blue Light approval to Doug Platt for Sean Compf.

Doug Platt thanked to Councilman Pillion for his help getting people out for the presentation and believes it was a good presentation. He received good feedback and will be setting up at least another two meetings.

Mayor Silver stated that the Borough was informed by the Borough Engineer that the Community Development Block Committee approved \$30,000 in funding for ADA improvements and will be made available this summer. The playground and ramps at Central Ave will be the locations for those ADA improvements.

#### PRIVILEGE OF THE FLOOR

Trish Murphy, 128 Lake Avenue: Asked if all the other groups that use the ballfield pay fees to the Borough?

Mayor Silver: no. All have permission but no fees are paid.

Lt. Arnold stated that for baseball, at least one member in the group must be a resident and is a taxpayer. As far a soccer, he is unsure.

Councilman Pillion stated that one aspect is if we receive Green Acres, we can not charge. The funding could have been received years ago. Frequently, he sees signs at parks stating Green Acres were provided. The Boardwalk and framing was paid taxpayer, and the bulkheading was done by the County Bridge Department. The maintenance is at the expense of the residents of Island Heights. We are looking at ways to mitigate expenses, and I and the Mayor are looking into meters , however the challenge is working with the county. There are discussions on how to raise revenue and regulate it.

Councilwoman Snow stated the questions is whether determining whether Green Acres was received and the limiting of our ability.

Discussion ensued of the lights and use of the lights at the basketball courts.

The Mayor stated that Cindy Randazzo of the NJDEP has been in contact with him regarding Open Space and action is needed. These properties may be part of that. It's about allowing the public to utilize these properties.

A resident stated that a number of years ago, there was an arrangement due to nothing in town to provide space for children to play in a league. If they can use the facilities, it would be open for anyone in Island Heights. All they had to do was provide proof of insurance.

A resident stated that on behalf of the PTO, she thanks the Governing Body for their efforts and cooperation. She further encourage more ways to coordinate more events, and make the school more of an

integral part of the community. She further asked for clarification as to timeline on when more information will be presented by the Fire Company.

The Mayor stated that more information will be made available by the Fire Company soon, and further stated that Doug Platt will be providing that as previously stated. It's a continuing process. He confirmed that the plan is evolving and is in its infancy.

Doug Platt stated he has had meetings, looking at their situation in great detail to determine their needs. They've gone to the Mayor and Council asking for help, having detailed meetings. Each meeting was resulted in the need to get the information out to the public because in all likelihood, it's going to show up in the municipal budget and be part of the taxbase. The plan is to let the public know and we've given out much more information than in the past because we can do it alone anymore. We're going to ask the taxpayers for help but in fairness, they need to understand what we are asking. Probably the week right after the holidays or after the easter break, with two more meetings at the Firehouse.

Councilwoman Snow stated that from start to finish with the school, that took five months.

A resident mentioned the need for a revenue-generating committee, and further mentioned the possibility for a farmer's market.

We only have some commercial that never changes and a few residential that really doesn't change. If you look at the pie, the Island Heights is left with only a small amount of the pie.

Resolution 2016-91 Executive Session for matters relating to Contract Negotiation

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay				x
		Bendel				x
x		Berglund	x			
	x	Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

Out of Executive Session, the following Resolution was brought for consideration

Resolution 2016-92 Approving the Memorandum of Agreement with the Island Heights Police Benevolent Association

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay				x
		Bendel				x
x		Berglund	x			
		Pillion	x			
	x	Snow	x			
		Thompson	x			
		Mayor Silver	x			

**ADJOURNMENT**

