

Mayor and Council Newsletter

Borough of Island Heights
Council Meeting
March 26, 2013
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Agenda items are listed in the order that they were acted upon. Each agenda item is summarized. The mayor and/or council member familiar with the action is listed along with a telephone number.

*Mayor – Jim Biggs - Present
Council President - Jeffrey B. Silver – Present
Council Members present: John Bendel, Joe Rogalski and Brian Taboada
Council members absent: Greg Heizler and Peter Kier*

1. Introduction Ordinance 2013 – 02 entitled, ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

Summary: After first reading and introduction of Ordinance 2013 – 02, the Mayor and Council Members unanimously approved an ordinance to exceed the municipal budget appropriation limits and to establish a cap bank. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier - Council Member Liaison

2. Adopt Resolution 2013 - 27 entitled, RESOLUTION OF THE BOROUGH COUNCIL OF ISLAND HEIGHTS, OCEAN COUNTY PROVIDING FOR TRANSFERS BETWEEN BUDGET APPROPRIATIONS CONTAINED IN THE 2012 APPROPRIATIONS RESERVES MUNICIPAL BUDGET.

Summary: The Mayor and Council Members unanimously approved a resolution providing for transfers between budget appropriations contained in the 2012 appropriations reserves municipal budget. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier - Council Member Liaison

3. Adopt Resolution 2013 - 28 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING THE APPOINTMENT OF JASON MURT AS PRIMARY WATER OPERATOR FOR THE BOROUGH HOLDING BOTH W2 (WATER DISTRIBUTION SYSTEM LICENSE) AND T2 (WATER TREATMENT SYSTEM LICENSE) AND FURTHER APPOINT BRIAN HUFNAGLE AS BACKUP OPERATOR HOLD THE SAME LICENSES AND DESIGNATIONS.

Summary: With one abstention, the Mayor and Council Members approved a resolution appointing Jason Murt as primary water operator for the borough holding both W2 and T2 licenses and further appoint Brian Hufnagle as backup operator holding the same licenses and designations. For details contact: Jon Brodbeck – Assistant Superintendent of Public Works (732) 270-6424, Jeff Silver - Council President Liaison

4. Adopt Resolution 2013 - 29 entitled, RESOLUTION OF THE BOROUGH COUNCIL OF ISLAND HEIGHTS, COUNTY OF OCEAN, ESTABLISHING THREE YEAR AVERAGING METHOD IN COMPUTING THE RESERVE FOR UNCOLLECTED TAXES.

Summary: The Mayor and Council Members unanimously approved a resolution establishing three year averaging method in computing the reserve for uncollected taxes. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier - Council Member Liaison

5. Adopt Resolution 2013 - 31 entitled, AUTHORIZE THE BOROUGH OF ISLAND HEIGHTS TO APPLY FOR A GRANT FROM THE ASSOCIATION OF NEW JERSEY ENVIRONMENTAL COMMITTEES.

Summary: The Mayor and Council Members unanimously approved a resolution authorizing the borough to apply for a grant from the Association of New Jersey Environmental Committees. For details contact: Ellie Rogalski –

Borough Clerk (732) 270-6415, Brian Taboada - Council Member Liaison

6. Introduction of the 2013 Municipal Budget.

Summary: The Mayor and Council Members unanimously approved the introduction of the 2013 municipal budget. This budget provides for an increase of 2.38 cents to the municipal rate. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier - Council Member Liaison

7. Approve obligations chargeable to the 2012 operating budget and the 2013 temporary budget as presented.

Summary: The Mayor and Council Members unanimously approved the payment of obligations chargeable to the 2012 operating budget and the 2013 temporary operating budgets. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier - Council Member Liaison

The following was acted on as a consent agenda.

8. Approve the following Purchase Order request:

1.
Requesting Dept: Buildings & Grounds
Vendor: Dock Side Marine
Item/Service: Lumber
90 DL 2x12x20#1 @ \$41.76=\$3,758.40
440 DL 2x06x16#1 @ \$11.52=\$5,068.80
50 HR 3x6x20 2.5 @ \$38.27=\$1,913.50
TOTAL: \$11,492.05

2.
Requesting Dept.: Water & Sewer
Vendor: Point Bay Fuel
Item/Service: 250 ULSD CLR NXT
62.9 gal \$854.38
Federal LUST tax \$.25
TOTAL: \$854.63

3.

Requesting Dept.: Buildings & Grounds
Vendor: United Rental
Item/Service: Chipper 12in-12in Make-Vermeer, 1 Month Rental 1/5/13-2/5/13
TOTAL: \$3,066.47

4.
Requesting Dept.: Buildings & Grounds
Vendor: H & D Rosetto
Item/Service: (3 PO's @ \$729.50 ea.) Delivery, Hauling and Disposal of Ocean Roll Off (T) 30 YD
Invoice dates: 2/26/13; Pavilion: 2/18/13; Lake & Laurel Aves: Central Ave Pavilion
TOTAL: \$2,188.50

5.
Requesting Dept.: Police
Vendor: Midas Auto Service Experts
Item/Service: Brake work & front end work needed Ford F150 car 10-07
TOTAL: \$606.91

Summary: The Mayor and Council Members unanimously approved the issuance of purchase orders for all the items listed above. For details on items 1 – 4 contact: Jon Brodbeck – Assistant Superintendent of Public Works (732) 270-6424, Brian Taboada – Council Member Liaison; for details on item 5 contact: Lt. Kevin Arnold (732) 270-3006, Joe Rogalski – Council Member Liaison

9. Adopt Resolution 2013 – 30 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, TO ENTER INTO EXECUTIVE SESSION.

Summary: The Mayor and Council Members unanimously approved a resolution to enter into executive session. The items for this session: contracts, threaten litigation, action may be taken as a result of this session. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor

Liaison Reports

Council Member John Bendel explained the borough's **animal control policy**. It is the borough's responsibility to catch and deal with stray domestic animals. Wild animals on the other hand are not the borough's responsibility. If a resident has a squirrel in the house, for example, it is the resident's responsibility to handle the situation, not the boroughs.

Meanwhile, if any animal is rabid or suspected to be rabid, the borough should be notified whether that animal is domestic or wild.

Council Member Greg Heizler was absent.

Council Member Pete Kier was absent.

Council Member Joe Rogalski did not have a report.

Council President Jeff Silver reported that bids will be returned for the **Summit Avenue Groin** on April 5th. He also reported that the **water tower** has been delivered to the site.

Council Member Brian Taboada did not have a report.

The **Chief Financial Officer** reported on the recent **Bond Anticipation Note sale** that was held on March 21st, the low bidder was Ocean First Bank at a rate of 1.04%.

Privilege of the Floor

These subjects were discussed during Privilege of the Floor, for additional details please see the approved minutes retained by Borough Clerk.

- Mr. Nelson thanked the council for adopting Resolution 2013 – 32 (Other Borough Actions)
- Hope & Healing counseling services are available for anyone in need especially those affected by Super Storm Sandy.

Other Borough Actions

Adopt Resolution 2013 - 32 entitled, RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY PROVIDING FOR EMERGENT RELIEF AS A RESULT OF HURRICANE SANDY IN REGARD TO THE RECONSTRUCTION POLICY FOR

RESIDENTIAL AND COMMERCIAL STRUCTURES.

Summary: The Mayor and Council Members unanimously approved a resolution providing for emergent relief as a result of Hurricane Sandy in regard to the reconstruction policy for residential and commercial structures. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor

O'Donnell, Stanton & Associates re: Cedar Ave. and Ocean Bend Road Improvements recommendation of award of contract to Earle Asphalt Company in the amount of \$100,013.13 concurrence of NJDOT and availability of funds.

Summary: Based on the recommendation of O'Donnell, Stanton & Associates with regard to Cedar Avenue and Ocean Bend road improvements, the Mayor and Council Members awarded a contract to Earle Asphalt Company in the amount of \$100,013.13. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor

Approve the following Raffle Licenses:

Applicant: Island Heights Cultural & Heritage Association #R2013-01

DOE: Dec. 14, 2013

Applicant: Island Heights PTO License #2013-02

DOE: April 19, 2013

Summary: The Mayor and Council Members unanimously approved the raffle licenses listed above. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Pete Kier - Council Member Liaison

Michael O'Donnell, Jr. / Toms River East Little League request use of Memorial Field for baseball practice for the following dates: Thursdays 5:00 PM – 7:00 PM upon approval until May 2, 2013. (cert. of ins. provided)

Summary: The Mayor and Council Members unanimously approved a request from Michael O'Donnell, Jr. /Toms River East Little League for use of Memorial Field for baseball practice on Thursdays 5:00 PM – 7:00 PM; upon approval until May 2, 2013. Certificate of insurance has

been provided. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, John Bendel – Council Member Liaison

Award Computer Maintenance Contract to CSI Computers, LLC in the amount of \$4,995.00 (2 @ \$2,497.50 each) covers entire Borough and Police Department, to be paid quarterly.

Summary: The Mayor and Council Members unanimously approved the award of a computer maintenance contract to CSI Computers, LLC in the amount of \$4,995.00 (2 @ \$2,497.50 each) covers entire borough and police department. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison

Authorize the payment for physiological testing for the recommended Class II Police Candidate in the amount not to exceed \$700.00

Summary: The Mayor and Council Members unanimously approved the payment of physiological testing for the recommended Class II Police Candidate; amount not to exceed \$700.00. For details contact: Lt. Kevin Arnold – (732) 270-3006, Joe Rogalski – Council Member Liaison

Authorize the CFO to move forward with the ordering of the following vehicles: Police Vehicle Ford Inceptor and Public Works Vehicle Ford 350 and to prepare the resolution to place order.

Summary: The Mayor and Council Members unanimously approved the CFO to move forward with the ordering of the Police vehicle Ford Inceptor and the Public Works Ford 350 and to prepare the resolution to place order. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jim Biggs - Mayor

Authorize the hire of a temporary employee for public works for the period in which a public works employee will be out of work on worker's compensation due to an injury. Temporary employee will be hired at a rate of \$12.00 per hour.

Summary: The Mayor and Council Members unanimously approved the hiring of a temporary employee at \$12.00 per hour to cover the period of time that a public works employee is out on

worker's compensation. For details contact: Jon Brodbeck – Assistant Superintendent of Public Works (732) 270-6424, Brian Taboada – Council Member Liaison, Jeff Silver – Council President Liaison

Other Items of Interest

- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, April 17, 2013 at 7:00 PM held at the borough hall.
- ❑ The **Central Regional School Board** regularly scheduled meeting is Thursday, April 18, 2013 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, April 23, 2013 at 7:00 PM held at the borough hall.

DOG & CAT LICENSES ARE TO BE RENEWED JANUARY 1 OF EACH YEAR

- * **Proof of Current Rabies Required**
- * **Spaying/Neutering Certificate to obtain \$3.00 discount**

Cat & Dog Fee: \$10.00
Proof Spayed/Neutered: \$7.00

In addition, a Late Fee of \$5.00 will be imposed February 1 and an additional \$1.00 each month late thereafter.

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire Departments, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

mayorcouncil@islandheightsboro.com
Council Member Greg Heizler
April D. Elley, Newsletter Editor (732) 270-6415