

**BOROUGH OF ISLAND HEIGHTS
COUNCIL MEETING
November 9, 2016
7:03 P.M.**

The Regular Meeting of the Mayor and Council of the Borough of Island Heights is hereby called to order. Notice of this meeting is in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975 Chapter 231 (Section 10:4-10). Notice of the Meeting appeared in the Asbury Park Press on December 30, 2015, published on January 7, 2016 and is posted on the bulletin board, and in the Municipal Building.

Pledge to the flag and a moment of silence.

Roll Call:

Council President Asay
Councilmember Bendel
Councilmember Berglund
Councilmember Pillion

Councilmember Snow
Councilmember Thompson
Mayor Silver
Attorney O’Connell

	Asay	Bendel	Berglund	Pillion	Snow	Thompson	Mayor Silver	Attorney O’Connell
Present	X	X	X		X	X	X	X
Absent				X				

Also present, Margaret Gorman, Chief Financial Officer.

1. PUBLIC COMMENT

Mayor Silver congratulated Councilwoman Snow on her re-election and Melissa Wudzki on her election to Council.

2. APPROVAL OF MINUTES

A. Minutes of October 25, 2016 Regular Meeting

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay			X	
X		Bendel	X			
		Berglund	X			
		Pillion				X
	X	Snow	X			
		Thompson	X			
		Mayor Silver	X			

3. RESOLUTIONS

Resolution 2016-236 Resolution – Special Item of Revenue and Appropriation – Chapter 159, FEMA Winter Storm Jonas \$1,309.68

Public Comment - None
Roll Call

This is a reimbursement for the Fire Department from FEMA. We will put the money in the budget and reimburse the Fire Department with a check after the money has been deposited.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		Asay	X			
		Bendel	X			
		Berglund	X			
		Pillion				X
		Snow	X			
	X	Thompson	X			
		Mayor Silver	X			

Resolution 2016-237 Resolution – Special Item of Revenue and Appropriation – Chapter 159, 966 Equipment Grant FY17 \$11,642.99

Public Comment - None
Roll Call

This is an Emergency Management Grant from the State.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		Asay	X			
	X	Bendel	X			
		Berglund	X			
		Pillion				X
		Snow	X			
		Thompson	X			
		Mayor Silver	X			

Resolution 2016-238 Resolution – Authorizing the Mayor to Execute and the Borough Clerk to Attest to a Shared Services Agreement Between the Borough of Island Heights and the Township of Toms River for Street Sweeping Services

Public Comment - None
Roll Call

Mayor Silver explained that he has been unable to get the County to come and do Street Sweeping Service. Toms River has given Island Heights a better rate than the County to provide street sweeping services. Toms River will charge an hourly rate of \$150, not to exceed 12 hours, for the Borough roads. Toms River will not sweep the County roads.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		Asay	X			
		Bendel	X			
	X	Berglund	X			
		Pillion				X
		Snow	X			
		Thompson	X			
		Mayor Silver	X			

Resolution 2016-239 Authorizing the Transfer Between Appropriation Accounts in the 2016 Budget
 Public Comment - None
 Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		Asay	X			
		Bendel	X			
		Berglund	X			
		Pillion				X
	X	Snow	X			
		Thompson	X			
		Mayor Silver	X			

Resolution 2016-240 Bill List
 Public Comment - None
 Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		Asay	X			
		Bendel	X			
	X	Berglund	X			
		Pillion				X
		Snow	X			
		Thompson	X			
		Mayor Silver	X			

Resolution 2016-241 - CDBG Grant 2014 Bid Award for Handicap Ramps removed and moved to November 29, 2016 meeting.

4. PURCHASE ORDER

Resolution 2016-242 Approving the Following Purchase Order

Vendor: This & That Uniforms
 Item: Initial Equipment for Police Department
 Amount: \$2,950.00

This item was for equipment for new part-time officers.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		Asay	X			
		Bendel	X			
		Berglund	X			
		Pillion				X
		Snow	X			
	X	Thompson	X			
		Mayor Silver	X			

5. ITEMS FOR DISCUSSION

A. Speed Limit on West End Avenue

Mayor Silver spoke with Mark, the County Engineer. In order to lower the speed limits on County Roads there must be a formal letter of request from the Borough to the County Engineer. There is a review period. The County performs a study to see if the speed reduction is warranted. It takes 8 to 12 months to accomplish the study. A letter will be sent to the County asking for the reduction. Additionally, the Borough will continue with an ordinance to lower the speed limit to 25 miles per hour on all Borough controlled roads.

B. Best Practices Worksheet

Chief Financial Officer Gorman explained that the Best Practices Worksheet was forwarded to the Borough by the Department of Community Affairs. She and the Acting Borough Clerk, Katherine Fenton-Newman worked on answering the questions on the Best Practices Worksheet. There were questions which needed to be answered “yes,” “no” or “not applicable.” As the Council reviewed the Worksheet, Mrs. Gorman told the Council that we need to work on the areas that had “no” answers and make them “yes” answers next year. The State uses this to base the last State Aid payment.

C. Airbnb

Council President Asay shared that he was in contact with a Taxation Director in another State who said that their State reached an agreement, at the State level, with Airbnb to collect their State Occupancy and Room Tax. Airbnb also agreed that they would collect any local room tax, once the agreement with the State was reached. If the State of New Jersey makes a similar agreement with Airbnb, the Borough could adopt an ordinance on room tax and add it to the State’s agreement. The Borough Attorney suggested

that one of the members of Council should make Senator Singer aware.

D. Camp Meeting Stairway

Mayor Silver said that the volunteers ran out of donation money when they installed the new stairway at Camp Meeting. He arranged to have 28 feet of new sidewalk put in. He said he did that under the assumption that this would be the year end project of the Council to give back money, like they did last year for the Post Office carpeting. The concrete cost was \$900 which would amount to \$128 per Council member which will be deducted from the Council's next paycheck. The form for the Council to fill out for the deduction will be put in the Council's mailboxes.

6. COUNCIL REPORTS

Councilman Bendel announced that there will be a rabies clinic held at the Department of Public Works. The date is Saturday, January 14th from 10 a.m. to 11 a.m. at the Borough Garage.

Councilman Bendel expressed congratulations to Sandra Snow and Melissa Wudzki on their election to Council.

Councilman Berglund announced that the Antique Tractor people will be plowing the expansion of the Community Garden probably within a week. They are doing it now so people can start getting their beds ready now. This way in the Spring they can go straight into planting.

Councilman Berglund commented on volunteerism in the town. He said Mary Thoden, 183 Van Sant has been planting thousands of bulbs in the flower bed that is exiting the parking lot by the post office. While Councilman Berglund and Mrs. Thoden were planting Bill Dudeck of 241 VanSant, stopped and asked what they were doing and asked how he could help. Two days later he dropped off a bag of 90 daffodils to Councilman Berglund. They are now planted in the flower bed. Right now there are 1,000 crocus, 190 giant daffodils, and 100 Dutch Iris. All we are missing is for volunteers to come forward and say, "Here are the Asiatic Lilies to finish the bed."

Council President Asay announced the budget committee is coming together and getting ready to take some action. There are meetings being scheduled, thanks to Chief Financial Officer, Margaret Gorman. The committee will be getting together in November.

There has been some bulkhead work down at the Dillon's Creek area. The Gilford Park Yacht Club has been doing some bulkhead work, although it is not the work the Borough would like them to do. There is additional bulkhead work being done along their beach. They still haven't repaired our bulkhead. Council President Asay is trying to urge them to repair the bulkhead.

Council President Asay also mentioned that Toms River is still pursuing putting in a boat ramp in the empty lot catty-corner to the Gilford Park Yacht Club. The Yacht Club and the Borough have objected, on the record, to the ramp. Toms River has received final approval from the Department of Environmental Protection to proceed with the boat ramp. Council President Asay spoke to some of Toms River's officials about how they might control access, what size boats

they might allow there, and about what size ramp they might put in there. Hopefully they will be reasonable.

Councilwoman Snow said that the Island Heights Grade School had their first literacy fair on November 4th. Kelly Bulger, Counselor at the School, organized it. The idea was to invite different departments and volunteer groups throughout the town to set up tables to let the children know what they do. The Mayor and Councilwoman Snow's table was about government. Mayor Silver provided books on government that he handed out to students. The Police Department, Fire Department, Public Works and the Library were represented. The school did a mock voting booth where the children could vote. The Mayor gave them candy for voting. Councilwoman Snow thanked Ocean County Waste Management for providing handouts in the forms of material, information, recycled coloring books, crayons, rulers, and pencils.

Councilwoman Snow reported that on November 9th the school held the Veteran's Day Celebration at 9:30 a.m. Veterans were invited to come into the school and participate in activities with the children. Melissa Wudzki reported that a bag pipe band preformed "Amazing Grace" and the children sang some songs. They introduced all the veterans that were there. The child that was associated with the veteran got to give them a certificate.

There was a medley of songs from the armed services and they got to acknowledge each group by category. Afterward the veterans went up to the classrooms with the children and got to spend time answering questions. The school did cards that they could mail to their favorite veteran or, if they didn't have one, mail it to someone serving overseas. All the money being raised from that is being donated to the Toms River American Legion.

Councilwoman Snow said that the Trunk or Treat went well. Melissa Wudzki said they had 18 cars and a good amount of participants. The children had a great time and a lot of food donations were collected. The Fire Department brought a truck. The children loved it. It was cold so they stopped a little early.

Councilwoman Snow said the Halloween Parade was very successful. She thanked the Fire Department, First Aid and the Police. The Fire Department always brings their old fire truck. The children love the truck and the sirens.

She thanked Alan Fumo of the Recreation Committee, Maureen DeSanto and Melissa Wudzki. Kathy Ciak was helping with the donuts and the cider. Councilwoman Snow praised the children who are volunteering more and more. She said that it is very important that we raise the next generation of volunteers and she is very appreciative of all the volunteers who help out. Nate Ciak and Jonathan Levin are always coming out to help. We have very limited resources in a small town and it is important that we have volunteers.

The Mayor met with the Cub Scouts, Pack 57 on Monday night at Borough Hall. They were working on a "Building a Better Future" badge. They came in to find out what the Mayor and Council do. They wanted to know how the Borough functions. They also wanted to know what kind of challenges the Borough has and what the day-to-day operations are. The Mayor gave them some insight on the workings of the town.

Councilwoman Thompson reported that the Tax Collector's monthly report, for the period ending October 31, stated the monthly total of taxes, sewer, etc., collected was \$544,829.

7. PRIVILEGE OF THE FLOOR

Melissa Wudzki, Councilwoman-elect, said the Literacy Fair was great. It was great to see the Fire Department, the Police Department and EMT's participate in the Trunk or Treat.

It was also great to see different people from the community come into the school. They were given a booklet and they had to go to each table to get their stickers. It was so nice to see people who are not directly related to the school coming in and comingling with the children.

Councilwoman Snow mentioned the pasta dinner was a great success. Attorney O'Connell said his mother really enjoyed it. The Mayor commented that it was standing-room only.

8. EXECUTIVE SESSION FOR CONTRACT DISCUSSION –

Executive Session was not called.

9. ADJOURNMENT at 7:59 P.M.

FIRST: Bendel SECOND: Berglund ALL IN FAVOR

Respectfully Submitted By:

Katherine Fenton-Newman
Acting Borough Clerk