

Mayor and Council Newsletter

Borough of Island Heights
One Wanamaker Municipal Complex
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Official Meeting Minutes

January 20, 2015

The Regular Meeting of the Mayor and Council of the Borough of Island Heights was called to order by Mayor Silver the meeting was held at the Island Heights Municipal Building, Wanamaker Complex, Island Heights, New Jersey.

Mayor Silver read the notice of the meeting in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975 Chapter 231 (Section 10:4-10). Notice of the Meeting appeared in the Asbury Park Press on December 20, 2014 notice is also posted on the bulletin board and in the municipal building.

Pledge to the flag and a moment of silence.

Roll Call:

Council President	Sean Asay	Council Member	Sandra Snow
Council Member	John Bendel	Council Member	Susan Thompson
Council Member	Steve Berglund	Mayor	Jeffrey Silver
Council Member	Kieran Pillion, Jr.*	Borough Attorney	George McGill, Esq.

*Absent

Adopt Resolution 2015 – 13 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE BOROUGH ASSESSOR/BOROUGH ATTORNEY TO ACT AS AGENT/AGENTS IN FILING PETITIONS OF APPEAL

Motion by Mr. Asay second Mr. Bendel.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Absent		

Adopt Resolution 2015 – 14 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING THE REPRESENTATIVES FOR THE 2015 COMMUNITY DEVELOPMENT BLOCK GRANT.

Motion by Mr. Bendel second Mr. Berglund.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Absent		

Approve the Professional Service proposal from PM Consultants, LLC to provide financial consulting services. The hourly charge for services rendered will be \$125.00 per hour for individuals with the credential of Certified Municipal Finance Officer. Effective February 1, 2015 to December 31, 2015. Mr. McGill advised the Mayor and Council that the law and borough ordinance is specific in who may be appointed as CFO; both refer to the appointee as a person not persons.

Motion by Mr. Bendel second Mr. Berglund to table this matter and that it be discussed in executive session.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Absent		

O'Donnell, Stanton & Associates re: Approve the award of contract re: Simpson Avenue Road Improvements to Earle Asphalt Co, in the amount of \$125,213.13 pending review of the bid documents by the Borough Attorney, concurrence with the NJDOT and availability of funds.

Adopt Resolution 2015 – 16 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARING A CONTRACT FOR THE SIMPSON AVENUE ROAD IMPROVEMENTS TO EARLE ASPHALT.

Motion by Mr. Berglund second Ms. Thompson.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes

Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Absent		

Approve obligations chargeable to the 2014 operating budget and 2015 temporary operating budget as presented.

Motion by Mr. Asay second Ms. Snow.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Absent		

The following will be acted on as a consent agenda:

Approve the following purchase orders:

Requesting Dept:	Computer
Vendor:	CSI
Item/Service:	3 Quarterly Computer Contract Services for Police Dept., Public Works and Boro Hall
Total:	\$3,600.00

Requesting Dept:	Water/Sewer
Vendor:	G.P. Jager & Associates
Item/Service:	24 P/N 71629 Arch Chemicals Constant Chlor Briquettes, 50 lbs.
Total:	\$2,857.44

Motion by Mr. Bendel second Mr. Asay.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Absent		

NEW BUSINESS:

Approve the minutes from the following meetings: December 16th, 2014, January 6th Reorganization and January 6th, 2015.

Motion by Ms. Asay second Mr. Berglund.

Mr. Asay	Yes	Ms. Snow	Yes*
Mr. Bendel	Yes	Ms. Thompson	Yes**
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Absent		

*Abstains on Jan 6th both meetings

**Abstains on Dec. 16th, meeting

Approve membership to the Island Heights Fire Co. #1 for the following: Kyle Donnelly

Motion by Mr. Bendel second Mr. Berglund.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Absent		

OLD BUSINESS:

Mayor Silver asked the Council Members for any old business:

Ms. Thompson – none

Ms. Snow – none

Mr. Bendel – none

Mr. Berglund – none

Mr. Asay asked the status of the study approved re: Sanitary Sewer System Infiltration, Mr. O'Donnell stated that the report should be presented to the borough within the week.

COMMITTEE REPORTS:

Mr. Bendel: I have no report except to note a liaison change. I'm no longer for the Environmental Commission, that's now Ms. Snow. I'm now on the Newsletter.

Mr. Berglund: My responsibility with Public Works is very interesting. I'm learning the broader scope that our guys are actually working on and it's new to me. I'm going to have to figure out some way that we can get the word out to the public so they can see all of the things that these guys do.

Mr. Asay: No report.

Mr. Pillion: Absent

Ms. Snow: I followed up on the Safe Routes to Schools Grant that Mr. Berglund was working very hard on. I've reached out to the PTO and requested time with them to sit down and perhaps discuss the ways that we can set up the program that we need to institute in order to meet the requirements of the grant. I was unable to attend this month's PTO meeting due to a scheduling conflict, but I sent them an e-mail and am hoping to hear back from them soon.

Ms. Thompson: I've only been in this chair for a short time. I have been meeting with some of the staff here in the Borough offices to learn some of what they do, how they do it and how I can help them. I would like to thank Ellie and Wendy for their time and their openness in sharing how they work. I will continue to work and my goal is to bring information forward to the public and to the Council. Maybe we could provide a link to the NJ State League of Municipalities website on the Borough's website?

Mayor Silver: I attended the O.C. Mayor's Association meeting this morning. William Dressel, the Executive Director of the NJ State League of Municipalities, was a guest speaker. He is going to be retiring from his position at the League. He also talked about blue-ribbon committees that are going to look into the State pension system and the Transportation Fund. Mr. Petracco spoke about the scholarships that are available to students from the Mayor's Association ranging from \$500.00 to \$1,000.00. Interested individuals can go to ocmayors.com to get the applications and requirements for the scholarships. It was an interesting experience. There were present mayors, past mayors, some administrators and representatives from some businesses present.

I would like to recognize Mike Frankovich, Boy Scout Den Leader Todd Adams and the four (4) scouts that are present in the audience tonight. They have been learning about how government works. I met with them last Monday and briefly explained how everything works with all of the departments and now they're here to see it from another perspective.

PRIVILEGE OF THE FLOOR:

There was no public participation.

Adopt Resolution 2015 – 14, entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION. The purpose of which will be the following: Contracts. Action may be taken as a result of this session.

Motion by Mr. Asay second Ms. Thompson.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Absent		

Meeting reconvened on a motion made by Ms. Snow second by Mr. Asay unanimous voice vote.

Motion to adjourn the meeting made by Mr. Bendel second by Mr. Berglund, unanimous voice vote.

Respectfully submitted, Ellie Rogalski, RMC/MMC

Items of Interest:

- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, January 21, 2015 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, February 10, 2015 at 7:00 PM held at the borough hall.
- ❑ **All borough offices** will be **closed** on Thursday, February 12, 2015 in observance of Lincoln's birthday.
- ❑ **All borough offices** will be **closed** on Monday, February 16, 2015 in observance of Washington's birthday.
- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, February 18, 2015 at 7:00 PM held at the borough hall.
- ❑ The **Central Regional School Board** regularly scheduled meeting is Thursday, February 19, 2015 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, February 24, 2015 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, March 10, 2015 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Board of Education** regularly scheduled meeting is Wednesday, March 11, 2015 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- ❑ The **Island Heights Planning Board** regularly scheduled meeting is Wednesday, March 11, 2015 at 6:30 PM held at the borough hall.
- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, March 18, 2015 at 7:00 PM held at the borough hall.

- ❑ The **Central Regional School Board** regularly scheduled meeting is Thursday, March 19, 2015 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
 - ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, March 24, 2015 at 7:00 PM held at the borough hall.
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DOG & CAT LICENSES ARE TO BE RENEWED JANUARY 1 OF EACH YEAR

*** Proof of Current Rabies Required, Spaying/Neutering Certificate to obtain \$3.00 discount**

Cat & Dog Fee: \$10.00 Proof Spayed/Neutered: \$7.00

In addition, a Late Fee of \$5.00 will be imposed February 1 and an additional \$1.00 each month late thereafter.

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire Departments, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

mayorcouncil@islandheightsboro.com

Council Member John Bendel

April D. Elley, Newsletter Editor (732) 270-6415