

Mayor and Council Newsletter

Borough of Island Heights
 One Wanamaker Municipal Complex
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Official Meeting Minutes

July 13, 2016

The special Meeting of the Mayor and Council of the Borough of Island Heights is hereby called to order. Notice of this meeting is in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975, Chapter 231 (Section 10:4-10). Notice of the Meeting was transmitted to the Asbury Park Press on July 7, 2016, published on July 9, 2016 and is posted on the bulletin board, and in the municipal building.

Pledge to the flag and a moment of silence.

Roll Call:

Council President Asay	Councilmember Snow
Councilmember Bendel	Councilmember Thompson
Councilmember Berglund	Mayor Silver
Councilmember Pillion	Attorney O'Connell

	Asay	Bendel	Berglund	Pillion	Snow	Thompson	Mayor Silver	Atty O'Connell
Present				X	X	X	X	X
Absent	X	X	X					

Also in attendance: Margaret "Peggy" Gorman, Chief Financial Officer

1. PUBLIC COMMENT

No members of the public were present at this meeting.

2. ORDINANCE

Ordinance 2016-09 Bond Ordinance of the Borough of Island Heights, County of Ocean, State of New Jersey, Providing for Various Water and Sewer Improvements in and for the Borough of Island Heights and Appropriating \$937,500 therefore. And Providing for the Issuance of \$937,500 in Bonds or Notes of the Borough of Island Heights to Finance the Same. (First Reading)

CFO Gorman explained that this Bond Ordinance provides for \$300,000 to remediate the deficiencies that DEP ordered the Borough to begin within 90 days or face fines dating back to the initial inspection. The Mayor added that this bond ordinance would also cover costs to remediate water and sewer issues with regard to Jaynes and Maple Avenues.

Councilwoman Thompson commented that Councilman Berglund explained that the engineers calculated a cost of \$220 per linear foot. The engineers did contact and collaborate with other utilities to come up with that number. The Mayor added that there would be a total of 2300 feet of pipe to replace. The costs would include hard cost and soft cost. It is not for the water and the sewer lines, the Mayor believed that some of the sewer might not have to be replaced. The \$220 per linear foot would replace all the water lines. The sewer lines would cost more. However, not all the sewer lines would need to be replaced.

Councilman Pillion observed that it is conceivable when the work is started on Jaynes Avenue, you could do \$220 for water and find that there is going to be another linear foot cost for sewers that either need to be lined or replaced. There may not be enough in this bond ordinance left for Maple Avenue and we might have to do another bond ordinance. Councilman Pillion supports doing the sewer and water on Jaynes Avenue. Jaynes, Simpson and the electrical boxes are the biggest projects right now.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay				X
		Bendel				X
		Berglund				X
X		Pillion	X			
	X	Snow	X			
		Thompson	X			
		Mayor Silver	X			

Ordinance 2016-10 An Ordinance of the Borough of Island Heights, County of Ocean, State of New Jersey, Granting Comcast of New Jersey to construct, connect, operate and maintain a Cable Television and Communications System in the Borough of Island Heights, New Jersey. (First Reading)

Mayor Silver explained that this ordinance was drafted by Comcast and there was an error in the ordinance they drafted. The ordinance reads on page 2, Section 4, under Duration of Franchise, that "The non-exclusive Municipal Consent granted herein shall expire **fifteen (10)** years from the date of expiration of the previous Certificate of Approval as provided by N.J.S.A. § 48:5A-19 and 25, and N.J.A.C. § 14:18-13.6." The mayor

adjusted the typo of “fifteen (10) years” by crossing out the “fifteen” and writing in “ten” and initialing the adjustment. This will be sent back to Comcast with that correction.

The Mayor said the Borough receives 2% of the franchise revenue annually which varies anywhere from \$12,000 to \$14,000 per year. Comcast will give the Borough a onetime payment of \$5,000 for acceptance of the renewal. Other things Comcast includes are government access for an education channel. TV service with one outlet with basic cable will be given to public, private, intermediate and elementary schools. Councilman Asay worked with Comcast on this agreement. He indicated to the Mayor that he agreed with the contract. He agreed to the \$5,000 renewal amount and he asked for the government access channel which was given.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay				X
		Bendel				X
		Berglund				X
X		Pillion	X			
		Snow	X			
	X	Thompson	X			
		Mayor Silver	X			

3. RESOLUTIONS

Resolution 2016-174 Bill List

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay				X
		Bendel				X
		Berglund				X
		Pillion	X			
	X	Snow	X			
X		Thompson	X			
		Mayor Silver	X			

Resolution 2016-175 Appointing Katherine Fenton-Newman Acting Borough Clerk

Mayor Silver read the resolution in its entirety.

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay				X
		Bendel				X
		Berglund				X
	X	Pillion	X			
X		Snow	X			
		Thompson	X			
		Mayor Silver	X			

Resolution 2016-176 Appointing a Fund Commissioner and Alternate Fund Commissioner to the Ocean County Municipal Joint Insurance Fund and Excess Fund for Calendar Year 2016.

This resolution appoints Katherine Fenton-Newman as fund commission and Maser Consulting as Alternate fund commissioner to the Ocean County Joint Insurance Fund.

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay				X
		Bendel				X
		Berglund				X
X		Pillion	X			
		Snow	X			
	X	Thompson	X			
		Mayor Silver	X			

Resolution 2016-177 Appointing Katherine Fenton-Newman Safety Coordinator

The Mayor read the resolution in its entirety.

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay				X
		Bendel				X

		Berglund				X
X		Pillion	X			
	X	Snow	X			
		Thompson	X			
		Mayor Silver	X			

Resolution 2016-178 Appointing Leanna D’Amico Seasonal Office

Assistant at a rate of \$12.50 per hour not to exceed 28 hours per week

Mayor Silver explained that this position will only be effective through Labor Day. The person previously appointed to this position found out she could not take the position because of a conflict with her pension.

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay				X
		Bendel				X
		Berglund				X
X		Pillion	X			
		Snow	X			
	X	Thompson	X			
		Mayor Silver	X			

Resolution 2016-183 Appointing Donald O’Connor as Summer Seasonal Laborer at a rate of 12.50 per hour not to exceed 28 hours per week.

(WALK ON)

Councilwoman Thompson wanted to make clear in the minutes that prior employees appointed to the department of public works have resigned from the job for different reasons. The new employees are substitutions for prior individuals who did not fulfill the responsibilities of the job. The Mayor said that there are still two vacant positions in public works that need to be filled.

MOTION: Pillion **SECOND:** Snow **ABSENT:** Asay, Bendel, Berlund

ALL IN FAVOR

Resolution 2016-179 Authorizing the Refund of 1st Quarter 2016 Taxes in the Amount of \$2,627.98 for Block 43, Lot 4.02 in the name of Caroline Biase Due to Being Tax Exempt for 100% Veteran Disabled Starting with the Tax Year 2016

The Mayor read this resolution in its entirety.

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay				X
		Bendel				X
		Berglund				X
		Pillion	X			
	X	Snow	X			
X		Thompson	X			
		Mayor Silver	X			

Resolution 2016-180 Certification of the Annual Audit

CFO Gorman stated there were no comments for 2015 by the auditors.

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay				X
		Bendel				X
		Berglund				X
	X	Pillion	X			
		Snow	X			
X		Thompson	X			
		Mayor Silver	X			

Resolution 2016-181 Introduction of Amended 2016 Budget

Councilman Pillion said he reviewed the amendments and they reflect the changes made at the last public meeting. An unfilled administrative position in the police department budget for \$15,000, and an unfilled position in the code enforcement budget in the amount of \$6,000, was transferred to the Island Heights Volunteer Fire Department contribution in the 2016 budget. The original budgeted contribution amount was \$19,000. Adding the amended amount of \$21,000 brings the total contribution to the fire department for 2016 to \$40,000.

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay				X
		Bendel				X
		Berglund				X
X		Pillion	X			
	X	Snow	X			
		Thompson	X			
		Mayor Silver	X			

4. PURCHASE ORDER

Resolution 2016-182

Approving the Following Purchase Order

Vendor: GP Jager Inc.
 Item: 71629 Lonza Constant Chlor Briquettes 50# Pail
 Amount: 2,857.44

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay				X
		Bendel				X
		Berglund				X
X		Pillion	X			
	X	Snow	X			
		Thompson	X			
		Mayor Silver	X			

5. COUNCIL REPORTS

Councilwoman Snow reported that she and her husband removed the rope netting from the basketball courts. They replaced them with new chain nets in hopes they will not be vandalized. Recreation sports began Monday night. 16 children showed up. 8 showed up last night. Arts and crafts will be tonight.

Monday and Tuesday are sports activities and Memorial Park. Wednesday and Fridays are arts and crafts. The schedule revolves around the work and school schedules of the young ladies working on these programs.

Mayor Silver reported that his Eagle Scout project of replacing the bulletin board by the post office is still moving forward. The scouts are getting material donations from Home Depot, Lowes, and other lumber yards and material places. Public Works will level the area and do demolition. They will beautify the area. After it is built there will be a Plexiglas cover over all three areas so everything will be behind Plexiglas.

6. ADJOURNMENT AT 5:05 PM

MOTION: Pillion SECOND: Snow ABSENT: Asay, Bendel, Berlund
 ALL IN FAVOR

Municipal Clerk

Mayor Jeffrey Silver

Items of Interest:

- ❑ The **Central Regional School Board** regularly scheduled meeting is Thursday, August 18, 2016 at 7:00 PM at the **Borough of Seaside Park, Town Hall on 7th Avenue, Seaside Park, New Jersey.**
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, August 23, 2016 at 7:00 PM held at the borough hall.
- ❑ **All Municipal Offices** will be closed on Monday, September 5, 2016 in observance of Labor Day.
- ❑ The **Island Heights Board of Health** regularly scheduled meeting is Tuesday, September 12, 2016 at 9:00 AM held at the borough hall.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, September 13, 2016 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Board of Education** regularly scheduled meeting is Wednesday, September 14, 2016 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- ❑ The **Island Heights Planning Board** regularly scheduled meeting is Thursday, August 15, 2016 at 7:00 PM held at the borough hall.
- ❑ The **Central Regional School Board** regularly scheduled meeting is Thursday, August 15, 2016 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, September 21, 2016 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, September 27, 2016 at 7:00 PM held at the borough hall.

The **Municipal Clerk's Office, Tax Collector & Water/Sewer Office**, are open Monday – Thursday 8:00 AM until 3:00 PM (**closed Friday**) and Monday evening 6:00 PM until 8:00 PM. Finance & Purchasing are open Wednesday 9:00 AM to 3:00 PM, Building Department & Fire Official, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

mayorcouncil@islandheightsboro.com
 Council Member John Bendel
 April D. Elley, Newsletter Editor (732) 270-6415