

**BOROUGH OF ISLAND HEIGHTS
SPECIAL MEETING MINUTES**

August 22, 2017

7:00 P.M.

Mayor Silver read the following notice: The Special Meeting of the Mayor and Council of the Borough of Island Heights is hereby called to order. Notice of this meeting is in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975, Chapter 231 (Section 10:4-10). Notice of the meeting was advertised in the Asbury Park Press on August 12, 2017 and was also posted on the bulletin board in the Municipal Building.

Pledge to the flag and moment of silence.

1. ROLL CALL

Councilmember Asay	Councilmember Snow
Councilmember Bendel	Councilmember Thompson
Council President Berglund	Councilmember Wudzki
Mayor Silver	Attorney O’Connell

	Asay	Bendel	Berglund	Snow	Thompson	Wudzki	Mayor Silver	Atty O’Connell
Present	X	X	X	X	X	X	X	X
Absent								

Also Present: Margaret Gorman, Chief Financial Officer

2. PUBLIC COMMENT

Ray McKelvey of the Top Hats String Band asked Council for permission to perform a free concert for the public on August 28th at 6:00 p.m. at the Central Avenue Pavilion. Mr. McKelvey also asked to borrow 10 chairs. Lt. Arnold asked Mr. McKelvey if he would like to have the police cone off the area as was done in the past. Mr. McKelvey said that would help.

Councilmember Thompson made the motion to approve Mr. McKelvey’s request. Councilmember Asay seconded the motion.

Ayes: Asay, Bendel, Berglund, Snow, Thompson, Wudzki, Mayor Silver

Nays: None

3. PUBLIC HEARING

A. Resolution 2017-131: 2017 Budget Amendment

**BOROUGH OF ISLAND HEIGHTS,
COUNTY OF OCEAN, STATE OF NEW JERSEY
AMENDING 2017 BUDGET IN ACCORDANCE WITH THE PROVISION OF N.J.S.A. 40:A4-9**

WHEREAS, the local municipal budget for 2017 was approved on the 28th of June; and

WHEREAS, the public hearing on said budget was advertised on July 1st, 2017; and

WHEREAS, it is desired to amend said 2017 budget; and

WHEREAS, the public hearing on the said budget amendment will be advertised on the 12th day of August and held on the 22nd day of August, 2017;

NOW, THEREFORE, BE IT RESOLVED by the governing Body of the Borough of Island Heights, County of Ocean that the following amendments to the 2017 budget be made:

CURRENT FUND	<u>From</u>	<u>To</u>
Anticipated Revenues		
1. Fund Balance Anticipated	\$ 216,500.00	\$ 252,559.00
Total Fund Balance Anticipated	<u>216,500.00</u>	<u>252,559.00</u>
7. Total General Revenues	\$ <u>2,639,336.88</u>	\$ <u>2,675,395.88</u>

CURRENT FUND (Continued)	<u>From</u>	<u>To</u>
Appropriations		
8. (A) Operations - within "CAPS"		
Collection of Taxes		
Salaries and Wages	\$ 31,609.00	\$ 52,681.00
Financial Administration		
Salaries and Wages	<u>22,480.00</u>	<u>37,467.00</u>
(H-1) Total Appropriations for Municipal Purposes within "CAPS"	<u>2,154,126.81</u>	<u>2,190,185.81</u>
9. Total General Appropriations	\$ <u>2,639,336.88</u>	\$ <u>2,675,395.88</u>

BE IT FURTHER RESOLVED, that two (2) certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services for their certification of the 2017 municipal budget so amended.

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing Resolution was introduced by the Borough Council, Borough of Island Heights at a meeting held on **August 8, 2017**. Notice is hereby given that the Resolution was considered for final adoption and passage at a public hearing to held by the Mayor and Council on **August 22, 2017** at 7:00 pm, at One Wanamaker Complex, Island Heights, NJ.

Katherine Fenton-Newman, RMC, CMR
Municipal Clerk

Chief Financial Officer Gorman explained that when the budget was originally done, some money was taken out of the finance department and tax collection department and transferred over to the sewer department because those departments performed work for the sewer department. Afterward she was advised by the State that moving that money would cause a CAP adjustment to the current fund which would have an everlasting

effect. Therefore, the money was moved back over from the sewer account to the current account so the CAP money was not lost causing the need for the budget amendment.

Mayor Silver stated the only thing that would be discussed at the public hearing tonight would be the amendment.

No members of the public commented.

Motion to close public hearing:

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	X	Asay	X			
X		Bendel	X			
		Berglund	X			
		Snow	X			
		Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

Motion to adopt budget:

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay	X			
	X	Bendel	X			
X		Berglund	X			
		Snow	X			
		Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

4. RESOLUTIONS

Resolution 2017-135 Shared Service Agreement Between the Borough of Island Heights and the Island Heights Grade School for Grass Cutting

**RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS,
COUNTY OF OCEAN, STATE OF NEW JERSEY
AUTHORIZING THE MAYOR TO EXECUTE AND THE
BOROUGH CLERK TO ATTEST TO A SHARED SERVICE AGREEMENT
BETWEEN THE BOROUGH OF ISLAND HEIGHTS AND
THE ISLAND HEIGHTS GRADE SCHOOL
FOR GRASS CUTTING SERVICE**

BE IT RESOLVED, by the Mayor and Council of the Borough of Island Heights in the County of Ocean, and State of New Jersey, as follows:

1. The Mayor is authorized to execute and the Borough Clerk to attest to a Shared Services Agreement Between the Borough of Island Heights and the Island Heights Grade School, for grass cutting service.
2. A copy of the Shared Services Agreement is attached to this resolution as a Schedule "A", and made a part hereof.

CERTIFICATION

I, Katherine Fenton-Newman, Borough Clerk of the Borough of Island Heights, County of Ocean, State of New Jersey, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the governing body of the Borough of Island Heights on the 22nd day of August, 2017.

Katherine Fenton-Newman, RMC, CMR
Municipal Clerk

Public Comment: None
Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay	X			
		Bendel	X			
X		Berglund	X			
		Snow	X			
		Thompson	X			
	X	Wudzki	X			
		Mayor Silver	X			

5. BILL LIST

Public Comment: None
Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	X	Asay	X			
		Bendel		X		
X		Berglund	X			
		Snow	X			
		Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

6. PURCHASE ORDERS

Public Comment: Jim Jablonski, 227 Ocean Avenue, asked how long Brick Utilities spend in town to perform the service. Mayor Silver said that there is a rate sheet with a dollar amount and it depends on what they come out for. If they come out during the day its "x" amount of dollars and if they come out at night, the price will be higher. There is an agreement in place with them and they are on call on an as needed basis. He invited Mr. Jablonski to go to the clerk's office and look at the rate sheet for the breakdown.

Items A and B were voted on together as a consent agenda:

- A. Approving the Following Purchase Order:
Vendor: Brick Utilities

Item: Jet Vac and Televis - April
 Amount: \$2,906.47

- B. Approving the Following Purchase Order:
 Vendor: Brick Utilities
 Item: Jet Vac and Televis – June/July
 Amount: \$3,104.67

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	X	Asay	X			
		Bendel	X			
X		Berglund	X			
		Snow	X			
		Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

7. PRIVILEGE OF THE FLOOR

Bob MacNeal, 237 Ocean Avenue, said he was at the Post Office on Monday and there were people from the Boy Scouts taking pictures of the bulletin board. They had uniforms on and that made him believe they were finished with the bulletin board. Mayor Silver said that the Eagle Scout project has been completed. Mr. MacNeal asked if the glass covered bulletin boards that were attached previously would be coming back? Mayor Silver replied that both the bulletin boards that were in use before are being refinished by public works. Once they are restored they will be placed on the new structure outside the Post Office.

Mayor Silver said that he was unable to attend the day the Eagle Scouts were at the bulletin board taking pictures. He is contemplating having them come back and having an official ribbon cutting for them, the contractors and the supply houses that volunteered materials and time.

Jim Jablonski, 227 Ocean Avenue, asked on behalf of the Yacht Club, about a letter that was sent to the Mayor and Council from the club secretary requesting a handicap parking spot next to the yellow zone. Mayor Silver told him that was a County road, not the Borough’s road. The County would have to be involved. Mr. Jablonski said they were asking for a temporary spot so the person could be moved. Lt. Arnold of the Police Department said that the problem the Yacht Club would have with a handicap spot is it will not be designated to that person. Any person with a handicap placard would be allowed to park there. It can’t be for Yacht Club members only. Lt. Arnold suggested that the Yacht Club use their yellow zone as a drop off ramp where the member could be dropped off and picked up. Mr. Jablonski said he would relay the information to the Yacht Club.

Mr. Jablonski also said that he understands the town is required to pay certain taxes to the County. Are there services that perhaps the Borough could do themselves at a reduced rate and save money? Mayor Silver explained there are County roads within the Borough. The Borough has a Schedule C Agreement with the County that is put in place every year. The County provides the Borough with a discount service through that agreement. For example, they provide the Borough with road salt for the winter. They are also working on the bulkhead by the boat ramp. The County will perform the work and it will come out of the Schedule C Agreement with money that has been put aside. Every year the Borough puts aside \$40,000. Additionally,

every year the County comes in and does road service such as repairing potholes. They did the line striping over and above what the Mayor requested for them to do on the Borough's roads. Mayor Silver said the County does their share of taking care of the town and it is at a much lesser rate going with the County. It also takes away the headache of getting things done. Because the Borough has the agreement with the County, the Borough doesn't have to go out and look for contractors.

Mr. Jablonski remarked that the striping by the fire house over by Maple coming down from the highway at the stop sign needs lettering in the road. There is a stop line there, but he asked if they could paint the word "STOP" onto the street. Mayor Silver agreed that it needs to be done and will put it on the "to do" list.

8. ADJOURNMENT at 7:20 P.M.

FIRST: BENDEL SECOND: BERGLUND ALL IN FAVOR

Respectfully Submitted By:

Katherine Fenton-Newman, RMC, CMR
Municipal Clerk