

Mayor and Council Newsletter



Borough of Island Heights
 One Wanamaker Municipal Complex
 Post Office Box 797
 Island Heights, New Jersey 08732-0797
 (732) 270-6415
www.islandheightsboro.com

Official Council *Re-Organization* Meeting Minutes

January 2, 2018

The Reorganization Meeting of the Mayor and Council of the Borough of Island Heights is hereby called to order. Notice of this meeting is in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975, Chapter 231 (Section 10:4-10). Notice of the meeting was advertised in the Asbury Park Press on November 16, 2017 and was also posted on the bulletin board in the Municipal Building.

Pledge to the flag and moment of silence.

Mayor Silver administered the Oath of Office to Sean Asay and Brian Gabriel.

ROLL CALL

	Berglund	Asay	Gabriel	Snow	Thompson	Wudzki	Mayor Silver	Atty O'Connell
Present	X	X	X	X	X	X	X	X
Absent								

NOMINATION FOR COUNCIL PRESIDENT

- A. Councilwoman Thompson nominated Steve Berglund for Council President; Seconded by: Snow
- B. Motion to close Council President Nominations made by: Silver
 Seconded by: Asay, with full Council consent.

Nominating Steve Berglund as Council President

Roll Call:

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Berglund	X			
		Asay	X			
		Gabriel	X			
	X	Snow	X			
X		Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

Mayor Silver announced the following Mayoral Appointments of Governing Body Liaisons for the calendar year 2018:

DEPARTMENT OF PARKS AND PUBLIC PROPERTY

Director/Liaison: Brian Gabriel, Mayor Silver

DEPARTMENT OF PUBLIC SAFETY

Director/Liaison: Sean Asay, Mayor Silver

DEPARTMENT OF PUBLIC WORKS

Director/Liaison: Steve Berglund, Mayor Silver

DEPARTMENT OF ADMINISTRATION AND FINANCE

Director/Liaison: Susan Thompson, Mayor Silver

DEPARTMENT OF COMMUNITY SERVICES AND INFORMATION:

Director/Liaison: Sandra Snow, Mayor Silver

DEPARTMENT OF PUBLIC WELFARE

Director/Liaison: Melissa Wudzki, Mayor Silver

Mayor Silver announced the following Mayoral appointments to serve at the pleasure of the Governing Body:

Municipal Court Administrator	Elizabeth Boettger
Deputy Court Administrator	Barbara McAteer
Assessment Search Officer	Joseph Kostecki
Affirmative Action Officer/P.A.C.O.	Joseph Kostecki
Purchasing Agent/Project Manager/ Newsletter Editor	April D. Elley
Chief Financial Officer	Margaret Gorman
Deputy Municipal Finance Officer	April D. Elley
Clerk of Public Works	Wendy Prior
Construction Official Class I/Building Sub Code Official Class I/Building Inspector Class I	Ken Anderson
Code Enforcement/Zoning Officer	Joseph Cocco and Ray Claudio
Certified Recycling Professional	Oscar Cradle, CPR
Emergency Management Coordinator	Douglas Platt
Deputy Emergency Management Coord.	Lt. Kevin Arnold
Fire Sub Code Official (3 year term)	William Richert
JIF Fund Commissioner	Joseph Kostecki
Alternate JIF Fund Commissioner	Maser Consulting, P.A.
Payroll Clerk	Margaret Newnom-Purdie

Primary Grantsperson	Maser Consulting, P.A.
Qualified Purchasing Agent	Joseph Kostecki
Safety Coordinator	Joseph Kostecki
Stormwater Management Coordinator	Maser Consulting, PA.
Tax Assessor	Martin Lynch
Tax Collector/Deputy Municipal Clerk	Wendy Prior

Councilman Asay asked about the term and procedure to appoint Statutorily protected employees.

The Borough Clerk stated that the Municipal Clerk, Tax Assessor, CFO and Court Administrator are all Statutorily protected employees. Appointments are made once for a three-year appointment under normal terms, unless it is a shared service, which can therefore be yearly. If the appointments were previously made, and it is still within their appointment term, then the listed names are only procedural.

Mayor Silver announced the following Mayoral Appointments to the following Board/Committees:

Capital Committee

(1 year term)
Mayor Silver

Finance Committee

Mayor Silver

Trustees of the Library

(1 year term)
Joyce Kaizar
Sharon Lee
Ellen Columbus
Claire Kalli
James Muller
Lynn Lenox
Marilyn Connors
Sally Gauntt
Betsy Hyle

Planning Board

Class I – 4 Year Term
William Noble – Expires 12/31/18

Class III – 3 Year Term
Sean Asay – Expires 12/31/2020

Class IV – 4 Year Term
Eleanor Seibert – Expires 12/31/20

John Bendel – Expires 12/31/20
Joe Connors – Expires 12/31/20
Bob MacNeal – Expires 12/31/20
Don Roberts – Expires 12/21/19
Frank Wetta – Expires 12/31/19

Alternates – 3 Year Term
Robert Baxter – Expires 12/31/18
Karen Kier – Expires 12/31/18

Recreation Committee

Alan Fumo
Pam Marx
Maureen DeSanto
Sarah Snow

Environmental Committee

Margaret Laratta
Pat Sherwin
Marsha Cudworth
Tara Church
Matt Crane
Tanara Hall
Mary Judge
Beth Francis

Board of Health

Claire Cagney
Fran Gajano
Joann Moy
Pat Bailey

Resolution 2018-01 Designating the Various Professionals Services pursuant to N.J.S.A. 40A:11-1 et seq.

Municipal Attorney	Pringle, Quinn & Anzano
Municipal Auditor	Holman, Frenia, Allison, PC
Municipal Fee Accountant	Antonides & Simone
Municipal Special Attorney	
Municipal Engineer	Maser Consulting
Municipal Bond Counsel	Bathgate Wegner
Special Attorney Tax Appeals	Christopher Connors Esq.
Special Projects Engineer	O'Donnell, Stanton Associates
Municipal Prosecutor	Eric Brophy Esq.

Municipal Prosecutor (Alt. 1) Richard P. Diegnan Jr.
 Public Defender Brian Rumpf Esq.
 Public Defender (Alt.) Brian DiStefano Esq.

Public Comment
 Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		CP Berglund	X			
		Asay	X			
		Gabriel	X			
	X	Snow	X			
		Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

CONSENT AGENDA

- Resolution 2018-02 Authorizing the Tax Collector to Conduct a Tax Lien Sale**
- Resolution 2018-03 Setting the Interest Rate Charged on Delinquent Water and Sewer**
- Resolution 2018-04 Setting the Interest Rate Charged on Delinquent Taxes Pursuant to N.J.S.A. 54A:4-67.**
- Resolution 2018-05 Authorizing Signatures of Borough Checks Pursuant to N.J.S.A. 40A:5-16.**
- Resolution 2018-06 Authorizing all Full Time and Part Time Employees of the Borough Be Paid Every Two (2) Weeks**
- Resolution 2018-07 Designating the Official Publication(s)**
- Resolution 2018-08 Authorizing the Mayor to Execute all Grant Applications on Behalf of the Borough.**
- Resolution 2018-09 Adopting Cash Management Plan for Calendar Year of 2018.**
- Resolution 2018-10 Authorizing the Tax Assessor to Act As the Agent for the Taxing District**

Public Comment
Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		CP Berglund	X			
		Asay	X			
	X	Gabriel	X			
		Snow	X			
		Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

Motion to Adjourn: 1st: Thompson 2nd: Snow, and full Council consent.

Councilwoman Thompson stated that she was contemplating tabling the Committees in hoping to revisit assignments.

ADJOURNMENT @ 7:25pm

Respectfully submitted,

Municipal Clerk

Items of Interest:

- ❑ The **Island Heights Planning Board** regularly scheduled meeting is Thursday, February 8, 2018 at 7:00 PM held at the borough hall.
- ❑ **All borough offices** will be **closed** on Monday, February 12, 2018 in observance of Lincoln’s Birthday.
- ❑ The **Island Heights Board of Education** regularly scheduled meeting is Tuesday, February 13, 2018 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, February 13, 2018 at 7:00 PM held at the borough hall.
- ❑ The **Central Regional Board of Education** re-organization meeting is Thursday, February 15, 2018 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ **All borough offices** will be **closed** on Monday, February 19, 2018 in observance of Presidents’ Day .
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is on Tuesday, February 27, 2018 has been **canceled**.
- ❑ The **Island Heights Planning Board** regularly scheduled meeting is Thursday, March 8, 2018 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, March 13, 2018 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Board of Education** regularly scheduled meeting is Tuesday, March 14, 2018 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.

The **Central Regional Board of Education** re-organization meeting is Thursday, March 15, 2018 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.

❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, March 27, 2018 at 7:00 PM held at the borough hall.

❑ **All municipal offices will be closed** on Friday, March 30, 2018 in observance of Good Friday.

DOG & CAT LICENSES ARE TO BE RENEWED JANUARY 1 OF EACH YEAR

*** Proof of Current Rabies Required, Spaying/Neutering Certificate to obtain \$3.00 discount**

Cat & Dog Fee: \$10.00 Proof Spayed/Neutered: \$7.00

In addition, a Late Fee of \$5.00 will be imposed February 1 and an additional \$1.00 each month late thereafter.

The **Municipal Clerk's Office, Tax Collector & Water/Sewer Office**, are open Monday – Thursday 8:00 AM until 3:00 PM (**closed Friday**) and Monday evening 6:00 PM until 8:00 PM. Finance & Purchasing are open Wednesday 9:00 AM to 3:00 PM, Building Department & Fire Official, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

mayorcouncil@islandheightsboro.com

Council Member Sandra Snow

April D. Elley, Newsletter Editor (732) 270-6415