

Mayor and Council Newsletter

Borough of Island Heights
Council Meeting
January 27, 2014
www.islandheightsboro.com



Agenda items are listed in the order that they were acted upon. Each agenda item is summarized. The mayor and/or council member familiar with the action is listed along with a telephone number.

*Mayor – Jim Biggs - Present
Council President Jeffrey B. Silver - Present
Council Members present: Sean Asay, John Bendel, Kieran Pillion, Jr., and Sandra Blain-Snow
Council members absent: None*

Appoint Steve Berglund to council until the general election in November.

Summary: The Mayor and Council Members unanimously approved the appointment of Steve Berglund to fill the unexpired term of Greg Heizler. For details contact: Wendy Prior – Deputy Borough Clerk (732) 270-6415, Jim Biggs – Mayor

1. First reading introduction Ordinance 2014 – 01, entitled, AN ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING ORDINANCE 2005 – 08, 2006 – 11A, 2007 – 03, AND 2013 – 05 FIXING AND DETERMINING ANNUAL SALARY AND HOURLY WAGE OF CERTAIN OFFICERS OF THE BOROUGH OF ISLAND HEIGHTS.

Summary: With one (1) abstention, the Mayor and Council Members approved the first reading and introduction of Ordinance 2014 – 01. This ordinance amends prior ordinances which set the salaries and hourly wages of certain employees of the borough. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison

2. Adopt Resolution 2014 - 14 entitled, RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW

JERSEY, AUTHORIZING THE SUBMISSION OF A TONNAGE GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION.

Summary: With one (1) abstention, the Mayor and Council approved a resolution for the submission of a tonnage grant application to the New Jersey Department of Environmental Protection. This is a State required annual resolution in order to obtain revenue based on the borough's recycling efforts. For details contact: Wendy Prior – Deputy Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison

3. Adopt Resolution 2014 – 15 entitled, CERTIFYING THE GOVERNING BODY'S FAMILIARITY WITH THE 2012 MUNICIPAL AUDIT INCLUDING A REVIEW OF THE GENERAL COMMENTS, RECOMMENDATIONS, AUDITOR'S OPINIONS AND SINGLE AUDIT FINDINGS.

Summary: With one (1) abstention, the Mayor and Council Members approved a resolution certifying the governing body's review of the 2012 audit including the general comments, recommendations, and auditor's opinions and single audit findings. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison

4. Adopt Resolution 2014 - 16 entitled, RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE BOROUGH ASSESSOR / BOROUGH ATTORNEY TO ACT AS AGENT / AGENTS IN FILING PETITIONS OF APPEAL.

Summary: The Mayor and Council Members unanimously approved a resolution authorizing the Borough Assessor Vicky Mickiewicz and the Borough Attorney to act as agents in filing petitions of appeal. For details contact: Vicky Mickiewicz – Tax Assessor (732) 270-6415, Jeff Silver – Council President Liaison

5. Adopt

Resolution 2014 - 18 entitled, AUTHORIZING THE EXECUTION OF A SCHEDULE "C" AGREEMENT WITH THE COUNTY OF OCEAN FOR 2014.

Summary: The Mayor and Council Members unanimously approved a resolution authorizing the execution of a Schedule "C" agreement with the County of Ocean for 2014. This is a required annual resolution and agreement to participate with the County of Ocean for Schedule "C" services/items. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison

6. Adopt Resolution 2014 - 19 entitled, RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING REPRESENTATIVES FOR THE 2014 COMMUNITY DEVELOPMENT BLOCK GRANT.

Summary: The Mayor and Council unanimously approved a resolution designating the borough engineer, Michael O'Donnell as the borough representative for the Community Development Block Grant. Mayor Jim Biggs was designated as the alternate representative. For details contact: Wendy Prior – Deputy Borough Clerk (732) 270-6415, Jim Biggs – Mayor

7. Approve obligations chargeable to the 2013 operating budget and the 2014 temporary budget as presented.

Summary: The Mayor and Council Members unanimously approved the payment of obligations chargeable to the 2013 operating budget and the 2014 temporary operating budgets. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison

8. Adopt Resolution 2014 – 17 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION.

Summary: The Mayor and Council Members unanimously approved a resolution to enter into

executive session. For details contact: Wendy Prior – Deputy Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison

Liaison Reports

Council Member Sean Asay reported that on January 22, 2014 he held a meeting with the **borough's public safety agencies** (Police, Fire, First Aid and OEM) to discuss our budget and operational priorities for 2014. These meetings will be ongoing through the year under the management of our OEM Director. The borough will participate in a nuclear incident readiness exercise on March 18, 2014 that will involve Federal, State, County and Local public safety agencies.

Council Member John Bendel did not have a report.

Council Member Steve Berglund did not have a report.

Council Member Kieran Pillion did not have a report.

Council President Jeffrey B. Silver reported that New Jersey Board of Public Utilities (BPU) partnering with the New Jersey Clean Energy Program is offering **free pickup of your old refrigerator or freezer**. Responsibly recycle 95% of it and will also give you \$50.00. To schedule for pickup call 1-866-657-6278. They will also provide free information on energy saving ideas on how to save money and help to protect our climate & shoreline.

Council Member Sandra Blain-Snow reported that the **Island Heights Yacht Club** continues to work on their interior restoration post Sandy. Council Member Blain-Snow stated that Dr. Douglas Corbett, Principle for **Central Regional High School** reports that installation of the new track at the high school's field continues. This will necessitate the relocation of the high school's senior graduation to Veteran's Park, weather permitting. In addition, Council Member Blain-Snow stated that **implementation of Central Regional's new security system** is on schedule. **Student ID cards** are complete and ready for issue once the scanner system is programmed to accept the new barcodes. The new security system will allow students to swipe their ID cards through a scanner to gain access to the school building. Currently, a full time officer is on site to provide security.

Mayor Biggs mentioned that the newsletter has been improved, and people are reading it and enjoying the information.

Privilege of the Floor

These subjects were discussed during Privilege of the Floor, for additional details please see the approved minutes retained by Borough Clerk.

- Storage trailer at 114 Oak Avenue
(See Other Borough Action)
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New Business

Approve the membership of Richard W. Gabriel in the N.J. State Firemen's Association.

Summary: The Mayor and Council Members approved the membership of Richard W. Gabriel in the New Jersey State Firemen's Association. For details contact: Wendy Prior – Deputy Borough Clerk (732) 270-6415, Sean Asay – Council Member Liaison

Approve the re-employment of Gary Dye to the Public Works Department and Melissa Reynolds to Administration.

Summary: The Mayor and Council Members unanimously approved the re-employment of Gary Dye to the Public Works Department and Melissa Reynolds to Administration. For details contact: Wendy Prior – Deputy Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison

Approve the Marine Science Camp for August 4 – 8, 2014, pending submission of a Certificate of Insurance.

Summary: The Mayor and Council Members approved the Marine Science Camp for August 4 – 8, 2014; pending submission of a certificate of insurance. For details contact: Wendy Prior – Deputy Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison

Approve the minutes from the following meeting: December 17, 2013

Summary: With one (1) abstention, the Mayor and Council Members approved the minutes from the December 17, 2013 council meeting. For details contact: Wendy Prior – Deputy Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison

Discussion of vehicle maintenance contract.

Summary: The Mayor and Council Members unanimously approved Council Member Sean Asay to research the vehicle maintenance contract for the past five years. For details contact: Wendy Prior – Deputy Borough Clerk (732) 270-6415, Sean Asay – Council Member Liaison

Old Business

Approve purchase order request from Public Works for Tranz Connection in the amount of \$2,077.50 for emergency repairs to GMC.

Summary: The Mayor and Council Members unanimously approved a public works purchase order request to Tranz Connection in the amount of \$2,077.50 for emergency repairs to the GMC. For details contact: Wendy Prior – Deputy Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison

Other Borough Actions

RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY PROVIDING FOR SALARY AND HOURLY RATE INCREASES FOR ACTIVE PART TIME EMPLOYEES RETROACTIVE TO JANUARY 1, 2009

Summary: The Mayor and Council Members unanimously approved a resolution providing for salary and hourly rate increases for active part time employees retroactive to January 1, 2009. The last salary and hourly rate increase for active part-time employees of the Borough of Island Heights was effective January 1, 2008. The following positions are considered as "active part-

time employees” of the Borough: Chief Financial Officer, Tax Assessor, Fire Official, OEM Coordinator, Crossing Guards, Payroll Clerk, Code Enforcement Officer, Construction Code Officer, Class II Officer, and Municipal Court Administrator. The increase of the salaries and hourly rate of the active part-time Borough employees is 2% annually for the years of 2009, 2011, 2012, 2013 and 2014 retroactive to January 1, 2009. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison

Authorize a salary increase for Jon Brodbeck to \$54,649 retro back to 2009 through 2014 with further stipends.

Summary: The Mayor and Council Members unanimously approved a salary increase for the Assistant Superintendent of Public Works Jon Brodbeck to \$54,649. This salary shall be effective January 1, 2009 through December 31, 2014. For details contact: Wendy Prior – Deputy Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison

Approve storage trailer at 114 Oak Avenue.

Summary: The Mayor and Council Members unanimously approved placement of a storage trailer at 14 Oak Avenue during renovations of the house until April 1, 2014. For details contact: Wendy Prior – Deputy Borough Clerk (732) 270-6415, Jim Biggs – Mayor

Other Items of Interest

❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, February 11, 2014 at 7:00 PM held at the borough hall.

❑ The **Island Heights Board of Education** regularly scheduled meeting is Wednesday, February 12, 2014 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.

❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, February 19, 2014 at 7:00 PM held at the borough hall.

❑ The **Central Regional School Board** regularly scheduled meeting is Thursday, February 20, 2014 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.

❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, February 25, 2014 at 7:00 PM held at the borough hall.

DOG & CAT LICENSES ARE TO BE RENEWED JANUARY 1 OF EACH YEAR

* **Proof of Current Rabies Required**
* **Spaying/Neutering Certificate to obtain \$3.00 discount**

Cat & Dog Fee: \$10.00
Proof Spayed/Neutered: \$7.00

In addition, a Late Fee of \$5.00 will be imposed February 1 and an additional \$1.00 each month late thereafter.

The Municipal Clerk’s Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire Departments, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

mayorcouncil@islandheightsboro.com
Council Member Sandra Blain-Snow
April D. Elley, Newsletter Editor (732) 270-6415