

Mayor and Council Newsletter

Borough of Island Heights
 One Wanamaker Municipal Complex
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Official Council Meeting Minutes

September 11, 2018

The Regular Meeting of the Mayor and Council of the Borough of Island Heights is hereby called to order. Notice of this meeting is in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975, Chapter 231 (Section 10:4-10). Notice of the meeting was advertised in the Asbury Park Press on November 16, 2017 and was also posted on the bulletin board in the Municipal Building.

Pledge to the flag

ROLL CALL

Councilmember Asay	Councilmember Snow
Councilmember Berglund	Councilmember Thompson
Councilmember Gabriel	Councilmember Wudzki
Mayor Silver	Attorney O'Connell

	Council President Berglund	Asay	Gabriel	Snow	Thompson	Wudzki	Mayor Silver	Atty O'Connell
Present	X	X	X	X	X	X	X	X
Absent								

CFO was also noted in attendance.

PRESENTATION

Mayor Silver stated two new police officers were hired in the Borough: Anthony Zappola and Sierra Gates. Each of them introduced themselves to the room and thanked everyone for the opportunity.

APPROVAL OF MINUTES:

Resolution 2018-151 Approving Council Minutes of Special Meeting July 30, 2018

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		CP Berglund	X			
		Asay	X			
	X	Gabriel	X			
		Snow			X	
		Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

Resolution 2018-152 Approving Council Minutes of August 14, 2018

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		CP Berglund	X			
		Asay	X			
	X	Gabriel	X			
		Snow	X			
		Thompson			X	
		Wudzki	X			
		Mayor Silver			X	

ORDINANCES

Councilman Asay stated the draft ordinance still mentions still photography and only covers commercial; not residential. Since commercial is not addressed, he has the understanding that the use is not permitted.

RESOLUTIONS

Resolution 2018-144 Approving an Application for a Blue Light Permit For Island Heights First Aid Squad Member Brandon Goodwin

Councilman Gabriel stated he had a concern over the residence of the applicant.

Discussion ensued as to the appropriateness of allowing those who reside outside of the Borough to issue Blue Light permits.

Motion to TABLE,
Roll Call to TABLE

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Berglund	X			
		Asay	X			
		Gabriel	X			
	X	Snow	X			
X		Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

Resolution 2018-145 Awarding a Contract To BMZ Motors LLC for Light Duty Vehicle Maintenance

Councilman Asay stated this contract is non-exclusive, and as such, sees no downside of awarding this contract.

Council Member Thompson stated she was glad to see a local resident, who owns a business is the vendor.

Roll Call:

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	X	CP Berglund	X			
X		Asay	X			
		Gabriel	X			
		Snow	X			
		Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

Resolution 2018-153 Authorizing a \$75 Founder Day Refund to Tammy Piscopo

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Berglund	X			
		Asay	X			
		Gabriel	X			
X		Snow	X			
	X	Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

Resolution 2018-155 Authorizing the Cancellation of the 966 Equipment Grant Receivable Balance from the 2018 Current Fund Balance Sheet in the Amount of \$219.80

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Berglund	X			
X		Asay	X			
	X	Gabriel	X			
		Snow	X			
		Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

Resolution 2018-156 Authorizing the Cancellation of the 2012 Community Development Block Grant Balance from the 2018 Current Fund Balance Sheet in the Amount of \$6,822.90

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		CP Berglund	X			
	X	Asay	X			
		Gabriel	X			
		Snow	X			
		Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

Resolution 2018-157 Authorizing Maser Consulting To Prepare the 2019 NJDOT Municipal Aid Grant Application

Mayor Silver: Garden Ave. This is the culvert and the condition of the road due to a wagon trail. The width is restrictive.

Council Member Thompson asked if Lake Ave is part of this since its part of the backup.

Mayor Silver: There are two sections of Lake. The 2018 NJDOT project also included Lake.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		CP Berglund	X			
		Asay	X			
		Gabriel	X			
		Snow	X			
	X	Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

Resolution 2018-158 Appointing Zdenka Karas to Environmental Committee

Council Member Snow stated she will speak with Ray for an updated Environmental Committee List

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		CP Berglund	X			
		Asay	X			
		Gabriel	X			
		Snow	X			
	X	Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

Resolution 2018-159 Authorizing a Red Light Permit for Wayne Dickinson
 Council Member Wudzki stated she believes this permit allows more than the Blue Light and stated she may be uncomfortable.

The Governing Body interchangeably commented on the application.

Councilman Asay asked to table, and clarification on whether they cant use their response vehicle, in addition to the actual application to the Motor Vehicle Commission. Furthermore, he requested a letter in writing from the Squad.

Call to **TABLE**

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Berglund	X			
X		Asay	X			
		Gabriel	X			
		Snow	X			
	X	Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

Resolution 2018-160 Resolution Inserting a Special Item of Revenue and Appropriation-
 CHAPTER 159 for 2018 CDBG Grant for Accessibility Improvement-
 River Avenue

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		CP Berglund	X			
		Asay	X			
		Gabriel	X			
		Snow	X			
		Thompson	X			
	X	Wudzki	X			
		Mayor Silver	X			

Resolutions 2018-161 through 2018-165 were requested by Councilman Asay to be voted on as Consent Agenda.

- Resolution 2018-161 Resolution Inserting a Special Item of Revenue 2018 ANJEC OPEN Space Stewardship Grant
- Resolution 2018-162 Resolution Canceling 2018 Body Armor Grant
- Resolution 2018-163 Resolution Canceling Recycling Tonnage Grant
- Resolution 2018-164 Resolution Canceling Balances Green Communities
- Resolution 2018-165 Resolution Canceling Balances of Drunk Driving Enforcement

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Berglund	X			
X		Asay	X			
	X	Gabriel	X			
		Snow	X			
		Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

Resolution 2018-166 Resolution Approving Marine Science Camp to Use Summit Ave. Beach for a Week of Camp Starting July 29, 2019 through August 2, 2019

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Berglund	X			
		Asay	X			
		Gabriel	X			
		Snow	X			
	X	Thompson	X			
X		Wudzki	X			
		Mayor Silver	X			

Resolution 2018-167 Authorizing Maser Consulting Stormwater NJDEP Permit TIER A Municipal Stormwater Permit IHB-051P Not To Exceed \$3,000.00

Mayor Silver stated this is a requirement by the NJDEP

Council Member Thompson asked for clarification.

They are submitting the language and permit for the runoff.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		CP Berglund	X			
		Asay	X			
		Gabriel	X			
		Snow	X			
	X	Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

BILL LIST

Resolution 2018-168 Authorizing the September Bill List

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		CP Berglund	X			
		Asay	X			
		Gabriel	X			
		Snow	X			
	X	Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

Resolution 2018-169 Authorizing the Following Purchase Order
Vendor: John E. Camburn & Son “Long Point Pump Station”
Cost: \$1,292

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		CP Berglund	X			
		Asay	X			
		Gabriel	X			
		Snow	X			
	X	Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

Resolution 2018-170 Authorizing the Following Purchase Order
Vendor: John E. Camburn & Son “Fletcher Avenue Pump Station”
Cost: \$1,608

Mayor: This installs a radio dialer and notification switch during a power failure.

Council Member Thompson confirmed with Mayor Silver that this is all part of NJDEP requirements.

Mayor: long point was one of the damages done by Sandy. This is also part of the NJDEP deficiency list.

Council President Berglund stated these were done under emergency basis due to need. We have seven more stations to complete as far as NJDEP is concerned. These should be contracted out all at the sametime.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		CP Berglund	X			
	X	Asay	X			
		Gabriel	X			
		Snow	X			
		Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

Resolution 2018-171 Approving IHPD Action Uniforms
Vendor: Action Uniform Co.
Cost:\$1,255.00

Thompson asked if the badges didn't have numbers, then we are out of compliance?
Lt. Arnold stated that they replace the numbers a change in personnel. New badges are now necessary.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Berglund	X			
		Asay	X			
		Gabriel	X			
		Snow	X			
X		Thompson	X			
	X	Wudzki	X			
		Mayor Silver	X			

Resolution 2018-172 Approving the Following Purchase Order
Vendor: IDEMIA for Police Fingerprinting
Cost: \$1,316.84

This is a new company rather than MorphoTrack and is an annual contract

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	X	CP Berglund	X			
X		Asay	X			
		Gabriel	X			
		Snow	X			
		Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

PRIVILEGE OF THE FLOOR

Elaine DeFanso (180 Ocean Avenue) inquired about the balance of money received from Beach Badges; and whether this money goes to the recreation budget.

CFO: We collected \$18,056 as of July.

Stated she makes welcome packets for all new residents.

Council Member Wudzki offered to provide recycling information for her packets.

Bill Hummel (80 Ocean Avenue) stated to play pickleball possibly on the hockey rink.

CFO stated she has a concern over the water and sewer budget. Currently there is a deficit of \$327,754.28, we have one more billing cycle. However, even with billing down, receivables will still be short between \$80,000 and \$100,000. As such, she stated there will be a spending freeze on water and sewer. There are over 30 meters still in need of replacement. She is unsure how the Borough will collect money for a number of homes being serviced by Suez. I'm also concerned because this number is what we use to estimate revenue next year. I believe we are at the point where council should consider hiring someone to do a rate study and potentially, a private-public-partnership for water-sewer. You have an issue with iron in the water.

Moving to the Current Fund and our Court issue which I believe the Mayor is working on. Effective today, we have our Construction Office now out of Toms River. We only see a \$526 difference from what we previously collected. The beach and recreation badges are down \$6,900 dollars but still have people collecting badges on the boardwalk.

All that said, you do have a major problem with your water-sewer deficit which will need to be made up in the current fund, with a tax point at \$42,000, and with a \$100,000 deficit, this is three tax points that will be added to next year's budget.

PRIVILEGE OF THE FLOOR

NJ Pension & Benefit Reform
Court Operations
General Budget

COUNCIL REPORTS

WUDZKI: We are planning Trucktoberfest on October 13th from 11am-6pm, with a rain date on Sunday. Foodtrucks, vendors, breweries, and activities for the kids. A great time and a needed fundraiser for our fire department. There are a couple more week left for the Farmers Market, with a slight change in hours.

THOMPSON: The Grade School board is meeting on the 12th; October meeting on 10th. The High School has their meeting on September 20th at 7pm and October 18th at 7pm.

There was one animal control measure taken for a dead possum. Maybe I can speak with Councilman Asay and see if DPW can assist with in the future as the bill came to \$95.

SNOW: This year there was not a document shredding event. However, we are going to work with the county for next year and changing the day and location to make it work. I'll be happy to sit with Sean and

Melissa to work with DPW and have it on a weekday so there is no overtime; possibly at Wanamaker rather than DPW. I help teach the Master Composting class, and focusing on community gardens. It is free for county residents. Its oct 27 and nov 3rd It's only two Saturdays and we provide lunch. You can go out and educate people how to recycle and compost. This is getting further into what we would call a recycling crisis. I would suggest people go to the Ocean County website for the recycling department. There is a form that can be easily sent in online for the class.

ASAY: continuing my light up the borough campaign. We got the light working on the boardwalk, and the Central Ave dock, in addition to the soccer fields and bulletin board. The light is now on at Long Point. Camp Meeting seems to be the only public space without light on it now. Jon and I have been working on this for a few months, spoke with our CFO regarding the courts. He states there are funds in the Capital fund but operational funds. We currently have about \$16,000 in Public Works left for the rest of the year. This is my first crack at a proposal to remove and scrap existing scrapping. Using compressed air, remove debris from cracks and seal the area. Twelve foot Netting will be placed around. I've never seen a reason to secure the tennis courts and therefore the net should be fine. We estimate \$25,000 with Public Works doing the bulk of the work.

The CFO recommended a multi-use bond that if money is not used, can be cancelled.

The Municipal Clerk stated that if advertising is to be used on this location, the Borough would have to draft a bid for concession.

The CFO had one additional question as to the 5% down, and whether you are going to raise the funds in future budgets or go out to bond.

Asay: I would fully fund it as it doesn't make sense going the other route.

CFO: you would need some money still to pay for the DOT grant.

GABRIEL: Fire Dept received a nice grant for new airpaks and backup cylinders. This is one of our Capital expenses in our ten-year plan that now is paid for.

CP BERGLUND: Cozy Cove pipe, the new hydrant tried to tie into the current piping by getting the sleeve and run a new pipe at the end of the sleeve. When we clamped it down, there wasn't enough to clamp and it blew out. We found a device that sleeve and supports, and we were able to hold pressure; we solved that issue. If we haven't been able to, then we would've excavated all the way back to the main by Nelson's Creek. Something for the Council to consider with the ordinance being water and sewer. The council chose to do all water this time, but we may be forced to handle sewer. The monthly status on the revaluation, we've cleared a little over 70% of all properties inspected. We are essentially done which means 30% haven't responded or allowed us into the home.

The Municipal Clerk confirmed with Councilman Gabriel that those who refused to allow the Assessor in to inspect will be unable to appeal taxes.

Mayor Silver stated that Tamara Hall is working to obtain Silver Certification with Sustainable Jersey. He further stated that with the change in UCC, there are tips for homeowners that should be provided at the Zoning Department; always call before you dig. A % is needed for all rentals in the Borough, house numbers should be visible. Bill Richert will still be our Fire Official.

Jim Jablonski (227 Ocean Ave): Does the Borough receive the fee?

The Municipal Clerk stated that the Borough receives 10% of the yearly dividends. The checks are made out to Toms River Township.

EXECUTIVE SESSION

Resolution 2018-173 Authorizing Executive Session for Attorney-Client Privilege

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Berglund	X			
X		Asay	X			
		Gabriel	X			
		Snow	X			
	X	Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

INTO Public Session: 1st: Gabriel 2nd: Asay, and full Council consent.

Resolution 2018-154 Amending Schedule C Agreement To Increase Funds Not To Exceed \$5,000.00

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Berglund	X			
X		Asay	X			
		Gabriel	X			
		Snow	X			
	X	Thompson	X			
		Wudzki	X			
		Mayor Silver	X			

ADJOURNMENT: 1st: Gabriel 2nd: Asay @

Respectfully Submitted,

Borough Clerk

Mayor Silver

Items of Interest:

- ❑ The **Island Heights Planning Board** regularly scheduled meeting is Thursday, October 11, 2018 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, October 17, 2018 at 7:00 PM held at the borough hall.
- ❑ The **Central Regional Board of Education** regularly scheduled meeting is Thursday, October 18, 2018 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, October 23, 2018 at 7:00 PM held at the borough hall.
- ❑ **All borough offices** will be **closed** on Tuesday, November 6, 2018 in observance of Election Day.
- ❑ The **Island Heights Planning Board** regularly scheduled meeting is Thursday, November 8, 2018 at 7:00 PM held at the borough hall.
- ❑ **All borough offices** will be **closed** on Wednesday, November 12, 2018 in observance of Veterans Day.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, November 13, 2018 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Board of Education** regularly scheduled meeting is Wednesday, November 14, 2018 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- ❑ The **Central Regional Board of Education** regularly scheduled meeting is Thursday, November 15, 2018 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, November 21, 2018 at 7:00 PM held at the borough hall.
- ❑ **All borough offices** will be **closed** on Thursday, November 22, 2018 and Friday, November 23, 2018 in observance of Thanksgiving.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, November 27, 2018 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Board of Education** regularly scheduled meeting is Wednesday, December 5, 2018 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, December 11, 2018 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Planning Board** regularly scheduled meeting is Thursday, December 13, 2018 at 7:00 PM held at the borough hall.
- ❑ The **Central Regional Board of Education** regularly scheduled meeting is Thursday, December 20, 2018 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ **All borough offices** will be **closed** on Tuesday, December 25, 2018 in observance of Christmas.

The **Municipal Clerk's Office, Tax Collector & Water/Sewer Office**, are open Monday – Thursday 8:00 AM until 3:00 PM (**closed Friday**) and Monday evening 6:00 PM until 8:00 PM. Finance & Purchasing are open Wednesday 9:00 AM to 3:00 PM, Fire Official, Code Enforcement, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

mayorcouncil@islandheightsboro.com

Council Member Sandra Snow

April D. Elley, Newsletter Editor (732) 270-6415