

Mayor and Council Newsletter

Borough of Island Heights
Council Meeting
December 17, 2013
www.islandheightsboro.com



Agenda items are listed in the order that they were acted upon. Each agenda item is summarized. The mayor and/or council member familiar with the action is listed along with a telephone number.

*Mayor – Jim Biggs - Present
Council President - Jeffrey B. Silver – Present
Council Members present: Sean Asay, John Bendel, Greg Heizler, Joe Rogalski, and Pete Kier
Council members absent: None*

1. Adopt Resolution 2013 – 77 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, CANCELING UNSPENT BALANCES AND UNUSED DEBT AUTHORIZATIONS OF COMPLETED PROJECTS WITHIN THE GENERAL CAPITAL AND UTILITY CAPITAL FUND.

Summary: The Mayor and Council Members unanimously approved a resolution which cancels projects that are completed for less than the estimated amounts. The majority of the amounts cancelled (\$22,740.96) will revert to the capital fund balance, which will be available to reauthorize those projects deemed necessary and to fund part of the 2014 capital program. For details contact: Louis Palazzo – Chief Financial Officer – Borough Clerk (732) 270-6415, Pete Kier – Council Member Liaison

2. Adopt Resolution 2013 – 78 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING THE PURCHASE ORDER PROCEDURE.

Summary: The Mayor and Council Members unanimously approved a resolution amending the purchase order procedure. Originally this resolution amending the purchase order procedure establishing a section entitled "Year-End Encumbrances". This section addresses the need for department heads, to the best of their ability, to have their October, November and December commitments encumbered by September 30th of the calendar year. Any unencumbered balances after September 30th, will be considered available for budget transfers. Council Asay requested that the department heads be given an additional 30 days to do this and after discussion this resolution was amended to give department heads up to October 31st to have their commitments encumbered by October 31st of the calendar year. For details contact: Louis Palazzo – Chief Financial Officer – (732) 270-6415, Pete Kier – Council Member Liaison

3. Adopt Resolution 2013-79 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, DESIGNATING THE MEETING DATES FOR THE YEAR 2014.

Summary: The Mayor and Council Members unanimously approved a resolution setting the 2014 meeting dates as: Re-Organization / Regular Meeting January 7 and 21, February 11 and 25, March 11 and 25, April 8 and 22, May 13 and 27, June 10 and 24, July 15, August 19, September 9 and 23, October 14 and 28, November 13 (Thursday) and 25, and December 16, 2014. Meetings shall begin at 7:00 PM and will be held at

the Island Heights Municipal Complex. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Pete Kier – Council Member Liaison

4. Adopt Resolution 2013-80 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY FINALIZING THE EXPENDITURES PAID FOR THE 2011 MUNICIPAL ROAD AID PROJECT FOR THE SUMMIT AVENUE BEACH PARKING LOT AND CANCELING ANY UNSPENT APPROPRIATIONS AND BORROWING AUTHORITY.

Summary: The Mayor and Council Members unanimously approved a resolution finalizing the 2011 municipal road aid project (Summit Avenue Beach Parking Lot) will finalize the grant project and will accept the project as completed. With the final construction expenditures at \$96,569.46, the resolution also cancels the unspent balances which include appropriations of \$98,600.54, grant receivable amounting to \$88,430.54 and borrowing authority amounting to \$18,330.00. For details contact: Louis Palazzo – Chief Financial Officer – Borough Clerk (732) 270-6415, Pete Kier – Council Member Liaison

5. Approve obligations chargeable to the 2012 operating budget and the 2013 operating budget as presented.

Summary: The Mayor and Council Members unanimously approved the payment of obligations chargeable to the 2012 operating budget and the 2013 operating budget. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier – Council Member Liaison

6. Approve the following purchase order request:

Requesting Dept.:	Municipal Court
Vendor:	Goffco Industries
Item/Service:	2,000 Traffic Tickets and 1,000 Special Complaints
TOTAL:	\$1,025.00

Summary: With one (1) abstention, the Mayor and Council Members approved the issuance of a purchase order to Goffco Industries for 2,000 traffic tickets and 1,000 special complaints in the amount of \$1,025.00. For details contact: Beth Boettger – (732) 270-6161, Joe Rogalski – Liaison

6. Adopt Resolution 2013 – 81 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION.

Summary: There were no items for executive session therefore this resolution was not acted upon. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Pete Kier – Council Member Liaison

Liaison Reports

Council Member Sean Asay did not have a report. **Council Member John Bendel** requested authorization for a **survey by the borough engineer of Camp Walk between Jaynes and Simpson** -- the remaining walking path portion of

the historic walkway. The survey will cost between \$1,800 and \$2,000, which will include cement markers to delineate borough property. Council President Silver said the borough intends to clean up the walkway and put down permeable gravel. Hopefully, historic markers can be placed where appropriate. Council Member Bendel also noted that the borough is **acting to remove dangerous or unhealthy debris in two extreme violations of the maintenance code**. In each case, property owners have ignored repeated requests to remove the debris themselves. The borough will bill the owners for the clean-up costs and will place liens on the properties for any unpaid balances. This action represents a return to longstanding borough policy that had lapsed in recent years.

Council Member Greg Heizler did not have a report.

Council Member Peter Kier did not have a report.

Council Member Joe Rogalski did not have a report.

Council President Jeffrey B. Silver reported that our public works department will be painting the interior of our **post office** starting in January 2014. The carpet in the retail area is also being scheduled for replacement in January. The floor in the post office box area is also to be buffed.

Please be patient while our public workers paint and buff the floor as you go for your mail.

May everyone have a safe Happy Holidays & Happy New Year.

The borough offices, Ellie, Wendy, April and Jen would like to thank the secret Santa who was kind enough to leave the best, biggest chocolate chip cookies ever.

Privilege of the Floor

These subjects were discussed during Privilege of the Floor, for additional details please see the approved minutes on the borough website.

- Doug Platt, OEM Director, discussed Code Red. This is a new/enhancement to the current Reverse 911 that we have in place. It provides more flexibility in notification, user information and would be used for all events in town that effect safety and traffic. There will be a handout included with the newsletter that will provide more information.

Other Borough Actions

Approve the minutes from the following meetings: October 8, October 22, November 12, and November 26, 2013.

Summary: With one (1) abstention, the Mayor and Council Members unanimously approved the minutes from the aforementioned meetings. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Pete Kier – Council Member

Proposal by Mr. Berglund to pursue a National Fish & Wildlife Foundation grant.

Summary: Steve Berglund made a presentation outlining an offering of grant money available from the National Fish & Wildlife Foundation. This money could go towards a building of a dyke running parallel to Central Avenue with an access road high enough above flood waters to allow evacuation of the towns low areas if necessary. However, with a short window of application, upfront monies required and no guarantee that the application would be accepted it was decided not to pursue it. There was no action taken on this item. For details contact: Ellie Rogalski -

Borough Clerk (732) 270-6415, Jim Biggs – Mayor

Approve O'Donnell, Stanton & Associates to provide a survey for Camp Walk, between Jaynes and Simpson; not to exceed \$2,000.00

Summary: The Mayor and Council Members unanimously approved authorizing O'Donnell, Stanton & Associates to prepare a survey for Camp Walk, between Jaynes and Simpson. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, John Bendel – Council Member Liaison

Other Items of Interest

❑ The **Central Regional School Board Re-organization** meeting is Thursday, January 2, 2014 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.

❑ The **Island Heights Mayor and Council Re-organization and Regular** meeting is scheduled for Tuesday, January 7, 2014 at 7:00 PM held at the borough hall.

❑ The **Island Heights Board of Education Re-organization and Regular** meeting is Wednesday, January 8, 2014. Re-Organization begins at 6:00 PM and the regular meeting begins at 6:15 PM, held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.

❑ The **Island Heights Planning Board** meeting is scheduled for Wednesday, January 8, 2014 at 7:00 PM held at the borough hall.

❑ The **Island Heights Environmental Committee** meeting is scheduled for Wednesday, January 15, 2014 at 7:00 PM held at the borough hall.

Free Rabies Clinic

Saturday

January 18, 2014

11:00 AM until 12:00 PM

held at the

**Island Heights Public Works Building
Corner of Lake and Laurel Avenues**

Notice

**DOG & CAT LICENSES ARE TO BE RENEWED
JANUARY 1 OF EACH YEAR**

*** Proof of Current Rabies Required**

*** Spaying/Neutering Certificate to obtain \$3.00
discount**

Dog Fee: \$10.00

Proof Spayed/Neutered \$7.00

Cat Fee: \$7.00

**In addition, a Late Fee of \$5.00 will be
Imposed February 1 and additional \$1.00 each
month late thereafter**

The Municipal Clerk's, Tax Collector & Water/Sewer Offices, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire, Tax Assessor, Finance & Purchasing and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

mayorcouncil@islandheightsboro.com

Council Member Greg Heizler

April D. Elley, Newsletter Editor (732) 270-6415