

# Mayor and Council Newsletter

Borough of Island Heights  
Council Meeting  
July 16, 2013  
www.islandheightsboro.com



*Agenda items are listed in the order that they were acted upon. Each agenda item is summarized. The mayor and/or council member familiar with the action is listed along with a telephone number.*

*Mayor – Jim Biggs - Present  
Council President - Jeffrey B. Silver – Present  
Council Members present: John Bendel, Joe Rogalski, and Brian Taboada  
Council members absent: Greg Heizler and Peter Kier*

---

## **1. Ordinance 2013 - 04 second reading and adoption: AN ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING ORDINANCE 2005 - 08, 2006 – 11a AND 2007 - 03 FIXING AND DETERMINING ANNUAL SALARY AND HOURLY WAGE OF CERTAIN OFFICERS OF THE BOROUGH OF ISLAND HEIGHTS.**

Summary: No action taken. For details contact: Jim Biggs – Mayor

---

## **2. Adopt Resolution 2013 – 50 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, PROVIDING FOR THE INSERTION OF AN EMERGENCY APPROPRIATION IN THE 2013 BUDGET OF THE BOROUGH OF ISLAND HEIGHTS PURSUANT TO N.J.S.A.40A:4-48.**

Summary: The Mayor and Council Members unanimously approved a resolution providing for the insertion of an emergency appropriation in the 2013 municipal budget. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jim Biggs - Mayor

---

## **3. Adopt Resolution 2013 – 52 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, COUNTY OF OCEAN AMENDING THE 2013 CAPITAL BUDGET.**

Summary: The Mayor and Council Members unanimously approved a resolution amending the 2013 capital budget. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jim Biggs - Mayor

---

## **4. Adopt Resolution 2013 – 53 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE GRACE PERIOD FOR INTEREST TO BE CALCULATED TO BE EXTENDED.**

Summary: The Mayor and Council Members unanimously approved a resolution authorizing the grace period for interest to be calculated to be extended. The tax due date with no interest is August 30, 2013. For details contact: Wendy Prior – Tax Collector (732) 270-6415, Jim Biggs – Mayor

---

## **5. Approve obligations chargeable to the 2012 operating budget and the 2013 operating budget as presented.**

Summary: The Mayor and Council Members approved the payment of obligations chargeable to the 2012 operating budget and the 2013 operating budget. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jim Biggs – Mayor

---

## **6. Approve the following Raffle License Application:**

**Applicant:** Community Medical Auxiliary Association  
**DOE:** October 5, 2013  
**License:** R2013 - 09

Summary: The Mayor and Council Members unanimously approved a raffle license for Community Medical Auxiliary Association; date of event is October 5, 2013, license number is R2013 - 09. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor

The following will be acted upon as a consent agenda:

**7. Approve the following Purchase Order requests:**

1. Requesting Dept.: Water & Sewer  
Vendor: Yardville Supply  
Item/Service: 150-80 lb. bags solar salt @ \$9.99  
**TOTAL \$1,498.50**

2. Requesting Dept.: Public Works  
Vendor: H & D Rosetto, Inc.  
Item/Service: Delivery/Disposal 30 yd roll off; 277 Summit Avenue  
**TOTAL \$729.50**

Summary: The Mayor and Council Members unanimously approved the issuance of purchase orders for the two (2) items above. For details on item 1 contact: Jon Brodbeck – Assistant Superintendent of Public Works (732) 270-6424, Jeff Silver – Council President Liaison; for details on item 2 contact: Jim Biggs – Mayor

---

**8. O'Donnell, Stanton & Associates Re: Water Storage Tank Modification No. 3 provides Cellular Attachment & Support Provisions. The modification resulted in a net increase to the contract of \$96,806.00.**

Summary: The Mayor and Council Members unanimously approved Water Storage Tank Modification No. 3 which provides cellular attachment and support provisions. The modification resulted in a net increase to the contract of \$96,806.00. For details contract: Jim Biggs – Mayor

---

**9. O'Donnell, Stanton & Associates Re: Proposal for Services: Camp Meeting Ground Bluff and Shoreline Stabilization:**

Fees:  
Engineering – Phase I \$30,700.00  
Construction Services – Phase 2 \$ 7,800.00  
Project Total \$34,400.00  
Project Total (Additional Permits if req.) \$38,500.00

Summary: This item was tabled. For details contact: Jim Biggs – Mayor

**10. Adopt Resolution 2013 – 51 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION.**

Summary: This resolution was not needed therefore it was not acted on. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor

---

## Liaison Reports

**Council Member John Bendel** thanked the Island Heights Police Department for their recent attention to **behavior on the boardwalk.**

**Council Member Greg Heizler** was absent.

**Council Member Peter Kier** was absent.

**Council Member Joe Rogalski** did not have a report.

**Council President Jeffrey B. Silver** gave an **update on the paver/medallion installation on River Avenue in front of the pavilion.** The medallion was a special order item and will be delivered to the borough by the 29th of July.

Once set in place by JDI Contracting, the rest of the paver installation will take place as quickly as possible. By the next council meeting in August we should have a price per **engraved paver set for purchase** for anyone who would like to have one. The borough had approximately 130 tons of sand delivered and spread onto the **Summit Avenue beach.** The beach looks great, thanks for your patience. Summer is here, have a safe and enjoyable season.

**Council Member Brian Taboada** reported on behalf of the Recreation Committee reminded all that the **Annual Camp Out** will take place of July 20<sup>th</sup>; he also requested that bathrooms in the meeting room be made available for the campers.

---

## Privilege of the Floor

*These subjects were discussed during Privilege of the Floor, for additional details please see the approved minutes on the borough website.*

- Garbage cans for the Junior Olympics
- Lake Drive speed limit

# Other Borough Actions

**Approve the hiring of the following summer employee:**

**Badge Checker – Not to exceed 28 hrs. per week @ \$11.00 per hour.**

Summary: The Mayor and Council Members unanimously approved hiring a badge checker, not to exceed 28 hours per week @ \$11.00 per hour. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, John Bendel – Council Member Liaison

**Barneget Bay Partnership Re: Request Save-the-Dates for the 17th Annual Barneget Bay Festival weekend at the Wanamaker Complex in Island Heights as follows:**

**Date: Wednesday/Thursday, May 28 & 29, 2014 (Tent Set-up)**  
**Time: 10:00 AM to 4:00 PM**

**Date: Friday, May 30, 2014 (BBF evening event)**  
**Time: 10:00 AM to 11:00 PM**

**Date: Saturday, May 31, 2014 (Possible Workshops/Event)**  
**Time: 10:00 AM to 4:00 PM**

**Date: Sunday, June 1, 2014 (Festival)**  
**Time: 6:00 AM to 5:00 PM**

Summary: The Mayor and Council Members unanimously approved the request above from Barneget Bay Partnership for “Save-the-Dates” for the 17<sup>th</sup> Annual Barneget Bay Festival weekend at the Wanamaker Complex in Island Heights. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor

**Island Heights Friends of the Library Book Club Meeting Re: use of borough hall for the remainder of 2013.**

**Book Club Dates: Thursdays 6:45 PM – 9:00 PM; July 25<sup>th</sup>, Sept. 19<sup>th</sup> (book sale week), Nov. 21<sup>st</sup>.**

Summary: The Mayor and Council Members unanimously approved a request from the Island Heights Friends of the Library Book Club Meetings for the dates and time listed above. For

details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Brian Taboada – Council Member Liaison

**Island Heights Friends of the Library Annual Book Sale Re: use of borough hall:**

**Dates for set-up: Saturday, Sept. 14<sup>th</sup> – Tuesday, Sept 17<sup>th</sup>, 2013**  
**Book Sale Dates: Wednesday, Sept. 18<sup>th</sup> – Sunday, Sept. 22<sup>nd</sup>, 2013**

Summary: The Mayor and Council Members unanimously approved a request from the Island Heights Friends of the Library for the annual book sale held at the borough hall as per dates listed above. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Brian Taboada – Council Member Liaison

**Approve Purchase Order request for reimbursement from FEMA funds Super Storm Sandy to the Island Heights Volunteer Fire Co. #1 Cat B Emergency Response Protective Measurers. Fire Truck Equipment Code/s8692/8804 Period Covering 10/29/2012 – 11/03/2012. Code 8682 Rate \$85.00 @147hrs; Code 8804 Rate \$25.00@ 81hrs = \$14,520.00.**

Summary: The Mayor and Council Members unanimously approved a purchase order request for reimbursement from FEMA funds from Super Storm Sandy to the Island Heights Volunteer Fire Company No. 1 in the total amount of \$14,520.00. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Joe Rogalski – Council Member Liaison

**Approve the purchase order requests for the following:**

<b>Requesting Dept:</b>	<b>Police</b>
<b>Vendor:</b>	<b>Motor Works</b>
<b>Item/Service:</b>	<b>Remanufactured engine w/18 month/75,000 mile warranty for car 10-08 2008 Durango</b>
<b>Total:</b>	<b>\$4,300.00</b>

Summary: The Mayor and Council Members unanimously approved the issuance of a purchase order to Motor Works for a remanufactured engine with 18 month/75,000

mile warranty for vehicle 10-08, 2008 Durango in the amount of \$4,300.00. For details contact: Lt. Kevin Arnold (732) 270-3006, Joe Rogalski – Council Member Liaison

**Requesting Dept:** Buildings & Grounds  
**Vendor:** Dockside Marine Lumber  
**Item/Service:** 180 pieces treated lumber  
**Delivery Charge \$35.00**  
**Total:** \$2,018.60

Summary: The Mayor and Council Members unanimously approved the issuance of a purchase order to Dockside Marine Lumber for 180 pieces of treated lumber, total amount with delivery \$2,018.60. For details contact: Jon Brodbeck – Assistant Superintendent of Public Works (732) 270-6424, Brian Taboada – Council Member Liaison

**Approve the recommendations increasing the borough property values for the 2014 OCJIF insurance renewal application.**

Summary: The Mayor and Council Members unanimously approved a recommendation increasing the borough property values for the 2014 Ocean County Joint Insurance Fund insurance renewal application. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor

**Approve the request from the Recreation Committee to have the bathrooms in the meeting made available for the Annual Camp Out Night scheduled for July 20<sup>th</sup>.**

Summary: The Mayor and Council Members unanimously approved a request from the recreation committee to have the bathrooms in the meeting hall made available for the Annual Camp Out Night scheduled for July 20<sup>th</sup>. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Brian Taboada – Council Member Liaison

- ❑ The **Island Heights Board of Education** regular meeting is Wednesday, August 14, 2013 at 6:15 PM, held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- ❑ The **Island Heights Planning Board** regularly scheduled meeting is Wednesday, August 14, 2013 at 6:30 PM held at the borough hall.
- ❑ The **Central Regional School Board** regularly scheduled meeting is Thursday, August 15, 2013 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, August 20, 2013 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Environmental Committee** will not be meeting in August, 2013.

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire Departments, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

[mayorcouncil@islandheightsboro.com](mailto:mayorcouncil@islandheightsboro.com)  
Council Member Greg Heizler  
April D. Elley, Newsletter Editor (732) 270-6415

---

## Other Items of Interest

- ❑ The **Island Heights Board of Health** regularly scheduled meeting is Tuesday, August 13, 2013 at 9:00 AM held at the borough hall.