

Mayor and Council Newsletter



Borough of Island Heights
ReOrganization Meeting
January 7, 2014

Agenda items are listed in the order that they were acted upon. Each agenda item is summarized. The mayor and/or council member familiar with the action is listed along with a telephone number.

Mayor – Jim Biggs - Present
Council President Jeffrey B. Silver - Present
Council Members present: Sean Asay, John Bendel, Greg Heizler, Kieran Pillion, Jr., and Sandra Blain-Snow
Council members absent: None

The Oath of Office was administered to the following on January 1, 2014: Council Persons (3 Year Terms)
KIERAN PILLION, JR.
SANDRA BLAIN-SNOW
OFFICERS OF THE ISLAND HEIGHTS FIRST AID SQUAD

Nominations of Council President

There was a nomination for Jeff Silver as Council President. Jeff Silver was unanimously elected Council President.

Mayor Biggs presented the following appointments to serve at the pleasure of the governing body:

Municipal Attorney	William T. Hering, Jr., Esquire
Municipal Auditor	Holman, Frenia, Allison, PC
Municipal Engineer	Michael O'Donnell, P.E.
Municipal Bond Counsel	Jan Wouters, Esquire
Special Attorney	Steve Zabarsky, Esquire
Special Attorney	
Tax Appeals	Christopher Connors, Esquire
Planning Board Attorney	Kenneth Kukfa, Esquire
Municipal Court Judge (3yr)	Damian Murray, Esquire
Municipal Prosecutor	Elizabeth Leahey, Esquire
Municipal Prosecutor (Alt. 1)	Garrett Joest, Esquire
Municipal Prosecutor (Alt. 2)	Kim A. Pascarelli, Esquire
Municipal Hearing Officer	Steve Zabarsky, Esquire
Public Defender	Brian Rumpf, Esquire
Alternate Public Defender	Tad Niemiec, Esquire
Municipal Court Administrator	Elizabeth Boettger
Deputy Court Administrator	Michelle Sargent
Alternate Deputy Court Administrator	Barbara McAteer
Deputy Municipal Finance Officer	April D. Elley
Payroll Clerk	Margaret Newnom-Purdie
Clerk of Public Works	Wendy Prior
Assessment Search Officer	Ellie Rogalski
Tax Search Officer	Wendy Prior
Affirmative Action Officer/ Purchasing Agent/	
Project Manager/Newsletter Editor	April D. Elley
Construction Official Class I/Building Sub	
Code Official Class I/Building Inspector Class I/	
Zoning Official/Code Enforcement Official	Ken Anderson
Certified Recycling Professional	Oscar Cradle, CPR
Emergency Management Coordinator	Douglas Platt

Planning Board

Class IV 4 Year Term (expires 12/31/2018)

Garrett Joest
Joe Connors
Bob MacNeal

Recreation Committee (1 Year Term)

Rob Harrington
Ray McKelvey
Robert Crutchley
Gina Vassel
Paul Smutz
Eric Bornebusch

Environmental Committee (1 Year Term)

George Kotzas, Vice Chair
Margie Laratta
Pat Sherwin
Marsha Cudworth
Sandra Snow

The above appointments were approved unanimously by the governing body.

Mayor Biggs presented the following appointments:

Capital Committee (1 year term)

Mayor Biggs (chair).

Finance Committee

Mayor Biggs (chair)

Trustees of the Library (1 Year Term)

Joyce Kaizar
Sharon Lee
Ellen Columbus
Claire Kalli
James Muller
Jill Gallina
Pat Fusaro
Lynn Lenox
Marilyn Connors
Sally Gauntt
Betsy Hyle

Property Maintenance Code Appeals Board

Joe Burt
Frank Randazzo
Andy Parks
Jim Lenox – Alternate
Robert Wilber - Alternate

No formal action required on the above presented appointments. Mayor asked the council for formal action on these appointments. These appointments were unanimously approved by the governing body.

The following was acted on as a consent agenda:

1. Resolution 2014 – 01 entitled, **RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CONDUCT A TAX LIEN SALE.**

SUMMARY: This resolution authorizes the tax collector to offer a tax lien sale for any properties on which delinquent taxes or delinquent water and sewer rents are owed. For details contact: Wendy Prior - Tax Collector (732) 270-6414, Jeff Silver – Council President Liaison (732) 270-6415

2. *Resolution 2014 – 02 entitled, **RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, SETTING THE INTEREST RATE CHARGED ON DELINQUENT WATER & SEWER.***

SUMMARY: This resolution authorizes the clerk of public works to charge 18% on all outstanding water and sewer accounts. For details contact: Wendy Prior - Tax Collector (732) 270-6414, Jeff Silver – Council President Liaison (732) 270-6415

3. *Resolution 2014 – 03 entitled, **RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, TO SET THE INTEREST RATE CHARGED ON DELINQUENT TAXES PURSUANT TO N.J.S.A. 54A: 4-67.***

SUMMARY: This resolution authorizes the tax collector to charge taxpayers interest on their delinquent taxes. The rate is 8% on the first \$1,500.00 and 18% on any balance over \$1,500.00. For details contact: Wendy Prior - Tax Collector (732) 270-6414, Jeff Silver – Council President Liaison (732) 270-6415

4. *Resolution 2014 – 04 entitled, **RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING SIGNATURES ON BOROUGH CHECKS PURSUANT TO N.J.S.A.40A:5-16.***

SUMMARY: This resolution was not acted upon due to duplication of content (see resolution #2014 – 09). For details contact: Lou Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

5. *Resolution 2014 – 05 entitled, **RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THAT ALL FULL TIME AND PART TIME EMPLOYEES OF THE BOROUGH BE PAID EVERY TWO (2) WEEKS.***

SUMMARY: This resolution authorizes all full time and part time employees of the borough be paid every two (2) weeks. For details contact: Lou Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

6. *Resolution 2014-06 entitled. **RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, DESIGNATING THE OFFICIAL PUBLICATIONS.***

SUMMARY: This resolution designates the official publications for the borough. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

7. *Resolution 2014 - 07 entitled, **RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZES THE MAYOR TO EXECUTE ALL GRANT APPLICATIONS ON BEHALF OF THE BOROUGH.***

SUMMARY: This resolution authorizes the Mayor to execute all grant applications on behalf of the borough. For details contact: Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

With one (1) no vote on Resolution 2014 – 06, Resolutions 2014 – 01 through 2014 – 03, 2014 – 05 and 2014 – 07 were approved by Mayor and Council.

8. *Resolution 2014 – 08 entitled, **RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, DESIGNATING THE VARIOUS PROFESSIONALS PURSUANT TO N.J.S.A.40A:11-1 et seq.***

SUMMARY: The Mayor and Council Members unanimously approved this resolution designating the various professionals listed: William T. Hierung, Jr., Esquire-Municipal Attorney, Holman, Frenia, Allison, P.E.-Municipal Auditor, Michael O'Donnell, P.E. -Municipal Engineer, Jan L. Wouters, Esquire-Municipal Bond Counsel, Steve Zabarsky, Esquire-Special Attorney, Christopher Connors, Esquire-Special Attorney for Tax Appeals, Kenneth Kukfa, Esquire-Planning Board Attorney, Damian Murray, Esquire-Municipal Court Judge (3 years), Garrett Joest, Esquire-Municipal Prosecutor (Alternate 1), Kim A. Pascarella, Esquire-Municipal Prosecutor (Alternate 2), Steve Zabarsky, Esquire-Municipal Hearing Officer, Brian Rumpf, Esquire-Public Defender, Ted Niemiec, Esquire-Alternate Public Defender, Oscar Cradle, CPR-Certified Recycling Professional. For details contact: Ellie Rogalski - Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

9. *Resolution 2014 – 09 entitled, **RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, ADOPTING THE CASH MANAGEMENT PLAN FOR THE CALENDAR YEAR OF 2014.***

SUMMARY: This resolution adopts the cash management plan for the calendar year of 2014. For details contact: Lou Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

The Municipal Clerk's, Tax Collector & Water/Sewer Offices, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire, Tax Assessor, Finance and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

mayorcouncil@islandheightsboro.com

Council Member Sandra Blain-Snow

April D. Elley, Newsletter Editor (732) 270-6415