

**BOROUGH OF ISLAND HEIGHTS  
REGULAR MEETING AGENDA  
March 13, 2018**

The Regular Meeting of the Mayor and Council of the Borough of Island Heights is hereby called to order. Notice of this meeting is in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975, Chapter 231 (Section 10:4-10). Notice of the meeting was advertised in the Asbury Park Press on November 16, 2017 and was also posted on the bulletin board in the Municipal Building.

Pledge to the flag and moment of silence.

**1. ROLL CALL**

Councilmember Asay	Councilmember Snow
Councilmember Berglund	Councilmember Thompson
Councilmember Gabriel	Councilmember Wudzki
Mayor Silver	Attorney O’Connell

	Council President Berglund	Asay	Gabriel	Snow	Thompson	Wudzki	Mayor Silver	Atty O’Connell
Present	X		X	X	X		X	X
Absent		X				X		

**2. PRESENTATION:**

Proclamation Celebrating National Libraries Week, April 8-14

**3. APPROVAL OF MEETING MINUTES**

Resolution 2018-43 Approving Council Minutes of February 13, 2018

Public Comment: none

Roll Call:

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		CP Berglund	X			
		Asay				X
		Gabriel	X			
	X	Snow	X			
		Thompson	X			
		Wudzki				X
		Mayor Silver	X			

**4. ORDINANCES**

Ordinance 18-1	Amending and Supplementing Article II, and establishing 2-9.1, creating the position of Assistant to the Borough Clerk (Second Reading on 3.27.18)
----------------	--

Councilwoman Thompson recommended the residency clause be removed prior to the final vote for passage on March 27, 2018.

Ordinance 2018-4	An Ordinance of the Borough of Island Heights, County of Ocean, State of New Jersey, Amending and Supplementing Chapter 7 of the Borough Code Entitled, “Traffic”(First Reading).
------------------	---

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Berglund	X			
		Asay				X
		Gabriel	X			
	X	Snow	X			
X		Thompson	X			
		Wudzki				X
		Mayor Silver	X			

Ordinance 2018-5

An Ordinance Authorizing the Borough of Island Heights to Provide Legal Counsel and Indemnification for Officials, Employees and Appointees of the Borough in Certain Actions Brought Against Said Officials, Employees and Appointees.(First Reading)

Public Comment: Mayor Silver stated this is to protect the Borough under the Joint Insurance Fund, as part of the policy improvements for the Borough.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		CP Berglund	X			
		Asay				X
		Gabriel	X			
		Snow	X			
	X	Thompson	X			
		Wudzki				X
		Mayor Silver	X			

## 5. RESOLUTIONS

Resolution 2018-44

Appointing Ray Claudio as Deputy Registrar effective March 19, 2018

Public Comment: None

Roll Call:

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Berglund	X			
		Asay				X
		Gabriel	X			
	X	Snow	X			
X		Thompson	X			
		Wudzki				X
		Mayor Silver	X			

Resolution 2018-45                      Appointing Ray Claudio as Deputy Tax Collector

Public Comment: The effective date was removed from the resolution.

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		CP Berglund	X			
		Asay				X
		Gabriel	X			
	X	Snow	X			
		Thompson	X			
		Wudzki				X
		Mayor Silver	X			

Resolution 2018-46                      Authorizing a Social Affairs Permit for the Island Heights Fire Department on June 30, 2018 from 5pm-11pm

Public Comment: The Governing Body notated this is for Summerbrew.

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Berglund	X			
		Asay				X
		Gabriel	X			
X		Snow	X			
	X	Thompson	X			
		Wudzki				X
		Mayor Silver	X			

Resolution 2018-47                      Authorizing the Mayor and Borough Clerk to Execute a Professional Services Agreement with Holman, Frenia and Allison

Public Comment: none

Roll Call:

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		CP Berglund	X			
		Asay				X
		Gabriel	X			
		Snow	X			
	X	Thompson	X			
		Wudzki				X
		Mayor Silver	X			

Resolution 2018-48                      Authorizing the Borough Engineer For Central Avenue Sewer Survey and Design in an Amount Not To Exceed \$8,800.00

Public Comment:                      The Council wished to amend the amount to reflect only Phase 1 ( Topographic Route Survey and Utility Survey at a cost of \$2,900.00, and Reimbursable Expenses at \$1,000.00, for a total of \$3,900.00.

Therefore, final Roll Call vote will be as follows:

Resolution 2018-48 Authorizing the Borough Engineer For Central Avenue Sewer Survey and Design in an Amount Not To Exceed \$3,900.00

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		CP Berglund	X			
		Asay				X
		Gabriel	X			
	X	Snow	X			
		Thompson	X			
		Wudzki				X
		Mayor Silver	X			

Resolution 2018-49 Authorizing the Borough of Island Heights to negotiate a Renewal Lease Agreement with the United States Postal Service and Assigned Representative

Public Comment: Betsy Hyle, 226 Summit Ave, stated the Post Office should maintain their recycling container in better fashion, in addition to their employees taking more than one parking spot.

Additional conversations stated interest in establishing additional posting boards inside.

Roll Call:

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Berglund	X			
		Asay				X
		Gabriel	X			
	X	Snow	X			
X		Thompson	X			
		Wudzki				X
		Mayor Silver	X			

Resolution 2018-50 Authorizing Island Heights to Apply for the 2017 Recycling Tonnage Grant

Public Comment: none

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	X	CP Berglund	X			
		Asay				X
		Gabriel	X			
X		Snow	X			
		Thompson	X			

		Wudzki				X
		Mayor Silver	X			

Resolution 2018-51                      Resolution Adopting Personnel Policies and Procedures and the Employee Handbook

Public Comment  
Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Berglund	X			
		Asay				X
		Gabriel	X			
	X	Snow	X			
X		Thompson	X			
		Wudzki				X
		Mayor Silver	X			

Resolution 2018-52                      Adopting a Civil Rights Resolution

Public Comment: none  
Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Berglund	X			
		Asay				X
	X	Gabriel	X			
		Snow	X			
X		Thompson	X			
		Wudzki				X
		Mayor Silver	X			

Resolution 2018-53                      Authorizing the 10/11 Year Old Giants from Toms River East Little League to Use Memorial Field on day a week for our team's practice during the 2018 Season.

Public Comment                      Jim Jablonski, 227 Ocean Avenue, asked if the Borough collects fees from the team.

Mayor Silver stated that as long as there is an Island Height's player, then there are no fees.

The dates will be on Tuesdays from 5-7pm on 3/20; 3/27; 4/3; 4/10; 4/17; 4/24; 5/1; 5/8; 5/15; 5/22; 5/29; 6/5; 6/12; 6/19 and 6/26

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	X	CP Berglund	X			

		Asay				X
X		Gabriel	X			
		Snow	X			
		Thompson	X			
		Wudzki				X
		Mayor Silver	X			

Resolution 2018-54 Authorizing the Island Heights United Methodist Church to Use Camp Meeting Park on Sunday, April 29, 2018 from 2pm to 4pm

Public Comment: none

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	X	CP Berglund	X			
		Asay				X
		Gabriel	X			
X		Snow	X			
		Thompson	X			
		Wudzki				X
		Mayor Silver	X			

Resolution 2018-55 Canceling Water-Sewer Capital Improvement Appropriation Balances of Completed Projects

Public Comment: The Governing Body discussed on the possibility to hold onto these funds due to the watertower condition and need for repainting.

Roll Call to TABLE:

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Berglund	X			
		Asay				X
		Gabriel	X			
	X	Snow	X			
X		Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

Resolution 2018-56 Authorizing the Cancellation of NJ Environmental Infrastructure Loan Receivable

Public Comment Governing Body asked this to be TABLED

Roll Call to TABLE

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Berglund	X			
		Asay				X
		Gabriel	X			

	X	Snow	X			
X		Thompson	X			
		Wudzki				X
		Mayor Silver	X			

Resolution 2018-57 Authorizing a Founder's Day Celebration on July 28, 2018

Public Comment: none

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Berglund	X			
		Asay				X
X		Gabriel	X			
	X	Snow	X			
		Thompson	X			
		Wudzki				X
		Mayor Silver	X			

Resolution 2018-58 Authorizing Maser Consulting For Engineer Services Relative to Compliance with Various Conditions of the NJDEP CAFRA IP (NJDEP FILE NO. 1510-14-0001.1 CAF140002) for the Gabion Wall at Camp Meeting Ground in an Amount Not To Exceed \$3,850.00

Public Comment Governing Body asked this to be TABLED due to this work being previously done but incomplete by the previous engineer. Councilman Gabriel is to follow-up with previous engineer.

John Bendel, 2 Summit Ave, asked if anyone contacted the previous engineer to inquire why they didn't provide the acceptable material as per the State.

Mayor Silver stated that any additional work would come at a cost regardless of the engineer.

Roll Call to **TABLE**

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		CP Berglund	X			
		Asay				X
	X	Gabriel	X			
		Snow	X			
		Thompson	X			
		Wudzki				X
		Mayor Silver	X			

Resolution 2018-59 Authorizing Maser Consulting to Solicit Bids for the 2017 NJDOT Municipal Aid Grant and 2016 CDBG Program

Public Comment: none

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
--------	--------	------	------	------	---------	--------

		CP Berglund	X			
		Asay				X
		Gabriel	X			
	X	Snow	X			
X		Thompson	X			
		Wudzki				X
		Mayor Silver	X			

**6. BILL LIST**

Resolution 2018-61 Approve the March 2018 Bill List

Public Comment: None

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		CP Berglund	X			
		Asay				X
		Gabriel	X			
	X	Snow	X			
		Thompson	X			
		Wudzki				X
		Mayor Silver	X			

The following Resolutions 60 and 62 will be enacted by one Consent vote:

Resolution 2018-60

Approving the Following Purchase

Vendor: PowerDMS, Inc

Cost: \$2,759.25

Item: Record & Training Management System

Resolution 2018-62

Approving the Following Purchase

Vendor: MorphoTrak

Cost: \$2,633.69

Item: Record & Training Management System

Public Comment: none

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Berglund	X			
		Asay				X
X		Gabriel	X			
		Snow	X			
	X	Thompson	X			
		Wudzki				X
		Mayor Silver	X			

Resolution 2018-63

Accepting the Resignation of Police Officer Anthony Famelio

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
--------	--------	------	------	------	---------	--------



		CP Berglund	X			
		Asay				X
X		Gabriel	X			
		Snow	X			
	X	Thompson	X			
		Wudzki				X
		Mayor Silver	X			

**COUNCIL REPORTS**

CP BERGLUND: The Borough Revaluation is approximately 80% and updates are being encoded. With regard to the Community Garden, some people didn't maintain their garden beds and were overgrown with weeds; until a young Boy Scout stepped in to provide weeding. Now, Noah Schaad is being recognized at his Eagle Scout Ceremony and invited Councilman Berglund to attend.

GABRIEL: The new County Radio System is moving forward. County agencies are using it as a test now for late 2019-early 2020. The Borough will need to budget for new radios after drop dead date.

THOMPSON: National observance at school will be way of a moment of silence tomorrow at 10am. The Grade School will have an art show; a Fair on the 22nd; and Board Meeting on 28th. Additionally, multiple street light reports have been addressed.

SNOW: Open Space grant was completed and applied to follow up for the designation of Certified Wildlife Habitat.

SILVER: The Ocean County Social Services has a Senior Volunteer Program from April 3-15th. Additionally, the Borough will recognize National Volunteer Week and the month of May as Older Americans Month.

**PRIVILEGE OF THE FLOOR**

The Summit Avenue Beach does not have port-a-johns. Currently, there are no lifeguards and is "swim at your own risk".

The Borough Clerk stated he will inquire with the Joint Insurance Fund as to whether this is a "dedicated" beach.

Seeing no other comments, Councilman Gabriel motioned to adjourn; Seconded by Councilwoman Snow, and full Council consent.

**ADJOURNMENT @ 8:40:pm**

**Respectfully submitted,**

\_\_\_\_\_  
Borough Clerk

\_\_\_\_\_  
Jeffrey Silver, Mayor

