

# Mayor and Council Newsletter

Borough of Island Heights  
Council Meeting  
August 19, 2014  
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*Agenda items are listed in the order that they were acted upon. Each agenda item is summarized. The mayor and/or council member familiar with the action is listed along with a telephone number.*

*Mayor – Jim Biggs - Present  
Council President Jeffrey B. Silver - Present  
Council Members present: Sean Asay, John Bendel, Steve Berglund, Kieran Pillion, Jr., and Sandra Blain-Snow  
Council members absent: None*

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**1. Adopt Resolution 2014 – 52 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE GRACE PERIOD FOR INTEREST TO BE CALCULATED TO BE EXTENDED.**

Summary: The Mayor and Council Members unanimously approved a resolution authorizing the grace period for interest to be extended to Friday, August 29, 2014. For details contact: Wendy Prior – Tax Collector (732) 270-6415, Jeff Silver – Council President Liaison

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**2. Adopt Resolution 2014 – 53 entitled, RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY FINALIZING THE EXPENDITURES PAID FOR THE 2012 MUNICIPAL ROAD AID PROJECT FOR CEDAR AVENUE AND OCEAN BEND AND CANCELLING ANY UNSPENT APPROPRIATIONS AND BORROWING AUTHORITY.**

Summary: The Mayor and Council Members unanimously approved a resolution finalizing the expenditures paid for the 2012 municipal road aid project for Cedar Avenue and Ocean Bend and cancelling any unspent appropriations and borrowing authority. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison

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**3. Adopt Resolution 2014 – 54 entitled, RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN AUTHORIZING A NOT TO EXCEED AMOUNT OF \$4,500.00 TO SET-UP A RESERVE FOR PRELIMINARY EXPENSES OUT OF THE CAPITAL IMPROVEMENT FUND IN THE UTILITY CAPITAL FUND FOR PROFESSIONAL SERVICES AND RELATED EXPENSES TO COVER THE COSTS OF A STUDY TO EVALUATE THE MAGNITUDE OF INFLOW / INFILTRATION INTO THE BOROUGH'S SANITARY SEWER COLLECTION SYSTEM.**

Summary: The Mayor and Council Members unanimously approved a resolution authorizing a not to exceed amount of \$4,500.00 to set-up a reserve for preliminary expenses out of the capital improvement fund in the utility capital fund for professional services and related expenses to cover the costs of a study to evaluate the magnitude of inflow/infiltration into the borough's sanitary sewer collection system. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison

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**4. Adopt Resolution 2014 – 55 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2014 BUDGET OF THE BOROUGH OF ISLAND HEIGHTS PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)**

Summary: The Mayor and Council Members unanimously approved a resolution providing for the insertion of a special item of revenue in the 2014 budget of the borough pursuant to state statute above. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison

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**5. Adopt Resolution 2014 – 57 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS DIRECTING THE UNDERTAKING OF A CONTINUING DISCLOSURE REVIEW AND AUTHORIZING PARTICIPATION IN THE BOROUGH’S CONTINUING DISCLOSURE COOPERATION INITIATIVE OF THE DIVISION OF ENFORCEMENT OF THE U.S. SECURITIES AND EXCHANGE COMMISSION**

Summary: The Mayor and Council Members unanimously approved a resolution directing the undertaking of a continuing disclosure review and authorizing participation in the borough’s continuing disclosure cooperation initiative of the Division of Enforcement of the U.S. Securities and Exchange Commission. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison

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**6. Authorize execution of SS Sandy Release Agreement between the Borough of Island Heights and Zurich American Insurance Co.**

Summary: The Mayor and Council Members unanimously approved authorizing execution of Super Storm Sandy Release Agreement between the borough and Zurich American Insurance Company. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison

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**7. Approve obligations chargeable to the 2013 operating budget and the 2014 operating budget as presented.**

Summary: The Mayor and Council Members unanimously approved the payment of obligations chargeable to the 2013 and 2014 operating budgets. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison

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**The following will be acted on as a consent agenda.**

**8. Approve the following Purchase Order requests:**

**1. Requesting Dept.: Public Works  
Vendor: ABS Electric, Inc.  
Item/Service: Well #9, disconnection and removal of existing**

**50 HP VFD controller, supply and install new Yaskawa 50 hp VFD controller, as per quote \$6,950.00**

**Total:**

**2. Requesting Dept.: Public Works  
Vendor: John Camburn & Son  
Item/Service: Repairs to Lake Drive pump station  
Total: \$3,187.04**

**3. Requesting Dept.: Public Works  
Vendor: Xylem  
Item/Service: Temporary pump and pipe for Lake Drive  
Total: \$5,925.00**

Summary: The Mayor and Council Members unanimously approved issuing the purchase orders for the three (3) items listed above. For details on all items contact: Jon Brodbeck – Assistant Superintendent of Public Works, Jeff Silver – Council Member Liaison

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## New Business

**Approve membership in the Island Heights Fire Company #1 for Matthew W. Doyle and Wilmer R. Johnson, Jr.**

Summary: The Mayor and Council Members unanimously approved the memberships of Matthew W. Doyle and Wilmer R. Johnson, Jr. in the Island Heights Fire Company #1. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Sean Asay – Council Member Liaison

**Approve the following Raffle License: R2014 – 06**

**Applicant: Ocean County Artists’ Guild  
DOE: December 6, 2014 at 3:00 PM**

Summary: With one (1) abstention, the Mayor and Council Members approved raffle license #R2014 – 06 to the Ocean County Artists’ Guild; date of event is December 6, 2014 at 3:00 PM. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

**Approve Pavilion Rental Application for Nicole O’Neill for a wedding ceremony on September 20, 2014 from 1:00 PM – 3:00 PM (certificate of insurance submitted).**

Summary: The Mayor and Council Members unanimously approved a pavilion rental application for Nicole O’Neill for a wedding ceremony on September 20, 2014 from 1:00 PM to 3:00 PM; certificate of insurance is on file. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison

**Ratify the appointment of the following seasonal T-120 Public Works employees at a salary of \$12.00 per hour:**

**Anthony Scelzo, start date July 22, 2014  
Sean Dempsey, start date July 22, 2014**

Summary: The Mayor and Council Members unanimously approved the appointment of Anthony Scelzo and Sean Dempsey to the Public Works department effective July 22, 2014 at a rate of \$12.00 per hour. For details contact: Jon Brodbeck – Assistant Superintendent of Public Works, Jeff Silver – Council Member Liaison

**Adjust the salary of Lifeguard Jamie Prior from \$10.50 per hour to the 2013 rate of \$11.00 per hour.**

Summary: The Mayor and Council Members unanimously approved adjusting the salary of Lifeguard Jamie Prior from \$10.50 per hour to the 2013 rate of \$11.00 per hour. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Kieran Pillion – Council Member Liaison

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## Old Business

**Status update of the bluff stabilization at Camp Meeting Grounds.**

Summary: Mr. Berglund updated the governing body regarding the stabilization of the bluff at Camp Meeting Grounds. He stated that the work has been broken down into three (3) parts...the gabions, the backfill (which actually performs the stabilization) and the plantings. The gabions are 70% complete and nothing has been done on the other two (2) items. He estimates that the project is about 60% complete as of today. For details

contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Steve Berglund – Council Liaison

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## Liaison Reports

**Council Member Sean Asay** did not have a report.

**Council Member John Bendel** did not have a report.

**Council Member Steve Berglund** did not have a report.

**Council Member Kieran Pillion** reported that he talked to Brandon at the recreation fields regarding this summer’s **Recreation program**. He stated that there was better turnout this year than in years past, which he attributed to the weather.

**Council President Jeffrey B. Silver** stated it’s official, our **old water treatment system** is off-line as of July 23rd. Our **new water tower and water treatment plant** is in full operation. The new water treatment process has also made our water softer. Softer water allows soaps to work and rinse much better. The final stages of the project are coming soon; tearing down of the old water tower and demolition of the old water plant. Final landscaping will also commence around the new water plant. As summer comes to a close, and school sessions begin once more, its been an outstanding summer.

**Council Member Sandra Blain-Snow** did not have a report.

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## Privilege of the Floor

*These subjects were discussed during Privilege of the Floor, for additional details please see the approved minutes retained by Borough Clerk.*

- Cutting down trees and violating the tree ordinance
- Parking issue
- Central Avenue and Ocean Avenue intersection
- Bio-swale project
- Conduct of municipal employees

**9. Adopt Resolution 2014 – 56 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION.**

Summary: There being no items for executive session this resolution was not acted on. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor

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## Other Borough Actions

**Mayor Biggs appointed Louis Palazzo as Chief Financial Officer, effective October 1, 2014.**

Summary: The Mayor and Council Members unanimously approved the appointment of Louis Palazzo as Chief Financial Officer, effective October 1, 2014. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor

**Motion to obtain a written transcript from Island Heights Municipal Court and from Lavallette Municipal Court relating to the clear cutting of trees on Lake Drive.**

Summary: The Mayor and Council Members unanimously approved a motion to obtain a written transcript from the Island Heights Municipal Court and from Lavallette Municipal court relating to the clear cutting of trees on Lake Drive. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison

**Mayor Biggs appointed Mr. Pillion, Ms. Snow and Mr. Asay as the Parking Committee in order to review the parking ordinances and the commercial district.**

Summary: The Mayor and Council Members unanimously approved Mayor Biggs appointment of Mr. Pillion, Ms. Snow and Mr. Asay as the Parking Committee in order to review the parking ordinances and the commercial district. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor

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## Other Items of Interest

- ❑ **All borough offices will be closed** on Monday, September 1, 2014 in observance of Labor Day.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, September 9, 2014 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Board of Education** regularly scheduled meeting is Wednesday, September 10, 2014 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- ❑ The **Island Heights Planning Board** regularly scheduled meeting on Wednesday, September 10, 2014 has been  **canceled**.
- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, September 17, 2014 at 7:00 PM held at the borough hall.
- ❑ The **Central Regional School Board** regularly scheduled meeting is Thursday, September 18, 2014 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, September 23, 2014 at 7:00 PM held at the borough hall.

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire Departments, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

[mayorcouncil@islandheightsboro.com](mailto:mayorcouncil@islandheightsboro.com)  
Council Member Sandra Blain-Snow  
April D. Elley, Newsletter Editor (732) 270-6415