

# Mayor and Council Newsletter

Borough of Island Heights  
 One Wanamaker Municipal Complex  
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[www.islandheightsboro.com](http://www.islandheightsboro.com)



Official Council Meeting Minutes

April 2, 2019

The Regular Meeting of the Mayor and Council of the Borough of Island Heights is hereby called to order. Notice of this meeting was issued in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975, Chapter 231 (Section 10:4-10). Notice of this meeting was advertised in the Asbury Park Press on December 27, 2018 and was also posted on the bulletin board in the Municipal Building.

Pledge to the Flag of the United States of America

## ROLL CALL OF MAYOR AND COUNCIL MEMBERS

Mayor Doyle

Mr. Asay

Mr. Gabriel

Ms. Snow

Ms. Thompson

Mr. Weber

Ms. Wudzki

|         | Asay | Gabriel | Snow | Thompson | Weber | Wudzki | Mayor Doyle | Atty | CFO Gorman |
|---------|------|---------|------|----------|-------|--------|-------------|------|------------|
| Present | X    | X       | X    | X        | X     | X      | X           | X    | X          |
| Absent  |      |         |      |          |       |        |             |      |            |

## APPROVAL OF PRIOR MEETING MINUTES

## PROCLAMATION

### National Library Week 2019 Proclamation

**WHEREAS**, libraries are not just about what we have for people, but what we do for and with people;

**WHEREAS**, libraries have long served as trusted and treasured institutions, and library workers and librarians fuel efforts to better their communities, campuses and schools;

**WHEREAS**, librarians are organizers and information experts who for centuries have guided people to the best information resources. Librarians provide more than facts. They provide the expertise and services that add meaning to those facts;

**WHEREAS**, librarians continue to fulfill their role in leveling the playing field for all who seek information and access to technologies, especially as our society is at a critical juncture regarding the changing information landscape and the skills needed to thrive in our digital world.

**WHEREAS**, libraries and librarians are looking beyond their traditional roles and providing more opportunities for community engagement and delivering new services that connect closely with patrons' needs;

**WHEREAS**, libraries and librarians open a world of possibilities through innovative STEAM programing, Makerspaces, job-seeking resources and the power of reading;

**WHEREAS**, libraries support democracy and effect social change through their commitment to provide equitable access to information for all library users regardless of race, ethnicity, creed, ability, sexual orientation, gender identity or socio-economic status;

**WHEREAS**, libraries work to serve all community members, including people of color, immigrants, people with disabilities, and the most vulnerable in our communities, offering services and educational resources that transform communities, open minds and promote inclusion and diversity;

**WHEREAS**, libraries, librarians, library workers and supporters across America are celebrating National Library Week.

**NOW, THEREFORE**, be it resolved that I, Steve Doyle, Mayor of the Borough of Island Heights, County of Ocean, State of New Jersey proclaim National Library Week, April 7-13, 2019. I encourage all residents to visit the library this week and explore what’s new at your library, and engage with your librarian. Because of you and our experts in the library, Libraries Transform.

**ORDINANCES**

Ordinance 19-3

AN ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, NEW JERSEY ESTABLISHING CHAPTER 11-4 ENTITLED "TRANSIENT ACCOMMODATION OCCUPANCY TAX" OF THE BOROUGH CODE (2nd Reading)

Public Hearing: Seeing no public comments or questions

Close PH: Asay 2nd: Gabriel and full Council consent.

Roll Call

| MOTION | SECOND | NAME        | YEAS | NAYS | ABSTAIN | ABSENT |
|--------|--------|-------------|------|------|---------|--------|
|        |        | CP Asay     | X    |      |         |        |
|        |        | Gabriel     | X    |      |         |        |
|        |        | Snow        | X    |      |         |        |
|        | X      | Thompson    | X    |      |         |        |
| X      |        | Weber       | X    |      |         |        |
|        |        | Wudzki      | X    |      |         |        |
|        |        | Mayor Doyle | X    |      |         |        |

Ordinance 19-6

CAPITAL ORDINANCE PROVIDING FOR VARIOUS CAPITAL PROJECTS AND IMPROVEMENTS WITHIN THE BOROUGH OF ISLAND HEIGHTS, IN THE COUNTY OF OCEAN, NEW JERSEY AND APPROPRIATING ONE HUNDRED FORTY-ONE THOUSAND DOLLARS (\$141,000) THEREFORE (1st Reading)

| MOTION | SECOND | NAME        | YEAS | NAYS | ABSTAIN | ABSENT |
|--------|--------|-------------|------|------|---------|--------|
|        | X      | CP Asay     | X    |      |         |        |
|        |        | Gabriel     | X    |      |         |        |
|        |        | Snow        | X    |      |         |        |
| X      |        | Thompson    | X    |      |         |        |
|        |        | Weber       | X    |      |         |        |
|        |        | Wudzki      | X    |      |         |        |
|        |        | Mayor Doyle | X    |      |         |        |

Ordinance 19-7 CALENDAR YEAR 2019 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)(1st Reading)  
 Motion  
 Second  
 Council Member Discussion/Comments

| MOTION | SECOND | NAME        | YEAS | NAYS | ABSTAIN | ABSENT |
|--------|--------|-------------|------|------|---------|--------|
|        |        | CP Asay     | X    |      |         |        |
|        |        | Gabriel     | X    |      |         |        |
|        | X      | Snow        | X    |      |         |        |
|        |        | Thompson    | X    |      |         |        |
| X      |        | Weber       | X    |      |         |        |
|        |        | Wudzki      | X    |      |         |        |
|        |        | Mayor Doyle | X    |      |         |        |

**5. BUDGET RESOLUTIONS**

Resolution 2019-74 Approving the Introduction of the 2019 Municipal Budget  
 Motion: Thompson  
 Second: Weber  
 Council Member Discussion/Comments

Resolution 2019-75 Governing Body Certification of Compliance of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964  
 Motion: Weber  
 Second: Snow  
 Council Member Discussion/Comments

**6. RESOLUTIONS (CONSENT AGENDA)**

Resolution 2019-76 Approving a Special Affairs Permit for the PETO Foundation June 28, 2019  
 Motion: Snow  
 Second: Gabriel  
 Council Member Discussion/Comments

- Resolution 2019-77 Approving an On-Premise Raffle License # 2019-04 for John F, Peto Foundation  
 Motion: Wudzki  
 Second: Thompson  
 Council Member Discussion/Comments
- Resolution 2019-78 Authorizing the Hiring of Anthony Zapola as a Full-Time Officer At A Salary of \$43,809.00  
 Motion: Weber  
 Second: Wudzki  
 Council Member Discussion/Comments
- Resolution 2019-79 Awarding a Contract to Good Brothers Flooring for Police Station and Post Office Flooring In An Amount Not To Exceed \$11,572.00  
 Motion: Asay  
 Second: Gabriel  
 Council Member Discussion/Comments
- Resolution 2019-80 Authorizing Maser Consulting to solicit bids for the conversion of the Island Heights Water Plant chlorine system to use liquefied chlorine (By Title only)  
 Motion: Snow  
 Second: Asay  
 Council Member Discussion/Comments
- Resolution 2019-82. Rejecting the Safe Streets To School Funds Due to a Lack of Availability of Funds (By Title)  
 Motion: Thompson  
 Second: Asay  
 Council Member Discussion/Comments
- Resolution 2019-83 Save The Date for IH Grade School PTO Fun Run on May 31, 2019  
 Motion: Weber  
 Second: Thompson  
 Council Member Discussion/Comments

| NAME        | YEAS | NAYS | ABSTAIN | ABSENT |
|-------------|------|------|---------|--------|
| CP Asay     | X    |      |         |        |
| Gabriel     | X    |      |         |        |
| Snow        | X    |      |         |        |
| Thompson    | X    |      |         |        |
| Weber       | X    |      |         |        |
| Wudzki      | X    |      |         |        |
| Mayor Doyle | X    |      |         |        |

**7. APPROVAL OF BILL LIST**

- Resolution 2019-81 Approving the Bill List  
 Motion  
 Second  
 Council Member Discussion/Comments

| MOTION | SECOND | NAME        | YEAS | NAYS | ABSTAIN | ABSENT |
|--------|--------|-------------|------|------|---------|--------|
|        |        | CP Asay     | X    |      |         |        |
|        |        | Gabriel     | X    |      |         |        |
|        | X      | Snow        | X    |      |         |        |
| X      |        | Thompson    | X    |      |         |        |
|        |        | Weber       | X    |      |         |        |
|        |        | Wudzki      | X    |      |         |        |
|        |        | Mayor Doyle | X    |      |         |        |

Resolution 2019-85 Authorizing the Borough Clerk to Solicit Request For Professional Services for Water/Sewer Rate Study

Mayor Doyle stated he would like to authorize a study to look at our debt and structure to see how our rates compare to other municipal rates.

Council Member Thompson asked the cost of the study.

Mayor Doyle stated that the Borough has a dollar amount in our budget, and expects the cost to be within the allocated amount; only a few thousand dollars.

Before voting, the Mayor opened up the floor for discussion and public comment.

Jim Jablonski-227 Ocean Avenue asked about the condition of the flooring at the Post Office

Council President Asay confirmed he was discussing the carpet at the office desk in the Post Office. Mr. Asay stated there is old flooring breaking away. A new composite floor will be installed down to the subfloor. This is separate from the previously installed flooring, and is built for high traffic.

A representative from the Library provided a positive and enthusiastic update to those in attendance, notifying us of a 26% increase in circulation. New resources also available at the Library are databases, video games, audio books, ebooks, smartphone apps. There is a great update for DIY instructions. They also plan to have new education initiatives and programs for the new year. They recently helped research figures for the fourth grade prior to their trip to the wax museum. Additionally, the library saw an increase in senior program attendance recently as they are starting to change some programs.

Motion to close Public Comment: Asay: 2nd Wudzki, and full Council consent.

**GOVERNING BODY REPORTS**

Mayor Doyle stated the budget has carefully planned projects such as lake, maple, sassafras, courtroom repair, new roofs (including library). Police, pickleball, Simpson Ave bulkheading, bulkhead painting, new cameras for police, new computers and servers, new vests for our police officers - there certainly is no shortage of need in our Borough. Additionally, Toms River Fitness has provided a discount for all first responders in town, and we thank those who help us. The Borough website will be up and running shortly. The First Aid and Fire first draft agreements are out, and the Borough is setting response metrics to ensure

Borough funding. The State DOT is awarding our Borough \$345, 000 in grant funding for roads. Finally, Wendy Prior announced that she will be resigning and retiring at the end of her 31 years of service to the Borough. The Mayor asked for a motion to accept her resignation with regret, and best wishes for a happy retirement.

**Resolution 2019-85B Accepting the Resignation of Wendy Prior**

Motion: Asay: 2nd: Thompson, and full Council consent.

ASAY: Met with Engineer O’Donnell to discuss old grant projects to ensure there’s no loss in grant funding, and thanked Ms. Prior for her service.

GABRIEL: will be meeting with Mr. Pendleton and Hummel to finalize plans to move forward. Mr. Gabriel commended the budget committee for getting the budget out on-time.

SNOW: The website is being finalized and almost ready to launch. The Borough is continuing the E-Waste pickup . It is a bright green container at Public Works. Congratulated the school on a great STEAM fair.

THOMPSON: Thanked Ms. Prior for her work and dedication in the borough, and wished her the best in the next chapter of her life. Thanked DPW and Mr. Asay for obtaining doggy waste stations, but requested that people take the waste with them when leaving. Ms. Thompson further thanked Mr. Stocco for his constant communication with the Mayor and Council over code enforcement matters.

WUDZKI: Thanked Ms. Prior for her service and wish her the best in her next chapter. Also added thanks to Mr. Stocco for his code enforcement reports.

**Resolution 2019-86 Authorizing Executive Session for the Purposes of Attorney-Client Privilege.**

Following Mayor and Council reports, Resolution 85B and 86 were approved

| MOTION | SECOND | NAME        | YEAS | NAYS | ABSTAIN | ABSENT |
|--------|--------|-------------|------|------|---------|--------|
|        |        | CP Asay     | X    |      |         |        |
|        |        | Gabriel     | X    |      |         |        |
|        |        | Snow        | X    |      |         |        |
|        |        | Thompson    | X    |      |         |        |
|        | X      | Weber       | X    |      |         |        |
| X      |        | Wudzki      | X    |      |         |        |
|        |        | Mayor Doyle | X    |      |         |        |

Bob MacNeil, 237 Ocean Ave was provided privilege of the floor from Mayor Doyle and mentioned the upcoming student art show at 5pm. On the 11th, Planning Committee will hold a meeting to discuss the school’s strategic plan.

Motion to enter back into public session: Asay; 2nd: Thompson, and full Council consent.

Seeing no other business, Mayor Doyle requested a motion to adjourn  
Motion to Adjourn: Gabriel; 2nd: Asay, and full Council consent.

**ADJOURNMENT @7:55pm**

Respectfully submitted,

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Borough Clerk

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Mayor

**Items of Interest:**

- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, May 15, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Central Regional Board of Education** regularly scheduled meeting is Tuesday, May 16, 2019 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ **All Borough Offices will be closed** on Monday, May 27, 2019 in observance of Memorial Day.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, May 28, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, June 11, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Board of Education** regularly scheduled meeting is Wednesday, June 12, 2019 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- ❑ The **Island Heights Planning Board** regularly scheduled meeting is Thursday, June 13, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, June 19, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Central Regional Board of Education** regularly scheduled meeting is Tuesday, June 20, 2019 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, June 25, 2019 at 7:00 PM held at the borough hall.

The **Municipal Clerk's Office, Tax Collector & Water/Sewer Office**, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Finance & Purchasing are open Wednesday 9:00 AM to 3:00 PM, Fire Official, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

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Council Member Sandra Snow

April D. Elley, Newsletter Editor (732) 270-6415