

**BOROUGH OF ISLAND HEIGHTS
REGULAR MEETING MINUTES
February 13, 2018**

The Regular Meeting of the Mayor and Council of the Borough of Island Heights was hereby called to order at 7pm. Notice of this meeting is in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975, Chapter 231 (Section 10:4-10). Notice of the meeting was advertised in the Asbury Park Press on November 16, 2017 and was also posted on the bulletin board in the Municipal Building.

Pledge to the flag and moment of silence.

1. ROLL CALL

Councilmember Asay	Present	Councilmember Snow	Present
Councilmember Berglund	Present	Councilmember Thompson	Present
Councilmember Gabriel	Present	Councilmember Wudzki	Present
Mayor Silver	Present	Attorney O’Connell	Present
Margaret Gorman	Present		

2. APPROVAL OF MEETING MINUTES

Resolution 2018-28 Approving Council Minutes of January 23, 2018

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		CP Berglund	x			
		Asay	x			
	x	Gabriel	x			
		Snow	x			
		Thompson	x			
		Wudzki			x	
		Mayor Silver	x			

3. ORDINANCES

Ordinance 18-1 Amending and Supplementing Article II, and establishing 2-9.1,
creating the position of Assistant to the Borough Clerk (First
Reading)

Mr. Asay asked that this be tabled until after the executive session of the meeting.

Roll Call to table

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Berglund	x			
x		Asay	x			
		Gabriel	x			
	x	Snow	x			
		Thompson	x			
		Wudzki	x			
		Mayor Silver	x			

Ordinance 2018-3 An Ordinance of the Borough of Island Heights, County of
Ocean, State of New Jersey, authorizing reconstruction of
Maple Avenue and Lake Avenue (PHASE 1), and
appropriating \$390,000.00 therefore and providing for the
issuance of \$90,464.00 in general improvement bonds or
notes to finance the same (First Reading)

Discussion was held by the Mayor and Council regarding the necessity of doing the Maple Ave. portion. Mayor Silver explained that there are issues on Maple Ave. with manholes. Ms. Thompson stated that there are some typos in the Ordinance which Ms. Gorman will speak to Bond Counsel about the errors.

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		CP Berglund	X			
		Asay	X			
		Gabriel	X			
		Snow	X			
		Thompson	X			
	X	Wudzki	X			
		Mayor Silver	X			

4. RESOLUTIONS

Resolution 2018-29

Awarding a Contract to Reiner Pump Systems, Inc., 53 US Highway 206, Stanhope, NJ 07874, in the amount of \$119,897.00. For Sewage Pumps, Controls & Appurtenances.

Ms. Thompson pointed out that there were typos in this Resolution in the dollar amount which will be corrected. Discussion was held on how to reach more people to get in more bids and how the work will be getting done by Mayor and Council.

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		CP Berglund	X			
	X	Asay	X			
		Gabriel		X		
		Snow	X			
		Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

Resolution 2018-30

Authorizing a Borough-Wide Yard Sale Date for June 16th, with a Rain Date of June 17th, and Saturday September 29th, with a rain date of Saturday October 6th, 2018.

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Berglund	X			
		Asay	X			
	X	Gabriel	X			
X		Snow	X			
		Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

Resolution 2018-31

Authorizing the Disposal of Surplus Property for Public Sale

Mr. Asay explained that the items were a fork lift, 1998 Roll Off Truck and the 2000 Ford Ranger that would be sold.

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Berglund	x			
x		Asay	x			
		Gabriel	x			
		Snow	x			
	x	Thompson	x			
		Wudzki	x			
		Mayor Silver	x			

Resolution 2018-32

Authorizing the Filing of an Application With The Ocean County Community Development Block Grant Committee

Mr. Berglund explained that this would be for five intersections on River Ave. including West End Ave., Chestnut Ave., Maple Ave., Oak Ave., and Jaynes Ave. and provided a map that indicated each of the areas.

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		CP Berglund	x			
		Asay	x			
		Gabriel	x			
		Snow	x			
		Thompson	x			
	x	Wudzki	x			
		Mayor Silver	x			

Resolution 2018-33

Authorizing the Island Heights United Methodist Church Use of Camp Meeting Park on Ocean Avenue on April 1, 2018 from 5am to 10am.

Ms. Thompson suggested contacting the Church and asking them to provide a Certificate of Insurance in order to use this area as other applicants are required.

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Berglund	x			
		Asay	x			
x		Gabriel	x			
	x	Snow	x			
		Thompson	x			
		Wudzki	x			
		Mayor Silver	x			

Resolution 2018-34

Authorizing the Preparation and submittal of an updated Water Supply/Drought Emergency Report (WCP-WS)

Discussion was held by Mayor and Council on why this is being done and how often it must be done.

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		CP Berglund	x			

		Asay	x			
		Gabriel	x			
		Snow	x			
	x	Thompson	x			
		Wudzki	x			
		Mayor Silver	x			

Resolution 2018-35

Authorizing Jennifer Mills to Use the Pavilion on June 22, 2018 for a Wedding Ceremony.

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Berglund	x			
x		Asay	x			
		Gabriel	x			
	x	Snow	x			
		Thompson	x			
		Wudzki	x			
		Mayor Silver	x			

Resolution 2018-36

Authorizing a Social Affairs Event Permit for John F. Peto Studio Museum, Inc on June 29, 2018

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		CP Berglund	x			
	x	Asay	x			
		Gabriel	x			
		Snow	x			
		Thompson	x			
		Wudzki	x			
		Mayor Silver	x			

Resolution 2018-37

Authorizing Toms River East Little League to Utilize the Island Heights Baseball Field from March 2nd through June 18th, 2018 on Mondays, Wednesdays and Fridays from 5pm-8pm for Coaches Cimorelli and Arnold.

Ms. Thompson questioned that the certificate of insurance and further discussion was held by Mayor and Council which found it was just in a different type of format.

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Berglund	x			
x		Asay	x			
	x	Gabriel	x			
		Snow	x			
		Thompson	x			
		Wudzki	x			
		Mayor Silver	x			

Resolution 2018-41

Authorizing amendments to Temporary Appropriations approved prior to the final adoption of the 2018 Municipal Budget

Mr. Asay stated that he would like to see in the next Temporary Appropriations money for the Island Heights Fire Co. so they do not have to wait until the Budget is adopted to receive their reimbursements.

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		CP Berglund	X			
	X	Asay	X			
		Gabriel	X			
		Snow	X			
		Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

Resolution 2018-42

Approve the Award Winning Marine Science Camp K-8th Grades, July 30th through August 3rd, 2018 9am-2pm Monday – Friday

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	X	CP Berglund	X			
X		Asay	X			
		Gabriel	X			
		Snow	X			
		Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

5. BILL LIST

Resolution 2018-38

Approve the February 2018 Bill List

Mr. Asay stated that he was not in favor of the badges issued to the two code enforcer employees.

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		CP Berglund	X			
		Asay	X			
		Gabriel	X			
		Snow	X			
	X	Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

Resolution 2018-39

Approving the Following Purchase
 The Rodgers Group, LLC
 Training Program
 Amount: \$1,460.00

Lt. Arnold explained that this was for training on records which is done online.

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Berglund	x			
	x	Asay	x			
		Gabriel	x			
		Snow	x			
		Thompson	x			
x		Wudzki	x			
		Mayor Silver	x			

Resolution 2018-40

Approving the Following Purchase
 GP Jager Inc
 Chlorine Briquettes
 Amount: \$2,940.00

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		CP Berglund	x			
		Asay	x			
		Gabriel	x			
	x	Snow	x			
		Thompson	x			
		Wudzki	x			
		Mayor Silver	x			

Resolution 2018-43

Approving the Following Purchase
 ERS Fleet Repair
 Transmission Replacement Mack Rolloff
 Amount: \$5931.10

Amended to include the Price Rite Towing in the amount of
 \$262.50 for a total of \$6,193.60

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Berglund	x			
x		Asay	x			
	x	Gabriel	x			
		Snow	x			
		Thompson			x	
		Wudzki	x			
		Mayor Silver	x			

6. COUNCIL REPORTS

Mr. Asay did a brief demonstration on the new type of water meters that are available and that the current ones the Borough residents have are beyond their life span. The Borough is spending \$50 to \$100 to repair meters right now. The method to read the meters requires a DPW employee to walk up to the house and put the wand to a touchpad on the outside of the house to acquire the reading. The new meter

is approximately \$120 and has a life span of 20 years but the battery warranty is pro-rated after ten years. This new meter would be read by either DPW just driving up and down the street or by placing an antenna on top of the water tower and it is sent directly to the computer used for billing. Further discussion was held on the costs, types of meters and ways to obtain readings.

Mr. Gabriel stated that he mistakenly thought he was in charge of Public Facilities at the last meeting but he is willing to help Mr. Asay in that area. Mr. Gabriel further stated that there is a meeting on March 1st regarding the radio communications switching from 500mhz to 700mhz which the Borough should start planning for the cost of this as soon as possible.

Mr. Berglund stated that he has a meeting scheduled with Maser regarding grants and funding for the new water meter system next Wednesday (February 21st). Mr. Berglund also reported that the re-assessment inspections are approximately 63% done.

Ms. Wudzki stated that Officer Tyler Gebler submitted his resignation and obtained a full time position with East Windsor. She thanked him for his service and wished him good luck. Ms. Wudzki said that there will be a mini Farmer's Market on 5/14/18 for vendors who have spring items such as flowers to sell and then the Farmer's Market will start up on June 4th and run through end of Sept. in the same format and the hours will be 2pm to 7pm.

Ms. Thompson stated that she was out near the boardwalk and saw a couple feeding the birds and stopped to explain how unhealthy it is for the birds and that there is an ordinance in place not to feed them. She also told them the police department is monitoring this. Ms. Thompson submitted a street light outing on line to JCP&L and it has been 8 days and it is not repaired. She is waiting to see how long it takes before she has to go to the next step or contact Maria Sessa to ensure it is done. Ms. Thompson attended the Island Heights Board of Education meeting and they discussed the issue with parents parking and blocking driveways on Summit Ave. and they felt the police need to do the enforcement on this issue. Ms. Thompson explained that the bond referendum of 2.9 million the work is mostly complete and they have a balance at this time of \$525,000 which they will spend down to about \$300,000. This \$300,000 will be used to pay down the debt interest. Ms. Thompson also reported that March 14th is Theater week and March 22 is the STEAM Fair all are invited to attend.

Ms. Thompson also reported that she and Ms. Snow are moving along with the new website. They both briefed the Mayor on cloud based hosting and the cost associated with it. Hopefully by March they will have the total cost and present it to the Council. Ms. Thompson said she has been proofing the pages of the website that have been completed. Ms. Snow said they are working to maintain the emails so we do not lose anything in the transition phase. They are also working on the IT landscape in which they surveyed all departments to see what the needs and issues are. Ms. Snow further stated they are working on the IT consult and RFP to get service we need to catch up with other local governments.

Ms. Snow reported that she attended the Business Roundtable in South Toms River that Joseph Kostecki, our Clerk held last month and there was an incredible turn out with standing room only. Ms. Snow commended Joseph Kostecki on a job well done.

Ms. Snow reported that they are working on a Founder's Day with Recreation including Christine Gabriel and Melissa Wudzki also Susan Cowdrick who played a large part in the 100 year Celebration. The plan is to have a lot of events in town which include a parade around the river ending at Memorial Field where there will be a fair with maybe local vendors, food trucks, etc. Ms. Snow said they have reached out to the Artist Guild, Peto Museum and others to see if they would like to hold their own events or participate in the town's event. Tentative dates are 7/27 – family movie and open the time capsule from the 100 year celebrations; 7/28 – the parade and fair; 7/29 Church service and bury the new time capsule.

Ms. Gabriel spoke that they are actively seeking sponsors to help cover the costs to avoid the town having any responsibility with costs. She also stated that they are working hard to make it a safe environment so the children can enjoy the fair or go to the playground.

Ms. Snow stated that she is working with Don Roberts on the CAPE Program which will help in archiving our old historical documents for free. Ms. Snow also said she has a Save the Date from the

Island Heights Cultural and Heritage for Wines Around the World on 3/4/19 @ 7pm being held at the Cafe Italia on Rt. 37 in Toms River. The cost is \$55 per person for a great cause.

Ms. Wudzki said that she forgot to mention at the last meeting at the Island Heights Board of Education that they complimented DPW on how well they have completed the snow removal and they thanked them for an amazing job.

Mayor Silver asked Mr. Asay about the Oyster Creek Nuclear Plant. Mr. Asay stated that it will be closed this year but due to the fact that there is still significant nuclear material it will still need to be guarded since it can be used as weapons material. Mr. Asay also stated that all employees were offered employment although it may require relocating and that Lacey will be taking a huge hit since this plant is 40% of their budget.

Mayor Silver asked Don Roberts for an update on the New Jersey Historic Trust. Mr. Roberts stated that they initial graphics for the signage that needs to be placed on the Wanamaker Complex in order to get the lien removed is 98% done. Further discussion was held on the lien and its meaning. Mr. Roberts said that once the sign is in place we just need to provide them with photo evidence and the lien is resolved.

7. PRIVILEGE OF THE FLOOR

Andy Parks of 121 Summit Ave. discussed the issue with the manner in which children are dropped off at the school and the dangers associated with people trying to travel on Summit Ave. Mr. Parks offered a suggestion that they reverse the one-way on Simpson Ave. and utilize that as the drop off road coming in from Lake Ave. Mayor and Council all agree that a need to resolve this and look for an alternative is necessary.

8. EXECUTIVE SESSION FOR ATTORNEY CLIENT PRIVILEGE

Motion to enter into executive session was made by Mr. Asay second by Mr. Gabriel. Voice vote all in favor.

Motion to adjourn executive session was made by Mr. Asay second by Mr. Gabriel. Voice vote all in favor.

Ordinance 18-1

Amending and Supplementing Article II, and establishing 2-9.1, creating the position of Assistant to the Borough Clerk (First Reading)

Roll Call to table

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		CP Berglund	X			
	X	Asay	X			
		Gabriel	X			
		Snow	X			
		Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

9. ADJOURNMENT

Motion to adjourn the meeting at 9:30pm was made by Mr. Gabriel second by Mr. Berglund. Voice vote all in favor.

Respectfully Submitted by Wendy Prior