

Mayor and Council Newsletter

Borough of Island Heights
Council Meeting
August 20, 2013
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Agenda items are listed in the order that they were acted upon. Each agenda item is summarized. The mayor and/or council member familiar with the action is listed along with a telephone number.

*Mayor – Jim Biggs - Present
Council President - Jeffrey B. Silver – Present
Council Members present: Pete Kier, Joe Rogalski, and Brian Taboada
Council members absent: John Bendel and Greg Heizler*

Presentation Island Heights Fire Co. #1 “Power Up Fund Raiser”

Motion to support the Island Heights Fire Co. in their “Power Up Fund Raiser”, the information will be included with the newsletter, and placed on the borough’s website. The borough will also participate in the evaluation of their utility accounts for a competitive quote on gas and electric.

Summary: The Mayor and Council Members unanimously approved a motion to support and participate in the Island Heights Fire Company “Power Up Fund Raiser”. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Joe Rogalski – Council Member Liaison

1. First reading and introduction Ordinance 2013 – 05 entitled, AN ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING ORDINANCE 2005 – 08, 2006 – 11A, AND 2007 – 03, FIXING AND DETERMINING ANNUAL SALARY AND HOURLY WAGE OF CERTAIN OFFICERS OF THE BOROUGH OF ISLAND HEIGHTS.

Summary: After first reading and introduction Ordinance 2013 – 05, with one (1) abstention, the Mayor and Council Members approved an ordinance amending Ordinance 2005 – 08, 2006 – 11A, and 2007 – 03, fixing and determining annual salary and hourly wage of certain officers

of the Borough of Island Heights. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier – Council Member Liaison

2. Adopt Resolution 2013 – 54 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A FULL DISCLOSURE CONTRACT FOR PROFESSIONAL SERVICES.

Summary: The Mayor and Council Members unanimously approved a resolution authorizing the award of a full disclosure contract for professional services. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor

3. Adopt Resolution 2013 – 55 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, AMENDING THE PURCHASE ORDER PROCEDURE.

Summary: The Mayor and Council Members unanimously approved a resolution amending the purchase order procedure. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier – Council Member Liaison

4. Adopt Resolution 2013 – 56 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, VOIDING CHECK #8356 FROM THE CURRENT FUND FOR \$3,860.00 PAYABLE TO THE TREASURER, STATE OF NEW JERSEY AND USING TO SAID PROCEEDS TO REFUND MR. MARTIN FOR MONIES GIVEN TO THE BOROUGH OF ISLAND HEIGHTS.

Summary: The Mayor and Council Members unanimously approved a resolution voiding check #8356 from the current fund for \$3,860.00 payable to the treasurer, State of New Jersey and using to said proceeds to refund Mr. Martin for monies given to the Borough of Island Heights. For details contact: Louis Palazzo – Chief

Financial Officer (732) 270-6415, Pete Kier –
Council Member Liaison

5. Approve obligations chargeable to the 2012 operating budget and the 2013 operating budget as presented.

Summary: The Mayor and Council Members approved the payment of obligations chargeable to the 2012 operating budget and the 2013 operating budget. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jim Biggs – Mayor

6. Approve reimbursement for the purchase of signs to Jeff Silver in the amount of \$530.00.

Summary: With one (1) abstention, the Mayor and Council Members approved reimbursement to Jeff Silver in the amount of \$530.00 for the purchase of signs. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor

The following will be acted on as a consent agenda:

7. Approve the following purchase order requests:

1. Requesting Dept: Borough Clerk
Vendor: Island Heights First Aid Squad
Item/Service: Insurance payment for property loss and damages due to Super Storm Sandy
Total: \$36,549.93

2. Requesting Dept.: Public Works
Vendor: Jammer Doors
Item/Service: East Door Remove & Replace Parts Center Door & West Shop
TOTAL \$1,569.00

3. Requesting Dept.: Police
Vendor: Blue Line Emergency Lighting, LLC
Item/Service: Uniforms for Ptl. D'Amico
TOTAL \$660.00

4. Requesting Dept.: Police

Vendor: Blue Line Emergency Lighting, LLC
Item/Service: Uniforms for Ptl. Geoghegan
TOTAL \$800.99

Summary: With one (1) abstention on item #1, the Mayor and Council Members approved the issuance of purchase orders for the items above. For details on item 1 contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor; for details on item 2 contact: Jon Brodbeck – Assistant Superintendent of Public Works (732) 270-6424, Jeff Silver – Council President Liaison; for details on items 3 and 4 contact: Lt. Kevin Arnold – (732) 270-3006, Joe Rogalski – Council Member Liaison

8. O'Donnell, Stanton & Associates Re: Water Treatment Modification No. 20 in the amount of \$22,235.24. This modification is required to replace the installed decant pumps, which are deficient with two (2) different style and larger pumps to meet the water treatment plant operation system pressure.

Summary: The Mayor and Council Members unanimously approved Water Treatment Modification No. 20 in the amount of \$22,235.24. This modification is required to replace the installed decant pumps, which are deficient with two (2) different style and larger pumps to meet the water treatment plant operation system pressure. For details contract: Jim Biggs – Mayor

9. O'Donnell, Stanton & Associates Re: Water Treatment Plant Modification No. 21 in the amount of \$16,086.10 the modification Well #10 Electrical Feed Modifications. Construction 8' long concrete block retaining wall.

Summary: The Mayor and Council Members unanimously approved Water Treatment Plant Modification No. 21 in the amount of \$16,086.10 the modification Well #10 Electrical Feed Modifications. Construction 8' long concrete block retaining wall. For details contract: Jim Biggs – Mayor

10. O'Donnell, Stanton & Associates Re: Proposal for Services Simpson Avenue Road Improvements 2013 NJDOT Municipal Aid Program.

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| Road Construction Only | |
| Phase I – 5 | \$12,000.00 |
| Phase 6 | \$13,300.00 |
| Road Reconstruction & Boardwalk Sluice Repair | |
| Phase 1 - 5 | \$15,000.00 |
| Phase 6 | \$15,500.00 |
| Total | \$55,800.00 |

Summary: The Mayor and Council Members unanimously approved a proposal from O'Donnell, Stanton & Associates for Services Simpson Avenue Road Improvements 2013 NJDOT Municipal Aid Program. For details contact: Jim Biggs – Mayor

11. O'Donnell, Stanton & Associates Re: Summit Avenue Beach Parking Lot Improvements Change Order “#1 (Final Quantities)”

Summary: The Mayor and Council Members unanimously approved change order #1 (final quantities) for the Summit Avenue beach parking lot improvements. For details contact: Jim Biggs – Mayor

12. Ocean County Library Island Heights Branch Re: Use of Central Avenue Pavilion for a program in October or early November for a preschool story time series call Stories around Island Heights. The program will last approximately a half hour and be limited to 15 children and parents.

Summary: The Mayor and Council Members unanimously approved a request from the Island Heights branch of the Ocean County Library to use the Central Avenue Pavilion for a program in October or early November for a preschool story time series called “Stories around Island Heights”. The program will last approximately a half hour and be limited to 15 children and parents. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Brian Taboada – Council Member Liaison

13. Approve minutes from the following meetings: April 23rd, Special Meeting May 6th, May 14th, May 26th, June 11th, June 25th, and July 17th, 2013.

Summary: With one (1) abstention on the minutes of July 17, 2013, the Mayor and Council Members approved the minutes listed above. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Pete Kier – Council Member Liaison

14. Adopt Resolution 2013 – 57 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION.

Summary: There were no items for closed session therefore this resolution was not acted upon. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Pete Kier – Council Member Liaison

Liaison Reports

Council Member John Bendel was absent. **Council Member Greg Heizler** was absent. **Council Member Peter Kier** did not have a report.

Council Member Joe Rogalski reported the Island Heights **Police Department**. At the end of this week, we should have 100% of our full time officers certified for the operation of the Alcotest unit. The Ocean County Prosecutor's Office and the Office of Homeland Security and Preparedness recently held a mandatory training for school security. We had two officers attend. Mr. Rogalski also reported on recent activity. Enforcement on the river and the recreation areas has been increased. Recreation badges have also been enforced. The Island Heights Department of Public Works has done a great job so far with the re-painting of the curbs so that parking complaints can be enforced. Also, please remember that the **Island Heights Grade School and area schools open in two weeks**. Please use caution during the school hours and a strong reminder that in our own Island Heights school zone all laws and ordinances will be strictly enforced with no warnings.

Council President Jeffrey B. Silver did not have a report.

Council Member Brian Taboada stated it is with great regrets that he informs the borough of his **resignation from the Island Heights borough council**. Due to commitments from school, he will no longer be able to attend any future council meetings. In the interest of the borough, he feels that he should step aside for someone who has the will and desire to provide the borough the service it so richly deserves. He also thanked everyone for their support. Mr. Taboada also spoke about the Friends of the Library open house and annual book sale. A copy of the flyer is included with this newsletter.

Privilege of the Floor

These subjects were discussed during Privilege of the Floor, for additional details please see the approved minutes on the borough website.

- Thanking Mr. Taboada for his service to the borough.
- Status of the property on Summit Avenue
- Resolution 2013 – 55, amending the purchase order procedure; purchasing limits and requirements
- Stepped up police enforcement
- Homeland Security / post office
- Island Heights Police Department

Other Borough Actions

Recreation Committee Re: Utilization of electric from the Police/OEM Building for the String Band performance on August 31st, 2013, from 7PM – 8PM.

Summary: The Mayor and Council Members unanimously approved a request from the Recreation Committee to utilize electric from the Police/EOC building for the String Band performance on August 31, 2013 from 7:00 PM to 8:00 PM. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Brian Taboada – Council Member Liaison

Approve the hiring of Gary Dye, Public Works, Seasonal Employee, retroactive to July 16, 2013 at \$12.00 per hour. This will rectify an administrative error.

Summary: The Mayor and Council Members unanimously approved the hiring of Gary Dye as a public works seasonal employee, retroactive to July 16, 2013 at \$12.00 per hour. For details contact: Jon Brodbeck – Assistant Superintendent of Public Works (732) 270-6424, Brian Taboada – Council Member Liaison

Motion to accept with regrets the resignation of Brian Taboada as a member of the governing body.

Summary: The Mayor and Council Members unanimously approved a motion to accept with regrets the resignation of Brian Taboada as a member of the governing body. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor

Other Items of Interest

- ❑ **All borough offices will be closed** on Monday, September 2, 2013 in observance of Labor Day.
- ❑ The **Island Heights Board of Health** regularly scheduled meeting is Tuesday, September 10, 2013 at 9:00 AM held at the borough hall.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, September 10, 2013 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Planning Board** regularly scheduled meeting is Wednesday, September 11, 2013 at 6:30 PM held at the borough hall.
- ❑ The **Island Heights Board of Education** regular meeting is Wednesday, September 18, 2013 at 6:15 PM, held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, September 18, 2013 at 7:00 PM held at the borough hall.
- ❑ The **Central Regional School Board** regularly scheduled meeting is Thursday, September 19, 2013 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, September 24, 2013 at 7:00 PM held at the borough hall.

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire Departments, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

mayorcouncil@islandheightsboro.com

Council Member Greg Heizler

April D. Elley, Newsletter Editor (732) 270-6415