

# Mayor and Council Newsletter

Borough of Island Heights  
Council Meeting  
June 25, 2013  
www.islandheightsboro.com



*Agenda items are listed in the order that they were acted upon. Each agenda item is summarized. The mayor and/or council member familiar with the action is listed along with a telephone number.*

Mayor – Jim Biggs - Present  
Council President - Jeffrey B. Silver – Present  
Council Members present: John Bendel, Greg Heizler, Joe Rogalski, Peter Kier and Brian Taboada  
Council members absent: None

## 1. Approve obligations chargeable to the 2012 operating budget and the 2013 temporary operating budgets as presented.

Summary: The Mayor and Council Members approved the payment of obligations chargeable to the 2012 operating budget and the 2013 temporary operating budgets. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier - Council Member Liaison

## 2. Approve the following Social Affair Permit (ABC):

**Applicant:** John F. Peto Museum  
**DOE:** July 3, 2013 from 7PM – 9PM

Summary: The Mayor and Council Members unanimously approved a social affair permit (ABC) to the John F. Peto Museum; date of event is July 3, 2013. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Pete Kier – Council Member Liaison

## 3. Approve the following for the Rotary Club of Tom River Sailfest, Sept. 7, 2013:

1. Special Events Application
2. Social Affair Permit (ABC)
3. Raffle License #2013 – 07
4. Raffle License #2013 – 08
5. Road Closing Permit

Summary: The Mayor and Council unanimously approved the five items listed above for the Rotary Club of Toms River, Sailfest. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Pete Kier – Council Member Liaison

## 4. Approve the following Purchase Order request:

1. Requesting Dept.:	Central/Water & Sewer
Vendor:	Tri State Solutions
Item/Service:	Toshiba copy machine lease renewal 6/13/13-6/12/14
<b>TOTAL</b>	<b>\$2,100.00</b>

Summary: The above item was tabled. However, the Mayor and Council Members unanimously approved a proposal for a Kyocera 3500i for a

savings of \$181.00 per month. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jim Biggs - Mayor

## 5. Adopt Resolution 2013 – 50 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION.

Summary: The Mayor and Council Members unanimously approved a resolution to enter into executive session. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor

## Liaison Reports

**Council Member John Bendel** did not have a report.

**Council Member Greg Heizler** did not have a report.

**Council Member Peter Kier** did not have a report.

**Council Member Joe Rogalski** did not have a report.

**Council President Jeffrey B. Silver** reported that the borough is moving forward with the installation of paver's in the area known as the "Thumb" in front of the Central Avenue pavilion.

It will consist of a unique 7 foot sailboat medallion in the center and herring bone pattern of 4"x8" pavers encompassing the rest. In the very near future, pavers will be available for purchase to have your personal engraving. Also on June 22<sup>nd</sup>, the borough had over 40 volunteers from Morgan Stanley New Brunswick office perform weeding of our river grasses along River Avenue; they did a wonderful job on a number of the beds. **Council Member Brian Taboada** did not have a report.

## Privilege of the Floor

*These subjects were discussed during Privilege of the Floor, for additional details please see the approved minutes on the borough website.*

- Garbage along River Avenue
- Dog waste along River Avenue
- Property maintenance of certain residence

## Other Borough Actions

Approve the hiring of the following summer employees:

1. **Jamie Prior Head Lifeguard at \$11.00 p/h, and approve reimbursement of the cost of Red Cross Lifeguard Certification.**

2. **Karen Caggiano, Badge Checker – Not to exceed 28 hrs. per week @ \$11.00 per hour**

Summary: The Mayor and Council Members unanimously approved item 1 and tabled item 2 above. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Brian Taboada – Council President Liaison

**Discuss NJDEP agreement/settlement Blk 37 – Lot 2.07 and part of 2.08.**

Summary: The Mayor and Council Members unanimously approved a letter of support to New Jersey Department of Environmental Protection for alternate relief settlement to satisfy public access requirements on Blk 37 lot 2.07 and part of 2.08. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Brian Taboada – Council Member Liaison

**Approve the amendment to Water Tower Logo painting contract in the amount of \$6,038.00.**

Summary: With one (1) no vote, the Mayor and Council Members approved the amendment to water tower logo painting contract in the amount of \$6,038.00. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Brian Taboada – Council Member Liaison

**Motion to increase council authorization to \$1,000 for all departments.**

Summary: The Mayor and Council Members unanimously approved a motion to increase council authorization to \$1,000 on purchase requisitions for all departments. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier - Council Member Liaison

**Approve pavers with a sailboat medallion to be constructed in the thumb at the Central Avenue Pavilion.**

The Mayor and Council Members unanimously approved a contact with JDI Contracting for installation of approximately 952 square feet of 4"x8" paving stones in the amount of \$3,400.00 and also the purchase of a sailboat circle kit in the amount of \$3,400.00. For details contact: Jeff Silver – Council President Liaison (732) 270-6415

**Approve O'Donnell, Stanton & Associates to proceed with applying for a NJDEP permit for shoreline protection at Camp Meeting Ground bluff.**

Summary: The Mayor and Council Members approved O'Donnell, Stanton & Associates to proceed with applying for a New Jersey Department of Environmental Protection permit for shoreline protection at Camp Meeting Ground bluff. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor

**Introduction and first reading for adding a project for bluff stabilization at the camp meeting ground for \$180,000 to the 2014 capital budget plan.**

Summary: After first reading and introduction of the ordinance, the Mayor and Council Members unanimously approved an ordinance for adding a project for bluff stabilization at the Camp Meeting Ground for \$180,000.00 to the 2014 capital budget plan. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jim Biggs – Mayor

**Discussed New Jersey Department of Environmental Protection (NJDEP) compliance letter and Environmental Waste Management Associates proposal for providing the Island Heights Borough Garage with professional services to support ongoing environmental work. This work is to meet the NJDEP site remediation reform deadlines for investigation and cleanup.**

Summary: Action will likely occur at the next meeting. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor

**Introduction and first reading on the amendment to the borough salary ordinance.**

Summary: After first reading and introduction of the ordinance, the Mayor and Council Members unanimously approved an ordinance amending the borough salary ordinance to adjust the salary guidelines for the borough clerk and tax collector. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jim Biggs – Mayor

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## Other Items of Interest

- ❑ **All Municipal Offices** will be closed on Thursday, July 4, 2013 in observance of Independence Day.
- ❑ The **Island Heights Board of Health** regularly scheduled meeting is Tuesday, July 9, 2013 at 9:00 AM held at the borough hall.
- ❑ The **Island Heights Board of Education** regular meeting is Wednesday, July 10, 2013 at 6:15 PM, held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- ❑ The **Island Heights Planning Board** regularly scheduled meeting is Wednesday, July 10, 2013 at 6:30 PM held at the borough hall.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, July 16, 2013 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, July 17, 2013 at 7:00 PM held at the borough hall.
- ❑ The **Central Regional School Board** regularly scheduled meeting is Thursday, July 18, 2013 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, May 28, 2013 at 7:00 PM held at the borough hall.

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire Departments, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

[mayorcouncil@islandheightsboro.com](mailto:mayorcouncil@islandheightsboro.com)

Council Member Greg Heizler  
April D. Elley, Newsletter Editor (732) 270-6415