

# Mayor and Council Newsletter

Borough of Island Heights  
Council Meeting  
March 11, 2014  
www.islandheightsboro.com



Agenda items are listed in the order that they were acted upon. Each agenda item is summarized. The mayor and/or council member familiar with the action is listed along with a telephone number.

Mayor – Jim Biggs - Present  
Council President Jeffrey B. Silver - Present  
Council Members present: Sean Asay, John Bendel, Steve Berglund, Kiernan Pillion, Jr., and Sandra Blain-Snow  
Council members absent: None

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## 1. Adopt Resolution 2014 – 28 entitled, RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, OCEAN COUNTY, STATE OF NEW JERSEY PROVIDING FOR TRANSFERS BETWEEN BUDGET APPROPRIATIONS CONTAINED IN THE 2013 APPROPRIATION RESERVES MUNICIPAL BUDGET

Summary: The Mayor and Council Members unanimously approved a resolution providing for amendments to temporary appropriations approved prior to the final adoption of the 2014 municipal budget. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison

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## 2. Adopt Resolution 2014 – 29 entitled, RESOLUTION AUTHORIZING AND PROVIDING FOR THE ISSUANCE AND SALE OF NOT EXCEEDING \$434,000 BOND ANTICIPATION NOTES OF THE BOROUGH OF ISLAND HEIGHTS, IN THE COUNTY OF OCEAN, NEW JERSEY

Summary: The Mayor and Council unanimously approved a resolution providing for the issuance and sale (not to exceed \$434,000) of bond anticipation notes. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison

## 3. Approve obligations chargeable to the 2013 operating budget and the 2014 temporary budget as presented, with the addition of the Municipal Clerks' Association of New Jersey in the amount of \$260.00.

Summary: The Mayor and Council Members unanimously approved the payment of obligations chargeable to the 2013 operating budget and the 2014 temporary operating budgets, including a payment in the amount of \$260.00 to the Municipal Clerks' Association of New Jersey for the spring conference. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison

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The following will be acted on as a consent agenda.

## 4. Approve the following purchase order requests:

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|----------------------|---|
| 1. Requesting Dept.: | Police  |
| Vendor:              | GTBM Inc.                                       |
| Item/Service:        | Info-Cop Agreement                              |
| Total:               | \$1,050.00                                      |
| 2. Requesting Dept.: | Police  |
| Vendor:              | Innovative Data Solutions, Inc.                 |
| Item/Service:        | Power DMS                                       |
| Total:               | \$2,575.00                                      |
| 3. Requesting Dept.: | Public Works                                    |
| Vendor:              | Yardville Supply                                |
| Item/Service:        | 150 DCSS80 Diamond Crystal Solar #80 & Delivery |
| Total:               | \$1,558.50                                      |
| 4. Requesting Dept.: | Public Works                                    |
| Vendor:              | MAB Paints                                      |
| Item/Service:        | Paint for Post Office                           |
| Total:               | \$1,101.89                                      |

Summary: The Mayor and Council Members unanimously approved the issuance of purchase orders for the requests listed above. For details on items 1 and 2 contact: Lt. Kevin Arnold –

(732) 270-3006, Sean Asay – Council Member Liaison; for details on items 3 and 4 contact: Jon Brodbeck – Assistant Superintendent of Public Works (732) 270-6424, Jeff Silver – Council President Liaison

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**5. Approve Special Events Application and Road Closing Application County Road.**

**Applicant: Barnegat Bay Partnership – Barnegat Bay Festival**

**Date: Wednesday/Thursday, May 28 & 29, 2014 (Tents will be set-up Wanamaker Field)**

**Time: 10:00 AM – 4:00 PM**

**Date: Friday, May 30, 2014 (BBF gala event)**

**Time: 10:00 AM – 10:00 PM**

**Date: Saturday, May 31, 2014 (Possible workshops – TBA)**

**Time: 10:00 AM – 4:00 PM**

**Date: Sunday, June 1, 2014 (Festival)**

**Time: 6:00 AM – 5:00 PM**

**\* Including the borough becoming an official partner in this project, borough logo will be provided to the BBP for use in their advertising.**

Summary: The Mayor and Council Members unanimously approved a special events application and road closing application for Barnegat Bay Partnership – Barnegat Bay Festival; dates and times listed above. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison

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**6. Approve request from Ocean County Artists' Guild to utilize the portion of Chestnut Avenue directly in front of the Guild for an Outdoor Art Show on Sunday, May 4, 2014 from 10:00 AM to 4:00 PM with the street to be blocked off from 8:30 AM to 5:00 PM.**

Summary: The Mayor and Council Members unanimously approved a request from the Ocean County Artists' Guild to utilize the portion of Chestnut Avenue directly in front of the Guild for an Outdoor Art Show on Sunday, May 4, 2014 from 10:00 AM to 4:00 PM with the street to be blocked off from 8:30 AM to 5:00 PM. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison

**7. Approve request from the Friends of the Island Heights Library to utilize the Borough Hall to hold a fundraiser with Digital Media Memory on Saturday, May 17, 2014 from 9:00 AM to 4:00 PM.**

Summary: The Mayor and Council Members unanimously approved a request from the Friends of the Island Heights Library to hold a fundraiser with Digital Media Memory on Saturday, May 17, 2014 from 9:00 AM to 4:00 PM. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Kiernan Pillion – Council Member Liaison

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**8. Adopt Resolution 2014 – 27, entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION.**

Summary: The Mayor and Council Members unanimously approved a resolution to enter into executive session. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison

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## Liaison Reports

**Council Member Sean Asay** called attention to the February "**Police Blotter**" report and commended Lt. Arnold and Officer Burns for their quick response to a possible drug overdose on February 21<sup>st</sup>. The unconscious male received swift medical attention that likely prevented a more serious situation from developing.

**Council Member John Bendel** reported that our maintenance **code enforcement officer** does not cruise the borough looking for infractions, but rather acts on resident complaints. He also noted there have been apparent violations of the borough ordinance on **garbage pickup**. That ordinance reads: All garbage shall be placed at the curb line not earlier than 4:00 PM on the day preceding collection, and the cans removed not later than 9:00 PM on the day of collection. Please do not put out trash too early or leave cans into the following day, Bendel urged.

**Council Member Steve Berglund** did not have a report.

**Council Member Kiernan Pillion** referred to Ms. Hyle who provided information on the behalf of the **Friends of the Library**. Monies from the

recent candy sale have been used to purchase a changing table for the library. The **Island Heights Recreation Committee** is still discussing a date for the Easter Egg Hunt. **Council President Jeffrey B. Silver** did not have a report.

**Council Member Sandra Blain-Snow** responded to an email request by a freelance writer to provide travel related articles for the **borough's website**. Feedback from the mayor and council was requested. After discussion of the matter it was decided these services were not needed. Council Member Snow sent an email in response to the vendor declining the offer.

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## Privilege of the Floor

*These subjects were discussed during Privilege of the Floor, for additional details please see the approved minutes retained by Borough Clerk.*

- Property on Garden Avenue has a lot of garbage outside and the piles are getting bigger.
  - Dumpster located in front of the property at 114 Oak Avenue will be removed prior to Memorial Day.
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## New Business

**Approve Pavilion Rental Application for Laura Halasz on August 1, 2014 from 3:00 PM – 6:00 PM for a wedding ceremony; certificate of insurance provided.**

Summary: The Mayor and Council Members unanimously approved a pavilion rental application for Laura Halasz on August 1, 2014 from 3:00 PM to 6:00 PM for a wedding ceremony. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison

**Approve Pavilion Rental Application for Patrick Mabie, Jr. on May 18, 2014 at 4:00 PM for a wedding ceremony; certificate of insurance provided.**

Summary: The Mayor and Council Members unanimously approved a pavilion rental application for Patrick Mabie, Jr. on May 18, 2014 at 4:00 PM for a wedding ceremony. For details

contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison

**Approval of membership of Eric W. Johnson in the Island Heights Fire Company.**

Summary: The Mayor and Council Members unanimously approved the membership of Eric W. Johnson in the Island Heights Fire Company. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Sean Asay – Council Member Liaison

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## Old Business

**After a brief discussion carried over from the February 25, 2014 meeting regarding vehicle maintenance, it was decided that no further action will be taken on this matter.**

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## Other Borough Actions

**Approve the hiring of a Part-Time Public Works employee to be named at a later date.**

Summary: The Mayor and Council Members unanimously approved the hiring of a part-time public works employee; to be named at a later date. For details contact: Jon Brodbeck – Assistant Superintendent of Public Works (732) 270-6424, Jeff Silver – Council President Liaison

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## Other Items of Interest

□ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, March 19, 2014 at 7:00 PM held at the borough hall.

□ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, March 25, 2014 at 7:00 PM held at the borough hall.

□ The **Central Regional School Board** regularly scheduled meeting is Thursday, March 27, 2014 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.

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# **DOG & CAT LICENSES**

**ARE TO BE RENEWED  
JANUARY 1 OF EACH YEAR**

- \* Proof of Current Rabies Required**
- \* Spaying/Neutering Certificate to obtain \$3.00 discount**

**Cat & Dog Fee: \$10.00**

**Proof Spayed/Neutered: \$7.00**

**In addition, a Late Fee of \$5.00 will be imposed February 1 and an additional \$1.00 each month late thereafter.**

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire Departments, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

[mayorcouncil@islandheightsboro.com](mailto:mayorcouncil@islandheightsboro.com)

Council Member Sandra Blain-Snow

April D. Elley, Newsletter Editor (732) 270-6415