

Mayor and Council Newsletter

Borough of Island Heights
One Wanamaker Municipal Complex
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Official Meeting Minutes

March 24, 2015

The Regular Meeting of the Mayor and Council of the Borough of Island Heights was called to order the meeting was held at the Island Heights Municipal Building, Wanamaker Complex, Island Heights, New Jersey.

Mayor Silver read the notice of the meeting in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975 Chapter 231 (Section 10:4-10). Notice of the Meeting appeared in the Asbury Park Press on December 20, 2014 notice is also posted on the bulletin board and in the municipal building.

Pledge to the flag and a moment of silence.

Roll Call:

Council President Asay	Present	Councilmember Pillion	Present
Councilmember Bendel	Absent	Councilmember Snow	Present
Councilmember Berglund	Present	Councilmember Thompson	Present
		Mayor Silver	Present
		Attorney McGill	Present

Motion to approve Resolution 2015-24 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY PROVIDING FOR AMENDMENTS TO TEMPORARY APPROPRIATIONS APPROVED PRIOR TO THE FINAL ADOPTION OF THE 2015 MUNICIPAL BUDGET was made by Mr. Asay second by Mr. Berglund.

Roll Call:

Council President Asay	Yes	Councilmember Pillion	Yes
Councilmember Bendel	Absent	Councilmember Snow	Yes
Councilmember Berglund	Yes	Councilmember Thompson	Yes
		Mayor Silver	Yes

Attorney McGill stated that he has been in touch with the Administrator for the Township of Toms River regarding the amendment to the shared service agreement for Chief Financial Officer and was informed that they will be taking action on the amended agreement at their next meeting which will be held on April 14th, 2015. Attorney McGill further stated that he has a call in to them to see if in the meantime they can still start on April 1st but has not heard back.

Motion to approve the introduction and first reading of Ordinance 2015-01 entitled, ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING CHAPTER XVIII (STREETS AND SIDEWALKS) OF THE CODE OF THE BOROUGH TO REVISE THE SCHEDULE OF PERMIT FEES was made by Mr. Berglund second by Ms. Thompson.

Roll Call:

Council President Asay	Yes	Councilmember Pillion	Yes
Councilmember Bendel	Absent	Councilmember Snow	Yes
Councilmember Berglund	Yes	Councilmember Thompson	Yes
		Mayor Silver	Yes

Motion to approve introduction and first reading of Ordinance 2015-02 entitled, ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING THE BOROUGH CODE TO CREATE A NEW CHAPTER XXXIII, TO BE ENTITLED "LANDLORD RENTAL RESPONSIBILITY" was made by Mr. Asay second by Mr. Pillion.

Roll Call:

Council President Asay	Yes	Councilmember Pillion	Yes
Councilmember Bendel	Absent	Councilmember Snow	Yes
Councilmember Berglund	Yes	Councilmember Thompson	Yes
		Mayor Silver	Yes

Motion to approve obligations chargeable to the 2014 operating budget and the 2015 temporary budget was made by Mr. Asay second by Mr. Berglund.

Roll Call:

Council President Asay	Yes	Councilmember Pillion	Yes
Councilmember Bendel	Absent	Councilmember Snow	Yes
Councilmember Berglund	Yes	Councilmember Thompson	Yes
		Mayor Silver	Yes

Motion to approve Change Order #6 for TKT Construction Co., Inc. re: Water Storage Tank Replacement, which increases the amount of the contract in the amount of \$5,105.87 (increasing the total to \$19,542.55) for providing two (2) 6" diameter line stops was made by Mr. Berglund second by Mr. Asay.

Roll Call:

Council President Asay	Yes	Councilmember Pillion	Yes
Councilmember Bendel	Absent	Councilmember Snow	Yes
Councilmember Berglund	Yes	Councilmember Thompson	No
		Mayor Silver	Yes

Mayor Silver stated that no action will be taken on the Comcast Application for Municipal Consent until the letter is received from the State Of New Jersey.

Motion to approve the Town Wide Yard Sale Dates of June 20, 2015 with a rain date of June 27, 2015 and Sept. 26, 2015 with a rain date of Oct. 3, 2015 was made by Mr. Asay second by Ms. Snow.

Roll Call:

Council President Asay	Yes	Councilmember Pillion	Yes
Councilmember Bendel	Absent	Councilmember Snow	Yes
Councilmember Berglund	Yes	Councilmember Thompson	Yes
		Mayor Silver	Yes

Motion to approve correction to Toms River Kiwanis Club 5K date of event from May 7, 2015 to May 2, 2015 was made by Mr. Berglund second by Mr. Asay.

Roll Call:

Council President Asay	Yes	Councilmember Pillion	Yes
Councilmember Bendel	Absent	Councilmember Snow	Yes
Councilmember Berglund	Yes	Councilmember Thompson	Yes
		Mayor Silver	Yes

Motion to approve the use of Memorial Field for the following was made by Mr. Asay second by Mr. Pillion:

- a. Toms River Little League – Marauders – Thursdays from 4:30PM – 7PM, from March 26, 2015 through June 30, 2015 Cert. of Insurance Provided
- b. Toms River Little League – Giants – Tuesdays from 4:30PM – 7PM March 26, 2015 through June 30, 2015 Cert. of Insurance Provided
- c. Toms River Little League – Marlins – Wednesdays from 4pm – 7pm, from April 1, 2015 through July 1, 2015 – Cert. of Insurance Provided

Roll Call:

Council President Asay	Yes	Councilmember Pillion	Yes
Councilmember Bendel	Absent	Councilmember Snow	Yes
Councilmember Berglund	Yes	Councilmember Thompson	Yes
		Mayor Silver	Yes

Motion to approve request from the Open Door for permission to hold their Annual Walk along the River on Saturday, June 6, 2015, begins at 8:00 AM and finished by noon and a certificate of insurance has been provided was made by Mr. Berglund second by Mr. Pillion.

Roll Call:

Council President Asay	Yes	Councilmember Pillion	Yes
Councilmember Bendel	Absent	Councilmember Snow	Yes
Councilmember Berglund	Yes	Councilmember Thompson	Yes
		Mayor Silver	Yes

Motion to approve request by the Island Heights Methodist Church to have Sunrise services at Camp Meeting on April 5, 2015 @ 7:30AM was made by Mr. Asay second by Mr. Pillion.

Roll Call:

Council President Asay	Yes	Councilmember Pillion	Yes
Councilmember Bendel	Absent	Councilmember Snow	Yes
Councilmember Berglund	Yes	Councilmember Thompson	Yes
		Mayor Silver	Yes

Motion to approve purchase order request from Public Works to HD Supply in the amount of \$13,650.20 for water/sewer materials to be installed prior to paving of Simpson Avenue was made by Mr. Asay second by Ms. Thompson.

Roll Call:

Council President Asay	Yes	Councilmember Pillion	Yes
Councilmember Bendel	Absent	Councilmember Snow	Yes
Councilmember Berglund	Yes	Councilmember Thompson	Yes
		Mayor Silver	Yes

Motion to approve minutes from the March 10, 2015 meeting was made by Mr. Asay second by Ms. Snow.

Roll Call:

Council President Asay	Yes	Councilmember Pillion	Yes
Councilmember Bendel	Absent	Councilmember Snow	Yes
Councilmember Berglund	Yes	Councilmember Thompson	Yes
		Mayor Silver	Yes

Motion to approve use of Borough Meeting Hall by the Peto Studio Board of Directors for their meetings on Friday nights for the month of April and the first two Friday's in May was made by Ms. Thompson second by Ms. Snow.

Roll Call:

Council President Asay	Yes	Councilmember Pillion	Abstain
Councilmember Bendel	Absent	Councilmember Snow	Yes
Councilmember Berglund	Yes	Councilmember Thompson	Yes
		Mayor Silver	Yes

Mr. Berglund stated that they had five people respond for the free trees from the NJ Tree Recovery Campaign by the deadline of March 13th and two others who came in late. Due to the overwhelming response throughout the state they are running out of trees. The NJ Tree Recovery Campaign is going to try to honor all requests.

Mr. Berglund reported that March 24th is the deadline to get comments back from Council on the five year plan. He has received some comments and has incorporated them into the plan. At this time Mr. Berglund would like to know if there are there any other comments or can we go with what we have. Mayor Silver asked if the plan includes the concrete steps that are falling apart going up to Camp Meeting grounds from the sidewalk. Mr. Berglund said he will include that. Ms. Snow stated that she only had one comment for this plan for the signage for Municipal Hall and needs to obtain information since this is a historical site if any permission is required. Further discussion was held regarding signs that had previously existed in the general area of the complex.

Mr. Asay received a letter from the Ocean County Mosquito Commission with an information sheet that he would like included with the next mailing of the newsletter. Mr. Asay also said that they are still researching the animal control issue and we are staying with who we have at the moment. We have received a lot of information from other towns on what they do for animal control. Mayor Silver said that our current animal control person is on an as needed basis right now. Mr. Asay stated that many of the towns pay by the month to various services whether they use them or not and there is no reason for us to get into it.

Mr. Pillion said that he would like to thank the Knox Family for their donation of time and landscape materials for the northwest corner of the boardwalk. The Knox's cleaned up and replanted shrubs and installed a soaker system that they provide the water for. Mr. Pillion would like to thank them for their donation to the town.

Ms. Snow reported that the Environmental Committee met on March 18th and they are planning to purchase a mature tree for the section of the Bioswale that has an issue with severe flooding. The Environmental Committee is also sponsoring an Earth Day Celebration on April 18th with a rain date of April 19th; 9am-12pm and a flyer will be posted at the usual locations. They are planning the big reveal of the Bioswale, tree planting, town wide clean up at various locations and distribution of the NJ Tree Recovery Campaign trees. The Committee will be also having an art installation on April 17th and Mr. Brodbeck will be providing the base for that installation.

Ms. Snow stated that she received a notice for anyone who is interested at Monmouth University on Monday, April 20th from 6PM-7:15PM at Wilson Hall Auditorium. They are hosting Dr. Douglas W. Tallamy, Professor and Chair of Entomology and Wildlife at the University of Delaware who will be speaking about bringing nature home and how to sustain wildlife and native plants. It is a free event.

Ms. Snow also said that she was approached by an individual concerned about construction and the issues of trees. Ms. Snow felt this should be an area for the new Code Enforcement Official.

Ms. Thompson stated Ms. April Elley looked into going more paperless and efficient and met with the Auditor and representative from the Division of Local Government Services and apparently there are no provisions for municipalities to be paperless.

Mr. Pillion said that he met Mr. Cocco the new Code Enforcement Officer who is equipped with all the necessary items and seemed very enthusiastic to serve the residents of Island Heights.

Mayor Silver stated that they are looking into new methods to bring in more revenue to the town and some suggestions were a farmer's market, and parking meters along the river. Discussion was held on other methods and the loss of revenue from antenna leases that were withdrawn with the building of the new water tower. Mayor Silver also said that this year they will have three volunteers for badge checking and will not be hiring a badge checker so that will save the Borough some funds.

PRIVILEGE OF THE FLOOR:

Fran Brady – 131 Central Ave. – wanted to thank the Council for the landlord ordinance which is a great step in the right direction. Mr. Brady also stated that another means of revenue could be LPR for the police cars. Further discussion on this was held with Lt. Arnold and Council.

Brian Gabriel – 185 Summit Ave. – stated that the town may want to contact the Prosecutor’s Office in regards to funding possibilities for the LPR although it may take about a year to get. Mr. Gabriel asked about the procedure for agenda’s and how the Mayor and Council go through the agenda and vote before the public has a chance to comment. He suggested to returning the agenda to the format where you do the motion and second; then have your privilege of the floor where the public can comment on the agenda items and then voting. Discussion was held on the format with Council. Mayor Silver said that he will follow up on this.

Mr. Gabriel asked if the new Code Enforcer received a code enforcement book and Mayor Silver replied yes.

Mr. Gabriel stated he was not in favor of parking meters on River Ave. because you would then have parking occurring all along the side streets and residents would not be happy with this.

Mr. Gabriel asked if the road work has been budgeted. Mayor Silver said yes annually we will be doing this.

Mr. Gabriel also brought up his concern with the use of Memorial Field and whether the teams have children of Island Heights on them. Further discussion was held on this matter.

Mr. Gabriel asked how much over budget the projects are for the Water Tower and Water Treatment Plant. Mayor Silver stated that we are approximately 21% over for the Water Treatment Plant and 10% for the Water Tower. Mr. Gabriel asked how this went unnoticed or unchecked by the designers of this project. Mayor Silver explained that it goes back to CMX and Birdsall where we have spent hundreds of thousands of dollars to them for design. Mr. Gabriel asked if there is any action for not designing this correctly. Further discussion was held on this matter. Mr. Gabriel stated that his concern is for the residents and the burden of paying for these errors.

Bob MacNeal – 237 Ocean Ave. – suggested that copies of items on the agenda be available like the agenda’s so the public can see what Mayor and Council are discussing and voting on. Mr. MacNeal also stated that he is in favor of changing the format of the meetings to what was suggested by Mr. Gabriel. Mr. MacNeal also asked when the Code Enforcer was hired. Mayor Silver stated at the last meeting after executive session.

Mr. MacNeal said he was glad that there was going to be a Public Hearing for the Comcast agreement and that Council should see if they can get more for their money such as a town cable channel. Erik Weber stated that Ocean Gate was able to obtain a channel from Comcast for the town.

Mayor Silver closed the privilege of the floor.

Motion to adopt Resolution 2015 – 25, entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION for contractual reasons was made by Mr. Berglund second by Ms. Snow.

Roll Call:

Council President Asay	Yes	Councilmember Pillion	Yes
Councilmember Bendel	Absent	Councilmember Snow	Yes
Councilmember Berglund	Yes	Councilmember Thompson	Yes
		Mayor Silver	Yes

Motion to close the executive session was made by Mr. Asay second by Ms. Thompson. Unanimous Voice Vote.

Motion to return to the regular meeting was made by Mr. Asay second by Ms. Snow. Unanimous Voice Vote.

Motion to adjourn the meeting at 9:45PM was made by Mr. Asay second by Ms. Thompson. Unanimous Voice Vote.

Respectfully Submitted by Wendy J. Prior

Items of Interest:

- ❑ The **Island Heights Board of Education** regularly scheduled meeting is Wednesday, April 1, 2015 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- ❑ **All borough offices** will be **closed** on Friday, April 3, 2015 in observance of Good Friday.
- ❑ The **Island Heights Planning Board** regularly scheduled meeting on Wednesday, April 8, 2015 has been **cancelled**.
- ❑ The **Island Heights Board of Health** regularly scheduled meeting is Tuesday, April 14, 2015 at 9:00 AM held at the borough hall.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, April 14, 2015 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, April 15, 2015 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, April 28, 2015 at 7:00 PM held at the borough hall.
- ❑ The **Central Regional School Board** regularly scheduled meeting is Thursday, April 30, 2015 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ The **Island Heights Board of Health** regularly scheduled meeting is Tuesday, May 12, 2015 at 9:00 AM held at the borough hall.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, May 12, 2015 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Board of Education** regularly scheduled meeting is Wednesday, May 13, 2015 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- ❑ The **Island Heights Planning Board** regularly scheduled meeting on Wednesday, May 13, 2015 at 6:30 PM held at the borough hall.
- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, May 20, 2015 at 7:00 PM held at the borough hall.
- ❑ The **Central Regional School Board** regularly scheduled meeting is Thursday, May 21, 2015 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ **All Municipal Offices** will be closed on Monday, May 25, 2015 in observance of Memorial Day.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, May 26, 2015 at 7:00 PM held at the borough hall.

DOG & CAT LICENSES ARE TO BE RENEWED JANUARY 1 OF EACH YEAR

*** Proof of Current Rabies Required, Spaying/Neutering Certificate to obtain \$3.00 discount**

Cat & Dog Fee: \$10.00 Proof Spayed/Neutered: \$7.00

In addition, a Late Fee of \$5.00 will be imposed February 1 and an additional \$1.00 each month late thereafter.

**Last Day of Pre-Season Sale of Recreational Badges is
Sunday, May 31, 2015. Increase as set by ordinance begins
Sunday, June 1, 2015**

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building Department & Fire Official, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

mayorcouncil@islandheightsboro.com

Council Member John Bendel

April D. Elley, Newsletter Editor (732) 270-6415