

**BOROUGH OF ISLAND HEIGHTS  
REGULAR MEETING AGENDA  
March 28, 2017  
7:03 P.M.**

The Regular Meeting of the Mayor and Council of the Borough of Island Heights is hereby called to order. Notice of this meeting is in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975, Chapter 231 (Section 10:4-10). Notice of the meeting was advertised in the Asbury Park Press on December 21, 2016 and was also posted on the bulletin board in the Municipal Building.

Pledge to the flag and moment of silence.

**1. ROLL CALL**

Councilmember Asay	Councilmember Snow
Councilmember Bendel	Councilmember Thompson
Council President Berglund	Councilmember Wudzki
Mayor Silver	

	Asay	Bendel	Berglund	Snow	Thompson	Wudzki	Mayor Silver	Atty O'Connell
Present	X	X	X	X	X	X	X	X
Absent								

**2. PUBLIC COMMENT**

**3. PRESENTATIONS**

- A. Island Heights Environmental Committee to discuss 2017 ANJEC Open Space Stewardship Grant.

Lynn Pendleton explained that Camp Meeting Restoration Association, in conjunction with the Environmental Committee, is seeking to apply for a grant from the Association of NJ Environmental Commission. She read the entire grant application for the members of the audience.

- B. Robert Rizzolo of Shore Outdoor Design, LLC to Appear Regarding the Maintenance of Memorial Field's Infield. – No Presentation Made.

- C. Maria Sessa of Jersey Central Power and Light Company

Maria Sessa, representative from JCP&L asked that if you see a light on a pole that has burnt out, please call or use their cell phone app to report the outage. All you need to do is report the location of the pole and the pole number (if it has one). They will replace the light within 3 days.

Ms. Sessa reported that tree trimming is about 98% complete. There is debris that needs to be picked up by the Marina. There are only a few things they need to finish and trimming should be completed by April. No one reported having any issues to her.

**4. APPROVAL OF MINUTES**

A. Meeting Minutes of February 28, 2017

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay	X			
X		Bendel	X			
	X	Berglund	X			
		Snow	X			
		Thompson			X	
		Wudzki	X			
		Mayor Silver	X			

B. Meeting Minutes of March 20, 2017

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay	X			
X		Bendel	X			
	X	Berglund	X			
		Snow			X	
		Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

**5. RESOLUTIONS**

**Resolution 2017-52 Authorizing the Issuance of Estimated Property Tax Bills Pursuant to NJSA 54:4-66.2 et seq.**

Public Comment

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay	X			
		Bendel	X			
X		Berglund	X			
		Snow	X			
		Thompson	X			
	X	Wudzki	X			
		Mayor Silver	X			

**RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE ISSUANCE OF ESTIMATED PROPERTY TAX BILLS PURSUANT TO N.J.S.A. 54:4-66.2 ET SEQ**

**WHEREAS**, the Borough of Island Heights has not adopted its budget for 2016; and

**WHEREAS**, it is anticipated that the Borough of Island Heights will not be able to issue tax bills for the year 2017 in advance of the third quarter taxes due on August 1, 2017; and

**WHEREAS**, the Borough of Island Heights has determined that there will be insufficient cash inflows to support operations in late July 2017, unless third quarter tax revenue is received on time;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Island Heights as follows:

1. The Tax Collector is hereby authorized to take all steps necessary to send out estimated bills for the third quarter 2017 in accordance with the provisions of N.J.S.A. 54:4-66.2 et seq.
2. The estimated tax rate based on calculations of the Tax Collector/Chief Financial Officer of the permissible tax levy range for estimated billing purposes is set at 1.878% which equates to \$1.878 per \$100 of assessed value.
3. That the Tax Collector takes any and all additional steps to immediately implement these directives.

**Resolution 2017-53 Approving Application for Use of Pavilion and the Contiguous Property by Jessica Rodriguez for a Wedding on August 19, 2017.**

Public Comment

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay	X			
		Bendel	X			
X		Berglund	X			
	X	Snow	X			
		Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

**RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
APPROVING APPLICATION FOR USE OF PAVILION AND THE CONTIGUOUS PROPERTY  
BY JESSICA RODRIGUEZ FOR A WEDDING ON AUGUST 19, 2017**

**WHEREAS**, Jessica Rodriguez, located at 515 Springfield Avenue, Pine Beach, NJ, 08741, has submitted an Application for Use of Pavilion and the Contiguous Property for a wedding ceremony on August 19, 2017;

**NOW, THEREFORE, BE IT RESOLVED**, the Mayor and Council of the Borough of Island Heights hereby approve the Application for Use of the Pavilion and Contiguous Property by Jessica Rodriguez for the wedding on August 19, 2017.

**Resolution 2017-54 Approving Application for Use of Pavilion and the Contiguous Property by Jennifer Poe for Wedding Photos on October 7, 2017.**

**RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
APPROVING APPLICATION FOR USE OF PAVILION AND THE CONTIGUOUS PROPERTY  
BY JENNIFER POE FOR WEDDING PHOTOS ON OCTOBER 7, 2017**

**WHEREAS**, Jennifer Poe, located at 13 Stratford Apartments #9, Old Bridge, NJ, 08857, has submitted an Application for Use of Pavilion and the Contiguous Property for wedding photos on October 7, 2017;

**NOW, THEREFORE, BE IT RESOLVED**, the Mayor and Council of the Borough of Island Heights hereby approve the Application for Use of the Pavilion and Contiguous Property by Jennifer Poe for taking wedding photos on October 7, 2017.

Public Comment

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay	X			
		Bendel	X			
X		Berglund	X			
		Snow	X			
	X	Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

**Resolution 2017-55 Authorizing the Mayor to Execute the Amendment to the 2016/17 DWI Enforcement Program Shared Services Agreements**

**RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS,  
COUNTY OF OCEAN, STATE OF NEW JERSEY  
AUTHORIZING THE MAYOR TO EXECUTE THE AMENDMENT TO  
THE 2016/17 DWI ENFORCEMENT PROGRAM SHARED SERVICES AGREEMENTS**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Island Heights, County of Ocean, State of New Jersey, that the Mayor is hereby authorized to execute all documents necessary for the amendments to the 2016/17 DWI Enforcement Program Shared Services Agreements.

Public Comment  
Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		Asay	X			
		Bendel	X			
	X	Berglund	X			
		Snow	X			
		Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

**Resolution 2017-56 Approving Application for Use of Pavilion and the Contiguous Property by Alena Dorsey for a Wedding on October 13, 2017.**

**RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
APPROVING APPLICATION FOR USE OF PAVILION AND THE CONTIGUOUS PROPERTY  
BY ALENA DORSEY FOR A WEDDING ON OCTOBER 13, 2017**

**WHEREAS**, Alena Dorsey, located at 197 Garfield Avenue, Island Heights, NJ, 08732, has submitted an Application for Use of Pavilion and the Contiguous Property for a wedding ceremony on October 13, 2017;

**NOW, THEREFORE, BE IT RESOLVED**, the Mayor and Council of the Borough of Island Heights hereby approve the Application for Use of the Pavilion and Contiguous Property by Alena Dorsey for the wedding on October 13, 2017.

Public Comment  
Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay	X			
		Bendel	X			
X		Berglund	X			
		Snow	X			
		Thompson	X			
	X	Wudzki	X			
		Mayor Silver	X			

**Resolution 2017-58 Approving Application for Use of Memorial Field by Toms River Little League for Practice from 5 p.m. to 8 p.m. Every Saturday Beginning April 1, 2017 and Ending July 1, 2017.**

**RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
APPROVING APPLICATION FOR USE OF MEMORIAL FIELD  
BY TOMS RIVER EAST LITTLE LEAGUE  
FOR PRACTICE FROM 5:00 P.M. TO 8:00 P.M. EVERY SATURDAY  
BEGINNING APRIL 1, 2017 AND ENDING JULY 1, 2017**

**WHEREAS**, Paul Rutledge on behalf of Toms River East Little League, has submitted an Application for Use of Memorial Field for Little League Practice from 5:00 p.m. to 8:00 p.m. every Saturday beginning April 1, 2017 and ending July 1, 2017; and

**WHEREAS**, Toms River East Little League has provided the appropriate Certificate of Liability Insurance.

**NOW, THEREFORE, BE IT RESOLVED**, the Mayor and Council of the Borough of Island Heights hereby approve Paul Rutledge’s application on behalf of the Toms River East Little League for the Use of Memorial Field for Little League Practice from 5:00 p.m. to 8:00 p.m. every Saturday beginning April 1, 2017 and ending July 1, 2017.

Public Comment

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	X	Asay	X			
		Bendel	X			
X		Berglund	X			
		Snow	X			
		Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

**Resolution 2017-59 Reappointing Damian Murray, Esquire as Municipal Court Judge for a 3 Year Term Beginning January 1, 2017 and Ending December 1, 2019**

**RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
REAPPOINTING DAMIAN MURRAY, ESQUIRE AS MUNICIPAL COURT JUDGE FOR A 3  
YEAR TERM BEGINNING JANUARY 1, 2017**

**AND ENDING DECEMBER 31, 2019**

**WHEREAS**, Damian Murray, Esquire is currently serving as Municipal Court Judge in the Borough of Island Heights, County of Ocean, State of New Jersey; and

**WHEREAS**, Damian Murray, Esquire’s appointment as Municipal Court Judge for the Borough of Island Heights, expired on January 1, 2017.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor with the advice and consent of Council, pursuant to Borough Ordinance 2-30.5 and N.J.S.A. 2B:12-4b, hereby reappoints Damian Murray, Esq. as Municipal Court Judge; and

**BE IT FURTHER RESOLVED**, that the appointment will be for a three (3) year term beginning January 1, 2017 and ending December 31, 2019 pursuant to Borough Ordinance 2-30.4 and N.J.S.A. 2B:12-4a; and

**BE IT FURTHER RESOLVED**, that the salary for this position shall be set pursuant to Borough Ordinance 2-30.6 and Salary Ordinance 2016-4 in an amount of \$11,220 annually.

Public Comment

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay	X			
X		Bendel	X			
	X	Berglund	X			
		Snow	X			
		Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

**6. BILL LIST**

Public Comment

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	X	Asay	X			
		Bendel	X			
X		Berglund	X			
		Snow	X			
		Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

**7. PURCHASE ORDERS**

A. Approving the Following Purchase Order:

Vendor: John E. Camburn & Son, Inc.

Item: Central Avenue Pavilion – Replace 8 ceiling light fixtures with new LED fixtures.

Amount: \$2,178.32

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay	X			
		Bendel	X			
X		Berglund	X			
	X	Snow	X			
		Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

**8. ITEM FOR DISCUSSION**

A. Letter from Beachwood Councilmember, Beverly Clayton, regarding Supporting Beachwood Fireworks on the River. (Letter to Mayor Silver is forthcoming.)

Beachwood Councilmember Beverly Clayton has requested that the Borough of Island Heights send a postcard promoting donations to support the Beachwood Fireworks on the River’s Annual July 4<sup>th</sup> Display. They would supply the postcards and Island Heights would supply the postage. The Borough of Beachwood can no longer afford the fireworks display and are in dire need of donations in order to continue them.

The Council expressed that they have no money in the budget to mail postcards, however, they would make the postcard part of the Borough Newsletter and urge residents to support the fireworks display by making donations.

Donations should be made to: Beachwood Fireworks on the River, C/O Beachwood Borough Hall, 1600 Pinewald Road, Beachwood, NJ 08722.

B. Utilization of Spillman software by the Island Heights Police Department.

Lt. Kevin Arnold explained that this will replace the programs that the police department is currently using. It would also link the County and other towns in Ocean County into one system. The system allows everyone in the County to share information, such as traffic stops, warnings, etc.

Councilmember Asay said that the Borough is migrating from subscribing individually from ACIS - \$3,600, Info Cop - \$1,500 and a payment to Long Beach Township who provided our wireless for years \$400. This roughly totals \$5,100 per year.

The initial buy-in to the Spillman System will be \$7,300 for the first year. In subsequent years the payment will be \$4,500 which will save money in the future. Councilmember Asay intends to meet with the Chief Financial Officer to ensure funds are available in the temporary budget. If so, it will be put on the agenda. The other subscriptions have not been paid this year, so that money can be utilized for the transition.

Lt. Arnold said that we are also saving because Spillman comes with the new motor vehicle, NJTR1 program which is for our motor vehicle crash reports. The system we are using now costs the Borough roughly \$2,500 plus a yearly subscription and upgrades. This service is included in the Spillman system as part of the program.

## 9. COUNCIL REPORTS

Councilmember Wudzki reported that the First Aid asked her to remind everyone about the Easter Weekend Flower Sale. It will be held April 13<sup>th</sup> through 15<sup>th</sup>, the Thursday, Friday and Saturday of Easter Weekend.

Councilmember Wudzki called upon Maureen DeSantos, representing the School Board, to make a request on behalf of the School Board. Ms. DeSantos said that one of the School Boards goals is to build a better rapport with the community. The Superintendent wants to do a small report to let the community members know about the public events that are happening in the school. Right now it is only the parents that are getting the information. The school would forward the information to the Borough for placement in the Borough's Newsletter.

Ms. DeSantos asked if it could be included in a mailing. Mayor Silver told her that the Borough is looking to migrate away from mailings. There will be a paper version on an as-needed basis in Borough Hall. The newsletters will still be emailed to subscribers and posted on the website. The dollar amount being spent currently for postage, paper and labor time is in excess of \$500 per meeting, which adds up to about \$1,000 a month. The individuals who do not have means of electronic delivery will be able to pick up a hard copy at Borough Hall. Councilmember Snow offered that older individuals who are not tech savvy may go to the library. The library has computers and technical support to assist them. Mayor Silver told Ms. DeSantos to provide the information and it will be included in the Newsletter.

Councilmember Wudzki reported that the STEAM Fair was coming up at the school on Thursday, April 6<sup>th</sup> from 5 p.m. to 7 p.m. Barbara Parisi said the fair is open to the general public. There will be approximately six organizations that will be providing information such as the Garden Club, Barnegat Bay Partnership, the BEAR people, who have to do with on-water boat safety, Mates will be sending volunteers. There will be activities that are hands-on, such as building roller coasters, balloon rockets, balloon races, math challenges, and different things that fall into the STEAM categories. STEAM stands for Science, Technology, Engineering, Art and Math.

Councilmember Thompson had no report.

Councilmember Snow announced that the Easter Egg Hunt will be on Saturday, April 1<sup>st</sup> at 11:00 a.m. She thanked Alan Fumo for organizing the event. She also thanked Alan, his wife, and Wendy Prior, the Tax Collector, for volunteering to stuff Easter eggs for the children to hunt. The reason the hunt is so early this year is because the school break is the week before Easter and they thought it would be better to do it before everyone went on vacation. A flyer was sent to the school and posted at the Borough Hall.

Councilmember Asay said he would like to see the speed monitor placed on Ocean Avenue. He also reported that he is receiving many citizen complaints regarding the parking on Central Avenue with Morgan Engineering becoming busier. He asked if anyone has spoken to Morgan Engineering regarding the parking

being a safety issue. Getting out of Lake Avenue onto Central Avenue, you cannot see up the street because of all the cars parked there.

Lt. Arnold said he has been trying to contact the County Engineering Department with regard to that issue. However, he has been unable to make contact with them as of yet. He is attempting to address Lake Avenue and Ocean Avenue with them. Lt. Arnold intends to ask the County to extend the yellow line further up the road since it is a County road.

Brian Hall said the Planning Board should have never allowed Morgan Engineering to subdivide the property without a parking plan.

Mayor Silver said that the Zoning Officer shall go down to Morgan Engineering to discuss the problem with them. The issue will be addressed. He would like to wait until Lt. Arnold hears from the County to see what they have to say before the Borough does anything, since it is a County Road.

Dale Doria, 119 Simpson Avenue, stated that the parking problem has extended all the way down to Simpson Avenue because they park on Lake Avenue on one side. When the school dismisses the children, you can't get a car down the road because the parents park there and Morgan's workers park there. It is a safety problem. He almost hit a child who came whipping down the street on a skateboard because he couldn't see him.

Lisa DeFeo, 176 Lake Avenue, said her husband witnessed a cyclist coming down Central and was almost hit by a car who couldn't see. Mrs. DeFeo said when she pulls out she couldn't see traffic coming into town either.

Mayor Silver said that Lt. Arnold will take care of things on his end and the Borough will contact Frank Sadeghi.

Brian Hall complained that Morgan Engineering does not contain their garbage and it blows all over the area. Mayor Silver said he would have the Code Enforcement Officer address all the issues with Mr. Sadeghi.

Councilmember Asay said that, since garbage was brought up, the Council did adopt an amendment to the Solid Waste Ordinance. Commercial entities and multi-family facilities, like condominiums, will have to provide their own dumpsters. This will take effect on June 1<sup>st</sup>. This affects commercial garbage and recycling.

Brian Hall said the Borough should pass an ordinance requiring appropriate recycling containers. Councilmember Bendel noted that Mr. Hall set up the recycling system that the Borough currently uses.

Councilmember Asay said that the Council adopted a budget for 2016 with a contribution for fire protection for \$40,000. The Council requested that the fire company provided proof to the Council that the funds were expended on fire protection items. The department has submitted the invoices and proof for 2016 adding up to approximately \$32,000. There is roughly \$8,000 of funds remaining that have not been released to the fire company. What is at issue is that in 2016 the fire company replaced a pump on their 1999 fire truck, which they paid \$36,000 for in January of 2016. When the invoice was submitted to the Chief Financial Officer, she declined it saying it couldn't be counted as 2016 expenditures because the

event occurred in 2015 when they authorized the work to be done. The fire company had to provide fire protection and had to get it online as quickly as possible.

Councilman Asay also noted that the mechanic wrote on the invoice that the pump for this vehicle is no longer manufactured so they had to adapt something that did work on the truck. He asked how long we can go until something breaks on the truck that can't be retrofitted in some way. The truck is now 18 years old.

The fire company reduced their spending and put off buying turn-out gear and purchasing hose in the beginning of the year because they had to come up with \$36,000 to fix the truck. He does not want to see them punished for being fiscally prudent. Councilmember Asay said that regardless of any purchase rules that may apply to the Borough, the fire company is not the Borough.

Councilmember Asay made a motion that the remainder of the \$40,000 be released to the fire company as a contribution for fire protection services for 2016. Councilmember Berglund pointed out the Borough has authorized \$40,000 in the budget that the fire department was supposed to get and provide documentation. The Mayor said the agreement was that they were supposed to provide invoices for expenditures. It was agreed upon when Council authorized the money.

A discussion ensued regarding the release of the remaining funds to the Fire Department. Brian Gabriel, 185 Summit Avenue commented on the issue as did Brian Hall. Brian Gabriel noted that the fire company submitted invoices as was required. Attorney O'Connell suggested that under best practices the Council should see the list of invoices.

Members of the Council discussed the issue of releasing the funds to the Fire Company. Councilmember Asay amended his motion. Councilmember Asay motioned to release the remainder of the \$40,000 that was allocated to the Fire Company in 2016. The motion was seconded by Councilmember Bendel. A roll call vote was taken and unanimously approved.

Councilmember Bendel had no report.

Council President Berglund reported that he authorized the Department of Public Works to buy \$500 worth of screw nails to repair the boardwalk. It is the first of the beginning of expenses.

Council President Berglund reported that there is a resident at the end of West End and River Avenues pumping a lot of water out of his basement. The water was tested and found to have chlorine residual. This indicates that there is a ruptured municipal source line. The lines were checked towards the property line and there was no indication that the leak originated on the municipality's side. It is conceivable that the break is on Ocean Avenue and is migrating past the first two houses into the third house, but is unlikely. Jon Brodbeck, a member of the NJ Water Association, asked the Association to come out and do leak detection. They will come on Thursday morning and hopefully find out where the leak is. It is free and part of Jon's membership.

Council President Berglund said that work is continuing on the water and sewer improvements on Jaynes Avenue. They are still working. Mayor Silver said that NJ Natural Gas is now doing the residential hookups of the new main that they installed.

**10. PRIVILEGE OF THE FLOOR**

Barbara Parisi of Jaynes Avenue asked Lt. Arnold if there is an Ordinance about skateboards and hills in Island Heights. Lt. Arnold said that there is an Ordinance. Mrs. Parisi said that kids are riding their skateboards down the hills going extremely fast. One kid on a skateboard passed her car while she was driving down the road. Lt. Arnold said they try to address it as much as possible. They can't ticket them because they are minors. Council President Berglund said the Ordinance states that you cannot skateboard on North/South streets, but can skateboard on East/West Streets.

Bob MacNeal, 237 Ocean Avenue, questioned why he never sees Executive Session Meeting minutes for approval. The Borough Attorney explained that the minutes are maintained but aren't published. They are not released until the issues that were discussed are resolved. They must be individually requested.

Mr. MacNeal also asked if the Borough received FEMA funds for the repair of the boardwalk. The Mayor said there was money received and all the money went to rehabilitate the first floor of the pavilion. There was no additional money for the boardwalk. No application was made to FEMA for funds to repair the boardwalk, only for repairs for the pavilion.

Mr. MacNeal said he received a reverse 911 call for the big storm that didn't happen. The Council meeting was cancelled for that night and rescheduled for Monday afternoon at 1:00 p.m. He said that the meetings should be held at night so the public has an opportunity to go. Mayor Silver said they had to have the meeting in order to pay bills. There was a poll conducted and everyone's availability worked out to be 1:00 in the afternoon.

Don Roberts, Park Avenue, reminded the Mayor and Council that there is a complete energy plan that the Environmental Committee did around 2010 sitting in the Borough offices. It addresses all our energy needs and ways to save money. Mayor Silver asked the Acting Borough Clerk to find it and place it on his desk for review.

**11. EXECUTIVE SESSION FOR CONTRACT DISCUSSION**

**Resolution 2017-57 to Enter Into Executive Session – Not Used**

**12. ADJOURNMENT at 8:50 p.m.**

**First: Bendel                      Second: Snow                      All In Favor**

**Respectfully submitted by:**

**Katherine Fenton-Newman  
Acting Borough Clerk**