

**BOROUGH OF ISLAND HEIGHTS
REGULAR MEETING AGENDA
April 11, 2017
7:00 P.M.**

The Regular Meeting of the Mayor and Council of the Borough of Island Heights is hereby called to order. Notice of this meeting is in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975, Chapter 231 (Section 10:4-10). Notice of the meeting was advertised in the Asbury Park Press on December 21, 2016 and was also posted on the bulletin board in the Municipal Building.

Pledge to the flag and moment of silence.

1. ROLL CALL

Councilmember Asay
Councilmember Bendel
Council President Berglund
Mayor Silver

Councilmember Snow
Councilmember Thompson
Councilmember Wudzki

	Asay	Bendel	Berglund	Snow	Thompson	Wudzki	Mayor Silver	Atty O'Connell
Present	X	X	X		X	X	X	X
Absent				X				

2. PUBLIC COMMENT - NONE

3. PROCLAMATION

A. National Library Week 2017

*National Library Week 2017
Proclamation*

WHEREAS, libraries are not just about what we have for people, but what we do for and with people;

WHEREAS, libraries have long served as trusted and treasured institutions, and library workers and librarians fuel efforts to better their communities, campuses and schools;

WHEREAS, librarians are organizers and information experts who for centuries have guided people to the best information resources. Librarians provide more than facts. They provide the expertise and services that add meaning to those facts;

WHEREAS, librarians continue to fulfill their role in leveling the playing field for all who seek information and access to technologies, especially as our society is at a critical juncture regarding the changing information landscape and the skills needed to thrive in our digital world.

WHEREAS, libraries and librarians are looking beyond their traditional roles and providing more opportunities for community engagement and delivering new services that connect closely with patrons' needs;

WHEREAS, libraries and librarians open a world of possibilities through innovative STEAM programing, Makerspaces, job-seeking resources and the power of reading;

WHEREAS, libraries support democracy and effect social change through their commitment to provide equitable access to information for all library users regardless of race, ethnicity, creed, ability, sexual orientation, gender identity or socio-economic status;

WHEREAS, libraries work to serve all community members, including people of color, immigrants, people with disabilities, and the most vulnerable in our communities, offering services and educational resources that transform communities, open minds and promote inclusion and diversity;

WHEREAS, libraries, librarians, library workers and supporters across America are celebrating National Library Week.

NOW, THEREFORE, be it resolved that I, Jeffery B. Silver, Mayor of the Borough of Island Heights, County of Ocean, State of New Jersey proclaim National Library Week, April 9-15, 2017. I encourage all residents to visit the library this week and explore what's new at your library, and engage with your librarian. Because of you and our experts in the library, Libraries Transform.

On behalf of Christine Maloney, Branch Manager of the Island Heights Public Library, Betsy Hyle reported that last summer they tripled the number of people participating in the reading program. Christine has built their teen board to about ten students. They participate by helping the younger children in the program as well as helping Christine.

Mrs. Hyle wanted to remind people that they have everything there at the library. They have video tapes, computers, WiFi, etc. Coming up, they will have a program making paper dahlias out of book pages. Also on Saturday, April 22nd, they are doing a program on Rosa Parks as part of the State History Program. Always check the library for programs for adults and children alike. There is always something going on.

The library was also asked to be a demonstration garden for a grant program through the Barnegat Bay Partnership. The plantings will be alongside of the ramp, the front of the building and to the left on the side of the entrance. All work will be overseen by a master gardener. Plantings will be done by volunteers.

Mrs. Hyle praised Jon Brodbeck and the Public Works employees for their assistance in helping clear the plant beds from the front of the building.

Councilmember Wudzki added that Christine has been a great asset to the library. Christine has fostered many programs for the children. Councilmember Wudzki said she has seen a different level of love of reading from the students at the school since Christine has been there. Christine has done a lot to foster the relationship between the school and the library. It's very nice to have that type of relationship which wasn't there before.

4. APPROVAL OF MINUTES

A. Meeting Minutes of March 28, 2017

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay	X			
		Bendel	X			

X		Berglund	X			
		Snow				X
	X	Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

5. RESOLUTIONS

Resolution 2017-60 Discontinuing Postal Mailings of Municipal Newsletter

Public Comment – None

The Mayor explained that there is an electronic mailing of the newspaper which saves expenses on monthly printing and mailing. Councilmember Asay said that there were a total of 145 envelopes going out. 16 of those go to Borough employees. The employees can get the newsletter at work. That leaves 129 property owners or renters who all live in town receiving mailed newsletters. Councilmember Asay suggested that a form be created stating that this would be the last newsletter by mail. The form would have a section that would allow residents to indicate that they need the newsletter physically mailed to them and state why. The form will be sent out in the next newsletter.

MOTION WAS MADE TO **TABLE** BY COUNCILMEMBER ASAY SO A FORM REQUESTING A HARDSHIP COULD BE SENT WITH THE NEWSLETTER.

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		Asay	X			
		Bendel	X			
		Berglund	X			
		Snow				X
	X	Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

Resolution 2017-61 Approving Social Affairs Permit for the John F. Peto Studio Museum, Inc. for Event on June 30, 2017.

**RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
APPROVING A SOCIAL AFFAIRS PERMIT FOR THE
JOHN F. PETO STUDIO MUSEUM, INC.
ON JUNE 30, 2017**

WHEREAS, the John F. Peto Studio Museum, Inc. located at 102 Cedar Avenue, Island Heights, NJ 08732 has applied for a Social Affairs Permit to use on June 30, 2017; and

WHEREAS, the John F. Peto Studio Museum, Inc. will be holding their annual museum fundraiser event on the same day.

NOW, THEREFORE, BE IT RESOLVED, the Mayor and Council of the Borough of Island Heights hereby approve a Social Affairs permit for the John F. Peto Studio Museum, Inc. on June 30, 2017; and

BE IT FURTHER RESOLVED, that the John f. Peto Studio Museum, Inc. must coordinate with the Island Heights Police Department to ensure proper police protection for the event.

Public Comment - None

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay	X			
X		Bendel	X			
		Berglund	X			
		Snow				X
		Thompson	X			
	X	Wudzki	X			
		Mayor Silver	X			

**Resolution 2017-62 Providing for Amendments to Temporary Appropriations
Approved Prior to the Final Adoption of the 2017 Municipal
Budget**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY
OF OCEAN PROVIDING FOR AMENDMENTS TO TEMPORARY APPROPRIATIONS APPROVED
PRIOR TO THE FINAL ADOPTION OF THE 2017 MUNICIPAL BUDGET**

WHEREAS, an emergent condition has arisen with respect to increase in temporary appropriations and no adequate provision has been made in the 2017 temporary appropriations for the aforesaid purpose, and

WHEREAS, N.J.S.40A: 4-20 provides for the creation of a temporary emergency appropriation for the purpose above mentioned, and

WHEREAS, the total emergency temporary resolutions adopted in the year 2017 pursuant to the provisions of Chapter 96, P.L. 1051 (N.J.S. 40A: 4-20) including this resolution total \$1,353,821.78 Current Fund and \$497,2253.00 Water & Sewer Utility Operating Fund.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Island Heights (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J. S 40A: 4-20:

1. Emergency temporary appropriations be and the same are hereby made in accordance with the

attached list

2. That said emergency temporary appropriation will be provided for in the 2017 Municipal Budget.

Mayor Silver explained that this will allow the Borough to continue to pay salaries, insurance and bills. The Borough does not have all the data it needs to introduce its yearly budget as of yet. The outstanding issues preventing introduction of the budget are: awarding the contracts to do the revaluation, awarding a garbage collection contract, Length of Service Award Program (LOSAP) for the Fire Company, and the CWA contract which is currently being negotiated.

Public Comment - None

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay	X			
		Bendel	X			
X		Berglund	X			
		Snow				X
	X	Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

Resolution 2017-63 Approving the Use of the Camp Meeting Grounds by the Island Heights Cultural and Heritage Association for Its Annual Fundraising Garden Tour on June 10, 2017

**RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
APPROVING USE OF THE CAMP MEETING GROUNDS
BY THE ISLAND HEIGHTS CULTURAL AND HERITAGE ASSOCIATION
FOR IT'S ANNUAL FUNDRAISING GARDEN TOUR ON JUNE 10, 2017**

WHEREAS, the Island Heights Cultural and Heritage Association holds a fundraising garden tour each year; and

WHEREAS, the Island Heights Cultural and Heritage Association is desirous of utilizing the Camp Meeting Grounds on June 10, 2017 to sell refreshments and have a performance of the Ocean County String Band in order to raise funds for their organization.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Island Heights hereby approve the Island Heights Cultural and Heritage Association's request to utilize the Camp Meeting Grounds for the performance of the Ocean County String Band and to sell refreshments on June 10, 2017.

Public Comment - None
 Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay	X			
X		Bendel	X			
	X	Berglund	X			
		Snow				X
		Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

Resolution 2017-64 Accepting Proposal for Professional Services for Boy Scout Island Beachfront Protection by Maser Consulting, P.A.

Mayor Silver explained that Boy Scout Island has been eroding away. Superstorm Sandy did damage to it and it wasn't included in the roster at the time for rehabilitation. Maser has submitted a proposal for professional services for shoreline protection for Boy Scout Island. Stabilization consists of an old roadway, concrete debris, and pavement debris from Route 37, which was placed there for stabilization many years ago and has not worked. Phase 1 consists of Maser's office preparing two concept plans. The first plan will be a bulkhead design to provide enhanced waterfront access as well as shoreline stabilization. The second plan will be for beach replenishment. The estimated fee for the 2 plans would be \$1,750.

The proposal also would require location maps, site photographs, written project description of the concept, attendance from an environmental scientist, an engineer experienced in coastal preparation and documentation of the discussion with the appropriate State authorities. The estimated cost for this phase is \$2,500. This brings the total estimated fee to \$4,250.00.

Public Comment: Brian Gabriel, 95 Summit Avenue, questioned why the governing body was spending money on stopping the erosion of the Island when there are other pressing monetary issues. Councilmember Asay also questioned the validity of the spending money for the proposal. Councilmember Thompson said that, as she recalled, CAFRA and DEP rules would not allow a bulkhead if the area was never previously bulkheaded. She also suggested tabling the item until council members could go to Boy Scout Island to go review the area and erosion.

Betsy Hyle, 266 Summit Avenue, suggested that riprap was not a good way to combat erosion. Long Point is also eroding. Barnegat Bay Partnership has a "Paddle for the Edge" program that maps and looks at tides and how much and how quickly the erosion is happening. There are grants that you can apply for through that program. She suggested a science project for students to GPS and map the erosion at Boy Scout Island. She asked Council for permission to do a project like that.

Mayor Silver said the money would come through grant money, perhaps in the form of a low interest loan. Mrs. Hyle said they were able to do a student project at Long Point which stopped the erosion 20 years ago for free through the "Paddle for the Edge" program.

Councilmember Bendel motioned that this item be **TABLED** until Council Members had a chance to go out to Boy Scout Island and evaluate the erosion problem.

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	X	Asay	X			
X		Bendel	X			
		Berglund	X			
		Snow				X
		Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

6. BILL LIST

Public Comment

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	X	Asay	X			
		Bendel	X			
X		Berglund	X			
		Snow				X
		Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

7. PURCHASE ORDERS

The following Purchase Orders were read and approved as a consent agenda:

Councilmember Asay explained that these purchase orders were for the police department to migrate away from the current software they are utilizing and moving over to the County and the Spillman software.

- A. Approving the Following Purchase Order:
 Vendor: Ocean County Sherriff's Department
 Item: Spillman Computer Software as per the County's Agreement
 Amount: \$4,500.00

- B. Approving the Following Purchase Order:
 Vendor: SHI
 Item: NetMotion Mobility License 1 device-volume-100-249 licenses Win – with Analytics Module/Policy Module/Network Access Control NetMotion Wireless and NetMotion Mobility – Premium Maintenance-3 Years Net Motion Wireless
 Amount: \$2,823.77

- C. Approving the Following Purchase Order:
 Vendor: Morpho Trak, LLC

Item: Maintenance & Support Contract for LiveScan Unit
 Amount: \$2,897.06

D. Approving the Following Purchase Order:

Vendor: The Rodgers Group, LLC
 Item: Sworn Full Time and Sworn Part Time Personnel
 Online Training Module for Directive Management System. Covers required trainings a per AG Guidelines.
 Amount: \$4,500.00

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	X	Asay	X			
X		Bendel	X			
		Berglund	X			
		Snow				X
		Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

8. ITEM FOR DISCUSSION - NONE

9. COUNCIL REPORTS

Councilmember Wudzki reminded everyone that the public hearing for the school budget is Wednesday, May 3rd, at 7:00 p.m. at the Island Heights School.

Councilmember Wudzki reported that she did some research on the surrounding communities with farmers markets. She also went on social media and asked what people look for while attending a farmers market. She found that there is a demand for an evening farmers market.

She handed Council members a printout of information on the area farmers markets as well as revenue estimates of what the Borough may charge if the decision was made to have one. People have given her feedback that they would like to have the market at Wanamaker Complex or the Boardwalk. She thinks it could be something that could grow.

The next step would be to figure out what type of vendors would be appropriate. She also said that the vendors she spoke to were interested in coming on a Monday. She hopes more vendors and farmers will return her phone calls later in the month. Councilmember Wudzki suggested charging a lower fee for vendors to begin with as an incentive for them to participate. Councilmember Asay suggested getting food trucks in also. Councilmember Wudzki said that the vendors ideally, would go beyond produce.

Councilmember Thompson reported that a complete revaluation is being bid and the goal is to have the revaluation completed by October.

Councilmember Asay reported that he spoke to Nancy Wolfe, who is in the director level of the Cable TV Unit in Trenton, regarding the Borough's renewal of the franchise agreement with Comcast. She said she

has received it and is in the process of reviewing it. She was hopeful that the Borough would receive an answer within the next 90 days if there were no issues.

She told him that, contrary to what Comcast told Councilmember Asay, the language of the Borough's Ordinance was supposed to be submitted to the Board of Public Utilities Cable Television Unit for them to review before the Borough adopted it. Hopefully, what we have is adequate to move it along.

Councilmember Asay reported that the two new police vehicles have arrived and are in various stages of being prepared to be in-service. Mayor Silver said one is being lettered. He had to put one vehicle without lettering in-service because the F-150 would not start. That vehicle will be lettered when we receive the other vehicle back from lettering.

Councilmember Asay reported that there will be a shredding program on September 23rd from 9 a.m. to 11 a.m. in the Public Works yard. A shredding truck will be on hand to shred documents. See flyer below:

THURSDAY, MARCH 30, 2017 * 11A



OCEAN COUNTY 2017 RESIDENTIAL DOCUMENT SHREDDING PROGRAM

sponsored by
THE OCEAN COUNTY BOARD OF CHOSEN FREEHOLDERS
and
THE OCEAN COUNTY DEPARTMENT OF SOLID WASTE MANAGEMENT



- The Residential Document Shredding program is to provide residents and taxpayers with the opportunity to recycle their old documents and files safely and securely. Commercial and business documents are not accepted.
- The service representatives are uniformed, bonded and insured. Papers are shredded by pierce and tear method.
- The shredding unit features an automatic feeding and dumping system, eliminating human contact with your documents and forms.
- Each vehicle is limited to 6 boxes or bags of documents each day.

<p>APRIL BERKELEY TWP. Recycling Center 630 Pinewald Koswick Rd. Saturday, April 8 9 a.m. - 1 p.m.</p> <p>PLUMSTED TWP. 121 New Egypt Allentown Rd. Saturday, April 22 9 a.m. - 1 p.m.</p> <p>SOUTH TOMS RIVER BORO. Rec Center Parking Lot 1 Drake Lane Saturday, April 29 9 a.m. - 11 a.m.</p> <p>MAY LITTLE EGG HARBOR TWP. L.E.H. Community Center 319 West Calabreeze Way Wednesday, May 3 9 a.m. - 1 p.m.</p> <p>POINT PLEASANT BORO. Recycling Center, 907 Arthur Ave. behind Stop & Shop Saturday, May 13 9 a.m. - 1 p.m.</p> <p>SEASIDE PARK BORO. Public Works Garage 1201 Barnegat Ave. Saturday, May 20 9 a.m. - 11 a.m.</p> <p>JUNE LAKEHURST BORO. Public Works Yard, 300 Myrtle St. Saturday, June 3 9 a.m. - 1 p.m.</p>	<p>STAFFORD TWP. Southern Recycling Center 379 Haywood Rd. Saturday, June 10 9 a.m. - 1 p.m.</p> <p>BRICK TWP. Public Works Yard 836 Ridge Road Saturday, June 17 9 a.m. - 1 p.m.</p> <p>BARNEGAT TWP. Municipal Complex 900 West Bay Ave. Saturday, June 24 9 a.m. - 1 p.m.</p> <p>JULY LAKEWOOD TWP. Public Works Yard 1 America Ave. Friday, July 14 9 a.m. - 1 p.m.</p> <p>OCEAN GATE BORO. Municipal Bldg Rear Parking Lot 801 Ocean Gate Ave. Saturday, July 22 9 a.m. - 11 a.m.</p> <p>OCEAN TWP. Municipal Complex 50 Railroad Ave. Saturday, July 29 9 a.m. - 1 p.m.</p>	<p>AUGUST LACEY TWP. Recycling Center, 820 Municipal Ln Saturday, August 12 9 a.m. - 1 p.m.</p> <p>JACKSON TWP. Rear Municipal Building Lot 95 West Veterans Highway Saturday, August 19 9 a.m. - 1 p.m.</p> <p>TOMS RIVER TWP. Riverwood Park, 250 Riverwood Dr. Friday, August 25 9 a.m. - 1 p.m.</p> <p>SEPTEMBER LONG BEACH TWP. Recycling Center 7910 Long Beach Blvd. Saturday, September 16 9 a.m. - 11 a.m.</p> <p>ISLAND HEIGHTS BORO. Public Works Garage, 130 Lake Ave. (and Laurel Ave.) Saturday, September 23 9 a.m. - 11 a.m.</p> <p>POINT PLEASANT BEACH Public Works Yard, 301 Cooks Rd. Saturday, September 30 9 a.m. - 1 p.m.</p> <p>OCTOBER MANCHESTER TWP. Public Works Yard, 1360 Route 70 Saturday, October 14 9 a.m. - 1 p.m.</p> <p>EAGLESWOOD TWP. Municipal Complex, 145 Division St. Saturday, October 21 9 a.m. - 1 p.m.</p> <p>BEACHWOOD BORO. Municipal Complex, 1600 Pinewald Rd. Saturday, October 28 9 a.m. - 1 p.m.</p>
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The program is for all paper documents and paper forms. Paper clips and staples DO NOT have to be removed. Unacceptable items are : X-Rays, CDs, floppy disks, micro film and file folders.

All events will run the complete scheduled time or until the truck is full; whichever occurs first.

The truck has an 8,000 lb. capacity.

This FREE service is sponsored by the Ocean County Board of Chosen Freeholders

Questions:
Please call the Ocean County Department of Solid Waste Management at 732-506-5047

Councilmember Asay reported that the Parking on Central Avenue issue was discussed with the Code Enforcement Officer and Morgan Engineering. Morgan Engineering will take steps to provide their employees with additional off-street parking.

Councilmember Bendel had no report.

Council President Berglund reported that the work on the sewer and water improvements started on March 6th with some test pits and actual installation began on March 8th. According to the accelerated schedule from Vollers, it is anticipated that all of their work will be completed in early to mid May, which is right on schedule. Paving should be done before Memorial Day.

60% of the water system has been completed. Which means the main valves and hydrants have been put in. The remaining work is for the services.

The sewer is 50% done. They are working on installation between Ocean and Summit with some manhole work being done.

Council President Berglund reported that people are beginning planting and weeding in the community garden.

Council President Berglund said that the grasses along River Avenue were started with, and expanded by, grants and by people working on them. The original section has matured. The clumps of grass are expanding and the center part is being squeezed in and dying back. Council President Berglund said that they took the clumps of grass from the initial area, split them and replanted them a couple of feet away. This way the center part will grow.

Council President Berglund reported that public works has begun summer grass mowing. He also reported that when one of the pumps for one of the municipal wells was turned on, sparks flew out of the motor. Right now there is a loaner motor on one of the wells. Depending on what they find when they go to repair the broken motor, the bill may be from \$5,000 to \$10,000. Water service is fine with the loaner motor for now.

10. PRIVILEGE OF THE FLOOR

Joyce Kane, 28 River Avenue, asked why the Town Wide Garage Sale used to be held at the end of September and now it varies. What determines the dates?

Betsy Hyle said that it always used to be held in June and about four years ago they decided to try it also in September. However, it wasn't very successful in September. There was a decision not to hold it in September any longer because people were saying they weren't getting the crowds like they had in June.

Mrs. Kane asked if there was any chance to bring back the fall sale? Mayor Silver said that if we could get a consensus or poll asking for a September Town Wide Garage Sale we could have one in 2018.

11. EXECUTIVE SESSION FOR CONTRACT AND PERSONNEL MATTERS AT 8:00 P.M.

Resolution 2017-65

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay	X			
	X	Bendel	X			
X		Berglund	X			
		Snow				X

		Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

12. ADJOURNMENT AT 8:29 P.M.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	X	Asay	X			
X		Bendel	X			
		Berglund	X			
		Snow				X
		Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

Respectfully Submitted By:

**Katherine Fenton-Newman
Acting Borough Clerk**