

# Mayor and Council Newsletter

Borough of Island Heights  
 One Wanamaker Municipal Complex  
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 (732) 270-6415  
[www.islandheightsboro.com](http://www.islandheightsboro.com)



Official Meeting Minutes

February 24, 2015

The Regular Meeting of the Mayor and Council of the Borough of Island Heights was called to order by Mayor Silver the meeting was held at the Island Heights Municipal Building, Wanamaker Complex, Island Heights, New Jersey.

Mayor Silver read the notice of the meeting in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975 Chapter 231 (Section 10:4-10). Notice of the Meeting appeared in the Asbury Park Press on December 20, 2014 notice is also posted on the bulletin board and in the municipal building.

Pledge to the flag.

Roll Call:

Council President	Sean Asay	Council Member	Sandra Snow
Council Member	John Bendel	Council Member	Susan Thompson
Council Member	Steve Berglund	Mayor	Jeffrey Silver
Council Member	Kieran Pillion, Jr.	Borough Attorney	George McGill, Esq.

Adopt Resolution 2015-19 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE SUBMISSION OF A TONNAGE GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION.

Motion by Mr. Asay second Mr. Pillion.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Adopt Resolution 2015-20 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT FOR THE SIDEWALK HANDICAPPED ACCESS IMPROVEMENTS TO JAK CONTRUCTION CORP. T/A DIAMOND CONSTRUCTION.

Motion by Mr. Asay second Mr. Berglund.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Adopt Resolution 2015-22 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, TO CREATE A COMPREHENSIVE 5-YEAR PLAN FOR THE BOROUGH'S INFRASTRUCTURE.

Motion by Mr. Bendel second Mr. Berglund.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Approve obligations chargeable to the 2014 operating budget and 2015 temporary operating budget as presented.

Motion by Mr. Asay second Mr. Pillion.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

The following will be acted on as a consent agenda.

Approve the following purchase order(s):

Requesting Dept:	Police
Vendor:	GTBM Inc.
Item/Service:	Info-Cop Annual Renewal Starts 2/2015
Total:	<b>\$1050.00</b>

Requesting Dept: Police  
 Vendor: The Rodgers Group, LLC  
 Item/Service: Online Training Module for Directive Management System  
 6 Full Time Personnel/3Part Time Personnel  
 Total: **\$1,452.00**

Motion by Mr. Asay second Ms. Thompson.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

NEW BUSINESS:

Approve membership in the Island Heights Vol. Fire Co. #1 for the following: Sean M. Kumpf.

Motion by Mr. Asay second Mr. Pillion.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Approve Special Events Application for the following:

Applicant: Kiwanis Club of Toms River  
 River to Bay 5 K Race  
 Date of Event: May 07<sup>th</sup>, 2015  
 Cert. of Ins: Provided

Motion by Mr. Berglund second Mr. Pillion.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

The following items will be acted on as an agenda item.

Approve the following Application for a Social Affair (ABC):

Applicant: Island Heights Vol. Fire Co. No. #1 Summerbrew  
 Date of Event: June 27<sup>th</sup>, 2015  
 Hours of Event: 5:00 PM – 11:00 PM

Motion by Mr. Pillion second Mr. Asay.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Applicant: Shore Acres Yacht Club  
 Date of Event: April 26<sup>st</sup>, 2015  
 Hours of Event: 4:00 PM – 6:30PM

After a lengthy discussion regarding the location of the event, members of the organization will be asked to attend the next meeting of the governing body which is scheduled for March 10<sup>th</sup> the following action was taken on a motion to table this application.

Motion by Mr. Asay second Mr. Pillion.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Approve the minutes from the following meetings: February 10<sup>th</sup>, 2015

Motion by Mr. Bendel second Ms. Snow.

Mr. Asay	Abstain	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Abstain
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

OLD BUSINESS:

Rotary Club of Toms River re: Sailfest 2015 approve the following request:

Approve the Date: Sept. 12, 2015; the closing of Central Avenue Dock and the upper level of the Central Avenue Pavilion and that a curfew of 8:00 pm for people under the age of 18 is put in place.

Motion by Mr. Asay second Mr. Pillion.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

COMMITTEE REPORTS:

Mr. Bendel: Ms. Hyle asked that we set the dates for the two (2) Townwide Yard Sales. The two dates, with rain dates, are June 20, 2015 (Rain Date: June 27, 2015) and September 26, 2015 (Rain Date: October 3, 2015).

Mr. Berglund: Provided a three (3) page document to the Council Members that outlines projects for the proposed 5-Year Plan maintenance plan he asked that the council review the list. Upon the review a determination can be made as to doing certain projects in house and those that will need to be done by contractors. Once this is established cost estimates will be obtained for each item. The plan will be reviewed on an annual basis.

Mr. Asay: No report.

Mr. Pillion: reported that he attended the Emergency Management Meeting with representatives from Emergency Management, Police, Fire, First Aid and Public Works to go over emergency plans.

Ms. Snow: I have meetings rescheduled with the Island Heights PTO and Island Heights Superintendent to update them and get feedback on the Safe Routes to Schools Grant. I have been approached by some parents regarding the Partnership for Assessment of Readiness for College and Careers (PARCC) testing that will occur in March. The test is replacing the NJ ASK test and the HSPA test. There is controversy regarding the PARCC test. Parents are wondering how it will affect their children, especially if they opt out of the test, and how to opt out of the test. The Environmental Committee meeting for February 18<sup>th</sup> was cancelled due to lack of attendance, but I have kept in touch with the committee with regards to the Arbor Day/Earth Day events. They are still working on plans for the event.

Ms. Thompson: The Tax Collector prepares a report each month regarding Tax Collection and Fee Collection, which I will be sharing. For January 2015 we collected \$441,438.75, which is higher than the amount collected in January 2014. The Council Members have been invited to attend one of six dates in March for a "Public Official Risk Management" seminar. I will be attending the March 3<sup>rd</sup> seminar. I would encourage the Council to attend as the Borough could receive a \$250.00 credit on our MEL assessment for each member who attends the seminar. Our Financial Management program on the staff computers would allow us to do electronic invoicing and electronic approvals. This would cut down on the amount of paper used and the amount of time it takes for vouchers to be signed. We will be looking into utilizing this aspect of the program.

PRIVILEGE OF THE FLOOR:

Extended to the following:

Mr. McBurnie – Last meeting there was a discussion about the low-flow fire hydrants in town I question if the hydrant in front of my house was one of them. He also questioned when the hydrants were flushed. He also asked if there would be any going to be any public input with regard to the 5-Year Plan Infrastructure Improvements, and if there could be a location where the public could drop off suggestions. Mr. McBurnie stated that he has had a problem with the property located across the street from his residence he had been told that the property maintenance Ordinance may have to be amended in order to address the remediation of this property. The owner of the property in question just pays the fine and does nothing about cleaning up the property. What about using the BOCA code? Mr. Mc Burnie stated that he has read the ordinance and in his opinion the ordinances just need to be enforced. Mr. Anderson has issued summonses, it is my understanding that the borough has cleaned up other properties in the borough.

Mr. Kempton asked if this ordinance requires an amendment should not the Prosecutor be involved with the amendments. The owner of the property in question just pays the fine and does nothing about cleaning up the property. What about using the BOCA code? I have read the ordinances and the ordinance doesn't need amending, it needs enforcing. I'm trying to sell my house and have had to lower the price due to the condition of the property. Mr. Anderson knows the situation and has issued summonses. The Borough has an ordinance where they went in and cleaned up one of the problem properties.

Mr. Gabriel – I live across the street from another house that is an eyesore. Can my taxes be reassessed to a lower rate because of this house? Does the fine for the property management summons increase if they have multiple summonses? I see we have a new Borough Attorney. I submitted an OPRA request for the professional contracts and I checked the fee for the attorney. Are we paying more for the Borough Attorney? Mr. Berglund, is the First Aid building on your list? Is it a private building or a public building? You mentioned the end of the road where it is degrading badly as one of the projects on your list, did the Borough submit for FEMA aid to repair it?

Adopt Resolution 2015 – 21, entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION. The purpose will be the discussion of contractual agreement; no action will be taken as a result of this session. Motion by Mr. Asay second Ms. Snow.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Motion to reconvene the meeting made by Mr. Asay second by Mr. Berglund, unanimous voice vote.

Motion to adjourn made by Mr. Bendel second Mr. Asay, unanimous voice vote.

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Respectfully submitted, Ellie Rogalski, RMC/MMC

## Items of Interest:

- ❑ The **Island Heights Planning Board** regularly scheduled meeting is Wednesday, March 11, 2015 at 6:30 PM held at the borough hall.
- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, March 18, 2015 at 7:00 PM held at the borough hall.
- ❑ The **Central Regional School Board** regularly scheduled meeting is Thursday, March 19, 2015 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, March 24, 2015 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Board of Education** regularly scheduled meeting is Wednesday, April 1, 2015 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- ❑ The **Island Heights Planning Board** regularly scheduled meeting is Wednesday, April 8, 2015 at 6:30 PM held at the borough hall.
- ❑ The **Island Heights Board of Health** regularly scheduled meeting is Tuesday, April 14, 2015 at 9:00 AM held at the borough hall.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, April 14, 2015 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, April 15, 2015 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, April 28, 2015 at 7:00 PM held at the borough hall.
- ❑ The **Central Regional School Board** regularly scheduled meeting is Thursday, April 30, 2015 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.

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### **DOG & CAT LICENSES ARE TO BE RENEWED JANUARY 1 OF EACH YEAR**

**\* Proof of Current Rabies Required, Spaying/Neutering Certificate to obtain \$3.00 discount**

**Cat & Dog Fee: \$10.00 Proof Spayed/Neutered: \$7.00**

**In addition, a Late Fee of \$5.00 will be imposed February 1 and an additional \$1.00 each month late thereafter.**

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire Departments, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

[mayorcouncil@islandheightsboro.com](mailto:mayorcouncil@islandheightsboro.com)

Council Member John Bendel

April D. Elley, Newsletter Editor (732) 270-6415