

# Mayor and Council Newsletter



Borough of Island Heights  
ReOrganization Meeting  
January 8, 2013

*Agenda items are listed in the order that they were acted upon. Each agenda item is summarized. The mayor and/or council member familiar with the action is listed along with a telephone number.*

*Mayor – Jim Biggs - Present  
Council President Jeffrey B. Silver - Present  
Council Members present: John Bendel, Greg Heizler, Peter Kier, Joe Rogalski and Brian Taboada  
Council members absent: None*

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**The Oath of Office was administered to the following on January 1, 2013: Council Persons (3 Year Terms)**  
**GREG HEIZLER**  
**JEFFREY SILVER**

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## ***Nominations of Council President***

There was a nomination for Jeff Silver as Council President. With one (1) no vote, Jeff Silver was elected Council President.

***Mayor Biggs presented the following appointments to serve at the pleasure of the governing body:***

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| <b>Municipal Attorney</b>                                | William T. Hierung, Jr., Esquire |
| <b>Municipal Auditor</b>                                 | William Antonides, Jr. & Co.     |
| <b>Municipal Engineer</b>                                | Michael O'Donnell, P.E.          |
| <b>Municipal Bond Counsel</b>                            | Jan Wouters, Esquire             |
| <b>Special Attorney</b>                                  | Steve Zabarsky, Esquire          |
| <b>Special Attorney</b>                                  |                                  |
| <b>Tax Appeals</b>                                       | Christopher Connors, Esquire     |
| <b>Planning Board Attorney</b>                           | Kenneth Kukfa, Esquire           |
| <b>Municipal Prosecutor</b>                              | Elizabeth Leahey, Esquire        |
| <b>Municipal Prosecutor (Alt. 1)</b>                     | Garrett Joest, Esquire           |
| <b>Municipal Prosecutor (Alt. 2)</b>                     | Joseph Coronado, Esquire         |
| <b>Municipal Hearing Officer</b>                         | Jay Ligouri, Esquire             |
| <b>Public Defender</b>                                   | Daniel Simmons, Esquire          |
| <b>Alternate Public Defender</b>                         | Brian Rumpf, Esquire             |
| <b>Municipal Court Administrator</b>                     | Elizabeth Boettger               |
| <b>Deputy Court Administrator</b>                        | Michelle Sargent                 |
| <b>Deputy Municipal Finance Officer</b>                  | April D. Elley                   |
| <b>Payroll Clerk</b>                                     | Margaret Newnom-Purdie           |
| <b>Clerk of Public Works</b>                             | Wendy Prior                      |
| <b>Assessment Search Officer</b>                         | Ellie Rogalski                   |
| <b>Tax Search Officer</b>                                | Wendy Prior                      |
| <b>Affirmative Action Officer/ Purchasing Agent/</b>     |                                  |
| <b>Project Manager/Newsletter Editor</b>                 | April D. Elley                   |
| <b>Construction Official Class I/Building Sub</b>        |                                  |
| <b>Code Official Class I/Building Inspector Class I/</b> |                                  |
| <b>Zoning Official/Code Enforcement Official</b>         | Ken Anderson                     |
| <b>Borough Electrician</b>                               | Linesider Electric               |
| <b>Certified Recycling Professional</b>                  | Oscar Cradle, CPR                |
| <b>Emergency Management Coordinator</b>                  | Douglas Platt                    |

## **Board of Health (3 Year Term)**

Pat Bailey, Secretary  
Claire Cagney  
Fran Gajano  
Eileen McKenna  
Jessica Deckker

## **Planning Board**

Class IV Unexpired Term (expires 12/31/2017)

Les Knox  
Ellie Siebert

## **Recreation Committee (1 Year Term)**

Rob Harrington  
Ray McKelvey  
Robert Crutchley  
Gina Asel  
Paul Smutz  
Eric Bornebusch

## **Environmental Committee (1 Year Term)**

Mary Judge, Chair  
George Kotzas, Vice Chair  
Margie Laratta  
Pat Sherwin  
Marsha Cudworth  
Sandra Snow

*The above appointments were approved unanimously by the governing body.*

***Mayor Biggs presented the following appointments:***

## **Capital Committee (1 year term)**

**Mayor Biggs (chair)**  
G. Ray McKelvey  
Drew Seibert  
Susan Ney Thompson  
Betsy Hyle  
Michael O'Donnell, P.E.

## **Finance Committee**

**Mayor Biggs (chair)**  
Pete Kier  
April D. Elley, Deputy CFO

## **Senior Advisory Committee (3 Year Term)**

Betsy Hyle  
Florence Kernaghan

## **Trustees of the Library (1 Year Term)**

Ellen Columbus  
Claire Kalli  
James Muller  
Jill Gallina  
Pat Fusaro  
Lynn Lenox  
Marilyn Connors  
Sally Gauntt  
Betsy Hyle

## **Property Maintenance Code Appeals Board**

Joe Burt  
Frank Randazzo  
Andy Parks  
Jim Lenox – Alternate  
Robert Wilber - Alternate

*No formal action required on the above presented appointments. Mayor asked the council for formal action on these appointments. These appointments were unanimously approved by the governing body.*

The following was acted on as a consent agenda:

1. Resolution 2013 – 01 entitled, **RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CONDUCT A TAX LIEN SALE.**

**SUMMARY:** This resolution authorizes the tax collector to offer a tax lien sale for any properties on which delinquent taxes or delinquent water and sewer rents are owed. For details contact: Wendy Prior - Tax Collector (732) 270-6414, Pete Kier – Director / Council Member Liaison

2. Resolution 2013 – 02 entitled, **RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, SETTING THE INTEREST RATE CHARGED ON DELINQUENT WATER & SEWER.**

**SUMMARY:** This resolution authorizes the clerk of public works to charge 18% on all outstanding water and sewer accounts. For details contact: Wendy Prior - Tax Collector (732) 270-6414, Jeff Silver – Director / Council Member Liaison

3. Resolution 2013 – 03 entitled, **RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, TO SET THE INTEREST RATE CHARGED ON DELINQUENT TAXES PURSUANT TO N.J.S.A. 54A: 4-67.**

**SUMMARY:** This resolution authorizes the tax collector to charge taxpayers interest on their delinquent taxes. The rate is 8% on the first \$1,500.00 and 18% on any balance over \$1,500.00. For details contact: Wendy Prior - Tax Collector (732) 270-6414, Pete Kier – Director / Council Member Liaison

4. Resolution 2013 – 04 entitled, **RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, ADOPTING THE CASH MANAGEMENT PLAN FOR THE CALENDAR YEAR OF 2013.**

**SUMMARY:** This resolution adopts the cash management plan for the calendar year of 2013. For details contact: Lou Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier – Director / Council Member Liaison

5. Resolution 2013 – 05 entitled, **RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THAT ALL FULL TIME AND PART TIME EMPLOYEES OF THE BOROUGH BE PAID EVERY TWO (2) WEEKS.**

**SUMMARY:** This resolution authorizes all full time and part time employees of the borough be paid every two (2) weeks. For details contact: Lou Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier – Director / Council Member Liaison

6. Resolution 2013 – 06 entitled, **RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, DESIGNATING THE OFFICIAL PUBLICATIONS.**

**SUMMARY:** This resolution designates the official publications for the borough. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Pete Kier – Director / Council Member Liaison

7. Resolution 2013 - 07 entitled, **RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZES THE MAYOR TO EXECUTE ALL GRANT APPLICATIONS ON BEHALF OF THE BOROUGH.**

**SUMMARY:** This resolution authorizes the Mayor to execute all grant applications on behalf of the borough. For details contact: Borough Clerk (732) 270-6415, Pete Kier – Director / Council Member Liaison

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**With one (1) no vote on Resolution 2013 – 06, Resolutions 2013 – 01 through 2013 – 07 were approved by Mayor and Council.**

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8. Resolution 2013 – 08 entitled, **RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, DESIGNATING THE VARIOUS PROFESSIONALS PURSUANT TO N.J.S.A.40A:11-1 et seq.**

**SUMMARY:** The Mayor and Council Members unanimously approved this resolution designating the various professionals listed: William T. Hierung, Jr., Esquire-Municipal Attorney, William Antonides, Jr.-Municipal Auditor, Michael O'Donnell, P.E. -Municipal Engineer, Jan L. Wouters, Esquire-Municipal Bond Counsel, Steve Zabarsky, Esquire-Special Attorney, Christopher Connors, Esquire-Special Attorney for Tax Appeals, Kenneth Kukfa, Esquire-Planning Board Attorney, Garrett Joest, Esquire-Municipal Prosecutor (Alternate 1), Joseph Coronado, Esquire-Municipal Prosecutor (Alternate 2), James Liguori, Esquire-Municipal Hearing Officer, Brian Rumpf, Esquire-Public Defender, Linesider Electric-Municipal Electrician, Oscar Cradle, CPR-Certified Recycling Professional. For details contact: Ellie Rogalski - Borough Clerk (732) 270-6415, Pete Kier – Director / Council Member Liaison

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire Departments, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

Mayor Jim Biggs  
Council Member Greg Heizler  
April D. Elley, Newsletter Editor (732) 270-6415  
[mayorcouncil@islandheightsboro.com](mailto:mayorcouncil@islandheightsboro.com)